

Headteacher  
Mrs Patricia Gurton B.A. (Hons)

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19<sup>th</sup> September 2018

Dear Parents/Carers,

We would like to inform you of an upcoming trip to Ashridge Estate woods on **Thursday 4th October 2018**. Instead of attending three short sessions of Forest School, we will be going to Ashridge woods for one full day of outdoor activities.

A voluntary contribution of **£9.65 per child** is required to cover the cost of the Autumn term visits. There is no obligation to make a voluntary contribution and no child will be excluded from the trip for financial reasons. If you feel you have financial circumstances which will cause difficulty in making a contribution, it is **essential** to talk in confidence to Mrs Gurton. **In the event of insufficient voluntary contributions, the event may have to be cancelled.**

In order for our trip to go smoothly, we would like to ask for parent volunteers to be responsible for a small group during the day. If you are available to help, please speak to your child's class teacher. We will send a letter regarding the details of the trip and what the children will need shortly.

Please be aware that the trip will need to be paid via the **Parentmail system**. If you are not registered with **Parentmail**, please contact the school office. Payment will need to be made by **Monday 1<sup>st</sup> October 2018** for this trip.

We are looking forward to our trip.

Many thanks,

The Year Two Team  
Mr Troup & Miss Donlevy

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