

## Veryan C of E Primary School

### Risk Assessment of School Plan Spring 2021

Date of Risk Assessment – 05.1.21

(School closed to all but KW and Vulnerable)

Assessing the risks of partial closure plans for Veryan School with increased levels of Covid 19.

What are the hazards?	What is already being done?	Is this considered satisfactory?	Risk Findings
Premises not checked to ensure it is safe.	Checks to ensure all safety guidelines regarding social distancing, cleaning and bubble group management are adhered to.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Lack of up-to-date information for Staff.	Staff have been informed of plans as they have emerged. All staff fully aware of routines and expectations.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Lack of up-to-date information for students and parents/guardians.	As with staff, all students and parents attending fully informed of expectations and any changes to routines.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Failure to maintain supervision levels if staffing levels drop.	Staff levels are such that if staffing levels drop, a 'sub' can be brought in either from individual school or from TRUST.	Yes	Severity:3 Likelihood:1 Risk Rating:3
Staff who are identified as clinically vulnerable coming into contact with Coronavirus.	All staff with UHC have been previously risk assessed and strategies put in place to protect them as much as possible from coming into contact with Covid 19. These have been reviewed and updated: Jan 2021	Yes	Severity:4 Likelihood:1 Risk Rating:4
Students who are identified as shielded or clinically vulnerable coming into contact with Coronavirus	All children in this category have been previously risk assessed and strategies put in place to protect them as much as possible from coming into contact with Covid 19. These have been reviewed and updated: Jan 2021	Yes	Severity:4 Likelihood:1 Risk Rating:4
Staff or students who live with someone who is identified as shielded or clinically vulnerable to Coronavirus attending site.	All staff / children living with someone with UHC have been previously risk assessed and strategies put in place to protect them as much as possible from coming into contact with Covid 19. These have been reviewed and updated: Jan 2021	Yes	Severity:4 Likelihood:1 Risk Rating:4
Member of staff displaying symptoms of Coronavirus.	Member of staff displaying symptoms would be asked to leave and take a test as soon as possible. Once result has been obtained, management of the bubble can be carried out. Negative - bubble continues with replacement adult. Positive - whole bubble closes and is	Yes	Severity:4 Likelihood:1 Risk Rating:4

	asked to self-isolate for 10 days. All are encouraged to have test.		
Student displaying symptoms of Coronavirus.	Child displaying symptoms would be asked to leave and asked to take a test as soon as possible. Once result has been obtained, management of the bubble can be carried out. Negative - bubble continues with replacement adult. Positive - whole bubble closes and is asked to self-isolate for 10 days. All are encouraged to have test.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not observed in staff areas.	All staff are to take breaks at separate times or use facilities at different times where possible. Social distancing expected at all times when staff happen to be in the same place. Staff expected to wear a face covering in all shared areas unless eating or drinking. Expectations regularly made clear.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained at school gate or drop-off/pick-up point.	Parents and children have been informed of procedure for drop off and pick up to ensure social distancing. This is clearly and regularly outlined. Only one adult per child to drop / collect. All adults must wear a mask when dropping off and picking up or near school premises.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained by students before school starts.	Students are now in a single bubble and may have play time after drop off. Children who are not attending school (pre school siblings etc) may not be on school site. All supervising staff must keep a social distance.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained in school corridors.	Children are now in 1 bubble but will continue not use the inside corridors unless visiting the toilets where possible. Toilet visits will be strictly one at a time. This also applies for adults who must be wearing a face mask in the corridors.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained during break-times and lunchtimes.	Children are now in 1 bubble so can mix at lunch. Lunch will continue to be eaten in the classrooms and any outdoor play will be with only individual play equipment such as skipping ropes where possible.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained during meals.	Meals will continue to be eaten in the bubble. Regular cleaning to follow of surfaces and touch points. Adults supervising must keep a social distance.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained during physical activities (PE etc).	All PE sessions will be with a small bubble number and activities designed to maintain a social distance with individuals working separately where possible.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Lack of hand-washing facilities.	All bubble groups will have their own allocated handwashing station and also hand sanitiser gel available at regular intervals throughout the day.	Yes	Severity:4 Likelihood:1 Risk Rating:4



Over-use or misuse of hand sanitiser.	This will be supervised by adults at all times. Handwashing will be the preferred option at all times.	Yes	Severity:2 Likelihood:1 Risk Rating:2
Staff and students not washing hands frequently.	All staff will know the expectation of washing hands frequently. They will be expected to adhere to these rules at all times.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from used tissues etc.	All bubble members will have a policy of putting used tissues into the pedal bin immediately after use. Bins will be emptied regularly by staff using PPE gloves.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Disposal of potentially contaminated waste.	This will be disposed of in accordance to H&S rules.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from sharing equipment.	No equipment will be shared by any children or adults where possible within a bubble. Plenty of equipment will be available to support this and cleaned regularly after use.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from sharing personal possessions (water bottles, toys. Etc.)	As above - no sharing whatsoever of anything. All staff, parents and children reminded of this.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from contact with frequently touched surfaces (door handles, hand-rails, tables, etc)	Regular cleaning of all surfaces identified during day by bubble adults. Touch points in communal areas cleaned regularly throughout the day.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from use of welfare facilities ? toilets, sinks, water fountains etc.	Bubble groups will be allocated their own toilets which will be kept clean by bubble staff at regular intervals. Shared facilities for staff will be kept clean throughout the day by additional cleaning. Regular deep cleans will be carried out by contract cleaners across the whole school.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Cross-contamination from food served on premises.	Only food served on premises is during wraparound where pre wrapped or food served to the table by staff wearing suitable gloves etc. Hot meals served in sealed containers washed at high temperatures between uses.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Lack of appropriate cleaning materials and personal protective equipment for cleaning and catering staff.	All staff will have access to the appropriate cleaning and PPE equipment suitable for their role.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Visitors to the school site.	No visitors will be allowed on site unless unavoidable / out of school hours.	Yes	Severity:1 Likelihood:1 Risk Rating:1
Provision of first aid (including paediatric first aid where appropriate) support to students.	Any first aid needed will be provided by an adult wearing appropriate PPE equipment only.	Yes	Severity:4 Likelihood:1 Risk Rating:4

Providing care (dispensing medicines etc.) for students with medical needs.	NA currently in school. But would be as above with use of PPE only.	Yes	Severity:1 Likelihood:1 Risk Rating:1
Providing care for students with specific care needs (support for toileting etc.)	Any intimate care needed would only be for the very youngest children in either setting and would be carried out by staff wearing the appropriate PPE equipment only and not by staff with an UHC.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Providing care for students with specific emotional or behavioural needs.	This type of support would be carried out only by staff with no UHC. IBP will be updated prior to child being in bubble and also behaviour policy updated. Currently, no child is expected in school with these needs but systems to support would be put in place if needed. If necessary, PPE would need to be worn.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Evacuation procedures during reduced occupancy of the school.	Evacuation will be via outside doors for bubble and adults will accompany at a social distance. With such small numbers, ensuring a line with 2 metres between children is easier to ensure. Fire evacuation practise planned for within the first three weeks of Spring term.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Social distancing not maintained in classrooms.	Classrooms are laid out to ensure social distancing as much as possible. Schools will have low numbers (10 or under) within the bubble which will make this easier to be adhered to.	Yes	Severity:4 Likelihood:1 Risk Rating:4
Staff rota around a single bubble increasing contact of staff with each other over the week.	Staff rota is organised to minimise staff mixing and contact as much as possible but some increased mixing is unavoidable. Staff to keep at a social distance as much as possible from each other and wear a face covering where appropriate. Outside sessions to be used whenever possible and separating out the bubble into smaller groups with a single adult will help to minimise adult mixing and contact. Bubbles and staff will always be within a suitable spacious and well ventilated environment. Increased cleaning regimes will also help to mitigate these risks.	Yes	Severity:4 Likelihood:2 Risk Rating:8

This Risk Assessment will be reviewed on 05.02.21

Signed – Caroline Jarrett



Head of School