



ANNUAL GENERAL MEETING

THURSDAY 22nd MARCH 2018
2pm in the Music Box

MINUTES

In attendance: Nicola Davenport, Hazel Wellcome, Sandra Bailey, Hayley Thomas, Christopher Hussey

1. **Apologies**

Sara Page, Gary Marlow.

2. **Review of last academic year 2016-2017**

This was delivered by Hazel Wellcome. This is available on the website.

3. **Treasurer's report for the year ending 31 Aug 2017**

This was delivered by Hazel Wellcome. This is available on the website.

4. **Appointment of an Independent Examiner of Accounts for the year ending 31 Aug 2018**

The meeting voted to continue using Madeleine Ryan to audit the accounts.

5. **Election of Officers and Trustees of the Committee**

The following officers were elected:

Chair – Sara Page

Vice-Chair – Hayley Thomas

Secretary – Sandra Bailey (Co-opted)

Treasurer – Hazel Wellcome (Co-opted)

6. **Adopt Constitution**

The meeting voted to adopt the Constitution.

7. **Other Business**

May Fayre

Preparations are well underway for the May Fayre. Raffle prize letters have been sent out, stallholders have been contacted and children and staff are working on ideas for their stalls. Caterpillar club would be having their own stall. It was agreed that the Music Box would be used to advertise Leechfest.

Discos

These continue to be well attended and well organised. These are all booked in advance. A check list has been drawn up for each event and a review is done after the event.

Leechfest

Mr Hussey informed the meeting that preparations were already underway for this year's Leechfest. There would be an extra cover for the front of the stage to help with sound. The ice-cream van is booked and the poster competition for children will be sent out after the Easter holidays. T-shirts will be sold again with a different design on. Colour and design to be decided but look into making the sale of them easier. Courtney Green has already given a donation towards Leechfest.

Action – Poster Competition to be sent out after Easter

Action – Date of next meeting (end of April) to be agreed

8. **Any Other Business**

Match Funding

Mr Hussey asked about 'Match Funding'. Mrs Wellcome informed the meeting that we do currently have a couple of parents who do 'match funding' through their employers. We do however, need to raise awareness to all parents at the school, therefore a letter will be sent out to all parents.

Action – Letter re 'match funding' to be sent to all parents.

Thank you to those who attended the meeting; your support is invaluable and much appreciated.