

## **St.Mary's CE Combined School**

### **Mobile Phone Policy - Pupils**

We recognise that mobile phones are part of everyday life for many children and that they can play an important role in helping pupils to feel safe and secure. However we also recognise that they can prove a distraction in school and can provide a means of bullying or intimidating others if used inappropriately.

Older pupils may begin to walk to or from school on their own and for safety reasons, parents/carers may want their child to have a mobile phone with them on this journey. For this purpose, older pupils are allowed to bring a mobile phone into school at the discretion of their parents. It is the responsibility of the pupil to ensure the phone is kept safe and the school cannot be held responsible if a phone is stolen or lost. It is not advisable for pupils to bring expensive mobile phones into school.

Parents/carers who wish for their child to bring a mobile phone into school, are requested to complete the school's Mobile Phone Protocol with their child.

The rules for use of mobile phone is as follows:

1. Mobile phones may be used on the way to school and on the way home from school but must be switched off on arrival to school and not switched back on to make calls, send texts or access the internet until pupils leave the premises at the end of the day.
2. Pupils must turn off their phones (not turn them to silent) and hand them into their class teacher when they arrive at school to be locked away. Phones should be collected at the end of the day. Phones must not be kept in the children's own possession – such as in coat pockets, bags or trays.
3. Pupils are not allowed to use their phones at any point during the school day whilst on the school premises. In a genuine emergency, pupils can be contacted through the school office.
4. Phones brought into school without signed agreement of the protocol, or use of a phone which is in breach of this policy (e.g. not handing it into the class teacher) will result in the phone being taken away by a member of staff and put into the school safe for collection by the child's parents.
5. Other electrical equipment such as ipads, iPods, MP3 players or cameras, smartwatches are not allowed in school. These will also be taken away by members of staff to be collected by parents/carers if brought into school.

## **St.Mary's CE Combined School Mobile Phone Protocol**

**To be completed by all parents of children who bring a mobile phone into school.**

The protocol for use of mobile phone is as follows:

- 1) Mobile phones may be used on the way to school and on the way home from school but must be switched off on arrival at the school gates and not switched back on to make calls, send texts or access the internet until pupils leave the premises at the end of the day.
  
- 2) Pupils must turn off their phones (not turn them to silent) and hand them into the class teacher when they arrive at school to be locked away. Phones should be collected from the class teacher at the end of the day. Phones must not be kept in the children's own possession – such as in coat pockets, bags or trays.
  
- 3) Pupils are not to use their phones at any point during the school day whilst on the school premises. In a genuine emergency, pupils can be contacted through the school office.

I understand that St Mary's CE School will not be liable for any loss or damage to the mobile phone.

Child's Name: \_\_\_\_\_

Signed: \_\_\_\_\_ (Parent)