

COALWAY COMMUNITY INFANT & COALWAY JUNIOR SCHOOL
Coalway Road, Coleford, Gloucestershire, GL16 7HL

Infant School: (01594) 833457
 Head: Mrs F Hamilton

Junior School: (01594) 810271
 Head: Mrs F White

29th September 2017

Dear Parents/Carers,

SCHOOL PHOTOGRAPHS

Photographers from Academy Portraits are coming to school on Tuesday 17th October 2017 to take family/individual photographs of the children. We would be grateful if all children could wear a school sweatshirt on that day and bring in a comb/hairbrush if they need it.

The photographers will be based in the JUNIOR SCHOOL HALL.

Photographs will begin at 8.30 am and follow the programme below:

- **Families with pre-school children** who want a group photograph with an Infant and/or Junior School child
- **Infant + Junior groups**
- **Infant + Infant groups**
- **Infant individual photographs**
- **Junior + Junior groups**
- **Junior individual photographs**

With the early start for family group photographs, we are hoping that most of them will be taken before the bell goes for the start of the day. Infant School pupils should call in and register with their class teacher before going to the Junior School if they need to have a photograph taken with a pre-school child.

I would be grateful if you could fill in the reply slip below and return it to school as soon as possible to enable us to sort out the groups efficiently.

Yours sincerely,



F S White



F Hamilton

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PLEASE RETURN TO YOUR CLASS TEACHER (ASAP)

Name of Child: Class:

All children will be photographed individually but please fill in the table below to indicate if a group photograph is required.

Infant School	Junior School
Name and class of child	Name and class of child
Name and class of child	Name and class of child
Name and class of child	Name and class of child

I do not wish my child to be photographed

Signed: Date:

Name: