

Governor Action Plan 2019 - 2020
Weeth Primary School

Target	Success criteria	Action	Persons responsible	Time frame	Monitoring
Further develop the strategic responsibility of the GB	1. Governors aware of their statutory responsibilities	1. All governors to read the new Terms of Reference and the scheme of delegation	All governors	October 2019	CoGB
	2. Governors understand how their role fits into the larger MAT structure				
	3. Governors understand how to undertake their own individual roles	2. Governors to use the MAT role descriptors for individual roles e.g. pupil premium, safeguarding	Individual named governors for subjects / aspects	October 2019	
	4. Link Governors play a leading role in planning the future development of the school	3. Link governors to be proactive in discussing / challenging / supporting strategies to be introduced and embedded by staff		Ongoing from October 2019	
	5. Subject / aspect strategic action plans in place and progress monitored regularly	4. Link governors to meet with appropriate school staff to discuss progress on their action plans			
Further improve the collective expertise of the GB	1. Full complement of governors in place	1. Undertake Skills audit and appoint suitable individuals when a vacancy occurs	CoGB	October 2019	VCsoGB
		2. Seek new governors through community links / NGA	CoGB	On going	
	2. New governors effective in their role	3. Ensure all new governors receive induction pack from NGA and the school induction pack	CoGB	On going	
		4. Newly appointed governors participate in induction process	Governor responsible for training	From October 2019	

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	<p>3. Governors trained and able to support and challenge the school within their responsibility areas</p> <p>4. All governors are aware of the new OFSTED framework and its implications for future governor monitoring and challenge</p> <p>5. Clerk is effective in her / his role and able to support GB</p>	<p>and attend training</p> <p>5. Newly appointed governors to shadow experienced governors before being linked to an aspect</p> <p>6. Ensure all experienced governors attend courses related to their areas of responsibility (at least every two years)</p> <p>7. Ensure educational jargon is used minimally during training events</p> <p>8. All governors invited to attend update sessions available through Crofty</p> <p>9. Ensure the clerk attends the regular training provided by Crofty</p>	<p>CoGB</p> <p>Governor responsible for training</p> <p>Clerk</p> <p>Crofty Trust secretary</p>	<p>November 2019 & then On-going</p> <p>Termly from Autumn 2019</p> <p>Termly from Autumn 2019</p>	<p>Vice CsoG</p> <p>CoGB</p> <p>CoGB</p> <p>CoGB</p>
<p>To improve the efficiency and effectiveness of the GB</p>	<p>1. Chair and Vice Chair able to hold governors to account</p> <p>2. Governors are supported in developing their</p>	<p>1. Continue with annual reviews for governors</p> <p>2. Put training in place as appropriate</p> <p>3. Establish liaison groups of link governors across Crofty</p>	<p>CoGB and vice CoGB</p> <p>Crofty</p> <p>CoG</p>	<p>November 2019 On going</p> <p>From January 2020</p>	<p>HT</p> <p>Governor responsible for training VCsoG</p>

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	<p>roles</p> <p>3. Vice CoG confident in leading and chairing working parties and meetings</p> <p>4. Dates and timings of events and meetings known by all governors</p>	<p>4. Develop the roles of the vice chairs ensuring there are increased opportunities for leading particular aspects e.g. working parties as appropriate</p> <p>5. Establish, publish and keep updated a governor calendar</p>	<p>CoG</p> <p>CoG</p>	<p>On going</p> <p>From November 2019</p>	<p>HT</p> <p>VCsoG</p>
<p>Develop further Governors communication with parents / carers ' stakeholders and the community</p>	<p>1. Governors know parental views and aspirations for the school</p> <p>2. Parental views are taken into account when planning the future development of the school</p> <p>3. Parents well informed</p> <p>4. Community links</p>	<p>1. Display photographs of governors in the shared areas of the school and on the web site</p> <p>2. Form a working party to discuss parental questionnaire from governors and take action as appropriate</p> <p>3. Governors prepare questionnaires on different aspects of the school at regular intervals and the findings are shared and acted on when appropriate</p> <p>4. Governors are available during parent evenings and school events</p> <p>5. Governors to liaise with parents each term after class assemblies</p> <p>6. Prepare a half termly up date for parents for the newsletter</p> <p>7. Introduce a parents' council</p> <p>8. Investigate possible links with</p>	<p>CoGB</p> <p>Named governor for parental communication</p> <p>CoGB & HT</p> <p>Named class governors</p> <p>Named governors for communication</p> <p>All governors</p>	<p>October 2019</p> <p>December 2019</p> <p>On-going from October 2019</p> <p>Ongoing</p> <p>January 2020</p> <p>March 2020</p>	<p>HT</p> <p>CoGB</p> <p>CoGB</p> <p>HT</p> <p>HT</p> <p>VCsoGB</p> <p>CoG</p>

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	formed in order to aid curriculum development	institutions / firms / community clubs and pass information to HT			
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