



Cheriton Bishop Primary School

Church Lane, Cheriton Bishop, Exeter, Devon. EX6 6HY

Tel: 01647 24817

Email: admincheritonbishop@thelink.academy



16th July 2020

Dear Parents/Carers,

SEPTEMBER 2020 ARRANGEMENTS

Following on from the letter sent by our CEO, Nicky Dunford on 14th July 2020, I would like to layout our plans for Cheriton Bishop.

GENERAL ORGANISATION

Cheriton Bishop plans to run 5 class bubbles (Pre-school, Class 1, Class 2, Class 3 and Class 4) that will function as 2 groups.

- 1. Pre-school, Class 1 and Class 2 will form a Key Stage 1 and Early Years Group.** They will share outdoor spaces, lunchtimes and playtimes. They will also share a drop off and pick up time. As the Year 1 cohort has been split this year, this will enable the Year 1 children to continue to access the continuous provision and help them to maintain friendships. The Key Stage 1 and Early Years group will eat in the school hall as many of these children have school hot dinners and it is not feasible for them to carry trays of hot food across the road.
- 2. Class 3 and Class 4 will form a Key Stage 2 Group.** They will share outdoor spaces, lunchtimes and playtimes. They will eat in their own classes or outdoors if the weather permits. Children who have school dinners will collect them from the hall and bring them back into the main school.

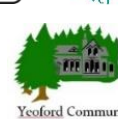
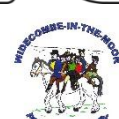
PICK UP AND DROP OFF

Each Bubble/Group will have its own pick up and drop off times. We have allowed a 10 minute window to hopefully ease congestion. **We will continue to use our ONE WAY SYSTEM.** We ask that you enter the school site from the pedestrian gate on Church Lane, drop your children and exit the school site via the school car park. We must insist that no parents park in the school car park during this time to allow a safe exit through it.

At picking up time, you will enter via the pedestrian gate on School Lane, collect your child by social distancing and waiting outside their 'Bubble' space. As soon as your child is handed to you, please leave via the car park.

Only one adult should drop each child. Children must be collected and at this stage may NOT leave school unaccompanied. If you have children in different bubbles, please use the earlier time slot to drop your children off.

Link Academy Trust – Registered Office Address
Landscape School, Landscape, Ashburton, Newton Abbot, Devon.TQ13 7LY
Tel:- 01803 762113 Email:- admin@thelink.academy



Class	Indoor Space	Drop Off/Pick Up Location	Drop Off Time	Pick Up Time	Lead Staff Member
Pre-school	School Hall	School Hall	9.00 – 9.15am	3.00 - 3.15pm	Christine Grist
Class 1	Class 1	Class 1 side gate	9.00 – 9.15am	3.00 - 3.15pm	Mrs Squance
Class 2	Class 2	Resource Room door next to Class 2	9.00 – 9.15am	3.00 – 3.15pm	Mrs Martin
Class 3	Class 3	Resource Room door next to Class 2	8.45 – 9.00am	3.15 – 3.30pm	Mr Bosence
Class 4	Class 4	Door next to Class 4	8.45 – 9.00am	3.15 – 3.30pm	Mrs Miners

BREAKFAST CLUB

This is offered daily from 7.30am. It must be booked and paid for at the beginning of each half term to enable us to ensure it is properly staffed and correct risk assessments are in place. Each session is £3.50 per child, please email Mrs McCracken with a completed booking form (at bottom of this letter).

SCHOOL OFFICE

The school office will remain closed to parents. Mrs McCracken will be happy to answer any queries over the phone or by email, but not face to face.

WHAT TO BRING AND WEAR

In September, we expect all the children to wear full school uniform. The children will be doing lots of learning outdoors and the school will be very well ventilated with windows and doors (where safe) kept open so they will also need to bring some warm clothing. Sun cream MUST be applied before arriving at school and sun hats recommended.

All children MUST have a NAMED, large, filled water bottle.

PE KITS

All children will be expected to get changed for PE lessons and should bring their PE kit in 'PE bag' to be left in school. Reception children will be given a new PE 'T' shirt on the first day back into school in September. Our wonderful PTFA have kindly purchased these for each of our new starters.

SIGNAGE

Doors, spaces and one-way systems will be signed. Please follow the instructions.

PPE

Staff are currently not advised to wear PPE (Personal Protective Equipment) during their time in school. The exception is when dealing with a first aid incident, dealing with an ill child or providing intimate care. Please discuss this with your children so they will know what to expect when a knee is grazed etc.

EMERGENCY CONTACTS

Please have a really careful think about who you have down as an emergency contact. Can we still use them if we cannot contact you? If your contacts need updating, please contact Mrs McCracken.

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CLEANING

Enhanced cleaning will be done throughout the day following the updated Public Health England guidance.

We will resend this letter on Thursday 3rd September and at that stage notify you with any amendments needed in line with Public Health England and the Government update advice.

Please do feel free to contact me with any worries or concerns.

Kind regards,

Mrs Alex Waterman – Executive Academy Head

**BREAKFAST CLUB
ADVANCE BOOKINGS**

Date:

Child's Name	Monday	Tuesday	Wednesday	Thursday	Friday

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