

Our Lady of Peace Catholic Primary and Nursery School

‘With Christ in our hearts, together we grow.’



Governors 2020-2021

Category	Foundation	Headteacher	LA	Staff	Co-opted	Parent	Associate	Clerk to Governors
	Amy Day	Jan Holden	Sarah Cottle	Erica Hodges	Naila Aziz	Sandeep Kaur	Ravinda Sidhu	Tracy Brown
	Priithi Mascarenhas					Michelle Griffiths	Tim Head	
	Kelly Robinson						Linda Shoard	
	Fr Joseph						Marcel Devereux	
	Lisa Nash						Lorraine Clark	
	Vacancy							
	Vacancy							
	Vacancy							
Total	5 (8)	1	1 (1)	1 (1)	1 (1)	2 (2)	5	1

Committee Structure

Leadership and management: <i>Finance, Staffing, Premises, Health & Safety</i>	The quality of education:	Behaviour, attitudes and personal development <i>Attendance, Admissions, Safeguarding, Child Protection, Behaviour and Welfare</i>
Prithi Mascarenhas (Chair)	Amy Day (Chair)	Kelly Robinson (Vice-chair)
Naila Aziz (Vice-chair)	Lisa Nash (Vice Chair)	Sarah Cottle (Chair)
Jan Holden	Jan Holden	Erica Hodges
Amy Day	Kelly Robinson	Amy Day
Associate: Linda Shoard Marcel Devereux	Associate: Tim Head Ravinder Sidhu Lorraine Clark	Associate: Ravinder Sidhu

Expectations of members

- Attendance at termly committee meeting
- Minimum of 1 visit to school to completed termly- report to be shared at committee meeting
- Focus of visits to be decided by committee linked to area of SDP
- Log of visits to be kept by chair of committee
- Chair of committee to feedback to FGB recommendations, actions and impact with focus on SDP priorities.

Link Governor Roles

		Reports to:
Statutory Policies and Guidelines		FGB
Governor training/skills/induction		FGB
Premises and Health and Safety	Prithi Mascarenhas	Leadership and management
Finance	Marcel Devereux	Leadership and management
ICT	Marcel Devereux	Leadership and management
Fundraising/Friends of OLOP	Marcel Devereux	Leadership and management
SEND	Lisa Nash	The quality of education
Pupil Premium/ sports funding	Lisa Nash	The quality of education
Curriculum	Lisa Nash	The quality of education
Religious Life of the School	Fr Joseph	Behaviour, attitudes and personal development
Safeguarding/DBS/Child Protection	Sarah Cottle	Behaviour, attitudes and personal development
Inclusion		Behaviour, attitudes and personal development

Expectations of link Governors

- Complete minimum of one annual visit to school with clear focus- refer to SDP to support.
- Keep governing body informed about area that they are responsible through reports shared at termly committee meetings.
- Develop knowledge in specific area and take part in relevant training.
- Ensure relevant policies are in place

Other Panels

Headteacher performance management	Prithi Mascarenhas, Amy Day
Admissions	Vacancy
Pay Committee	Amy Day, Kelly Robinson, Lisa Nash

Role Descriptions

Governor Training and induction	<ul style="list-style-type: none"> • Helping the governing board identify its training needs • Encouraging individual governors to attend training courses and report back to the governing board • Providing relevant information to the governing board about training matters • Becoming a link for training and development between the governing board and the LA • Helping new governors settle in and make them aware of training opportunities provided by the LA and others
Health and Safety	<ul style="list-style-type: none"> • Make sure the health and safety policy is up-to-date, complies with legislation, meets best practice and reflects the school's circumstances • Make sure that staff know where to find the school's risk assessments and that these are up to date and carried out for all the relevant areas • Check the school's record of accidents and near misses to look for any patterns which could cause concern • Make sure accidents are investigated and steps are taken to avoid them happening again • Monitor how staff are managing health and safety by carrying out an audit of procedures once a year • Make sure the school has an emergency plan • Make sure that names and work locations of first aiders and first aid boxes are displayed through the school • Make sure all appropriate health and safety checks are carried out (for example, fire alarm tests)
Finance	<p>Work closely with the headteacher/school business manager (SBM) to get the insights you need to help the board hold the school to account and drive improvement.</p> <p>Meet with the SBM so you're clear on your school's financial processes and so you can ask them questions.</p>
ICT	<ul style="list-style-type: none"> • Monitor legal requirements for ICT • Ensure all staff are adequately trained to use ICT to enhance

	<p>teaching and learning and make effective use of resources</p> <ul style="list-style-type: none"> • Support research to maximize further funding for ICT • Investigating the school's e-safety policy and whether it is being applied consistently • Looking at whether the policy covers both pupil and staff use of ICT • Learning about the school's rules for pupil use of ICT
Fundraising/Friends of OLOP	Link between FGB and Friends of OLOP
SEND	<ul style="list-style-type: none"> • Makes the necessary special educational provision for any pupil with SEN • Meets the needs of pupils with SEND • Makes reasonable adjustments in line with the Equality Act 2010 • Ensures that all pupils with SEN join in with the everyday activities of the school together with the children without SEN • Has appointed a SENCO and they have received appropriate training • Has a suitable and up-to-date SEN information report and policy which is published on the website
Pupil Premium/Sports funding	Understand relevant school pupil performance data that shows progress of different groups over time and to hold the school to account for ensuring that all available funding is used effectively to close the attainment between children who are Pupil Premium and those who are not.
Curriculum	<ul style="list-style-type: none"> • Curriculum delivery • The impact of interventions • Use of resources • Attainment and progress
Safeguarding and Child Protection	<ul style="list-style-type: none"> • Monitor the school's safeguarding systems and procedures.
Inclusion	