

*St Levan Primary School*  
*where all children SHINE...for life*

**The Bottoms, St. Levan, Penzance, Cornwall, TR19 6HD**  
**Tel: 01736 810486**



25<sup>th</sup> September 2020

Dear Parents/ Carers,

### **COVID- 19 – ‘what to do if’ scenarios and communication**

St Levan School aims to keep you all fully informed with any latest guidance. Please see below details of any actions we may require of you as well as some ‘what to do’ advice.

#### **Communication**

We are using email wherever possible to communicate promptly with you so please check them regularly and let us know up to date contact details if they have changed. We may also send text messages too. Please be reassured that if teachers do need to speak to you regarding any aspect of your child’s learning or social and emotional issues they will make contact.

#### **‘What to do if’ advice:**

At the end of this letter is a quick reference guide for parents to help with decision making regarding ‘what to do if’, in the event of a variety of situations related to COVID -19. This guidance provides the most up to date information (September 2020) for action parents/school should take.

The local authority is aware there are ongoing issues with accessing COVID-19 tests. This isn’t unique to Cornwall and is a result of national laboratory capacity being stretched and having to prioritise analysing tests from areas with a higher prevalence of COVID-19 cases. In the light of this, Cornwall Council have been working to secure temporary access to urgent testing when attempts via 119 and online remain unsuccessful.

It is important now more than ever, that only individuals who have at least one of the 3 main symptoms of COVID-19 should undergo testing. These are:

- A high temperature
- A new continuous cough- this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours
- A loss or change to your sense of smell or taste

You can find out more here: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>

It is not necessary or of benefit for household members and identified contacts to undergo testing if they do not have symptoms, unless they are specifically asked to do so by a public health or healthcare professional.

Parents/ carers of children and staff members should continue to try and access testing via the normal channels, which are either dialling 119 or by booking online at [www.nhs.uk/ask-for-a-coronavirus-test](http://www.nhs.uk/ask-for-a-coronavirus-test). If you remain unable to book a local slot you can email: [dccg.cornwalldevon.urgenttesting@nhs.net](mailto:dccg.cornwalldevon.urgenttesting@nhs.net) for advice, and will be assessed for urgent testing.

A reminder not to contact your GP if your child has symptoms of COVID-19 and to follow the national testing and isolation guidance. Parents should however seek advice from their GP or from 111 if they are concerned about their child's health.

### Contacting school

For illness, (absence related to COVID-19 or other) please call us on 01736 810486 or you can email: [secretary@st-levan.cornwall.sch.uk](mailto:secretary@st-levan.cornwall.sch.uk) If your child is absent and school are not aware of the reason, you will be contacted by 9.30am.

Information regarding the government's 'Hands.Face.Space.' current campaign can be found on YouTube.

Thank you for your continued support, working together to keep the whole school community safe and informed is our priority.

### St Levan School Team

What to do if...	Action Needed	Return to school when...
<p>- ...my child has Covid-19 symptoms.</p> <p>(A high temperature, a new continuous cough- this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours, a loss or change to your sense of smell or taste)</p>	<p>- <b>Do not come to school</b></p> <p>- <b>Contact school to inform us</b></p> <p>- Self-isolate the whole household</p> <p>- Get a test</p> <p>- <b>Inform the school immediately about the test result</b></p>	<p>...the test comes back negative <b>or</b> a period of 10 days has passed since the symptoms started, and the child feels well.</p>

What to do if...	Action Needed	Return to school when...
...my child tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> <li>- Self-isolate the whole household.</li> </ul>	<p>...10 days have passed since symptoms began, even if they still have a cough or loss of taste/smell. <i>(These symptoms can last for several weeks.)</i></p> <p><b>AND</b> the child feels well.</p>
...my child tests negative.	<ul style="list-style-type: none"> <li>- <b>Contact school to inform us.</b></li> <li>- Discuss when your child can come back (same day/next day).</li> </ul>	...the test comes back negative.
...my child is ill with symptoms not linked to Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Ring on each day of illness.</li> </ul>	...after 48 hours following the last bout of sickness or diarrhoea (as per attendance policy)
...someone in my household has Covid-19 symptoms.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Self-isolate the whole household.</li> <li>- Symptomatic household member to get a test.</li> <li>- <b>Inform school immediately about test result.</b></li> </ul>	...the test comes back negative.
...someone in my household tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 14 days).</b></li> <li>- Self-isolate the whole household.</li> </ul>	...the child has completed 14 days of isolation.
...NHS test and trace has identified my child as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 14 days).</b></li> </ul>	...the child has completed 14 days of isolation.

What to do if...	Action Needed	Return to school when...
<p>...NHS test and trace has identified a household member (other than my child) as a close contact of somebody with symptoms or confirmed Covid-19.</p>	<p><b>- The household member must self-isolate for 14 days.</b></p> <ul style="list-style-type: none"> <li>- Child can continue to attend school.</li> </ul>	<p>...child can continue to attend school</p>
<p>... a sibling attending another school has been sent home to self-isolate due to there being a positive case in their school.</p>	<p><b>- Sibling at other school must self-isolate for 14 days.</b></p>	<p>...child can continue to attend school</p>
<p>... my child has travelled abroad from a country or territory that is NOT on the exempt list of countries.</p>	<p><b>If returning from a destination where quarantine is needed*:</b></p> <ul style="list-style-type: none"> <li>- minimum of 14 days self-isolation for all those who travelled.</li> <li>- contact school to inform us you are back in the country and we will agree an earliest date for possible return to school.</li> <li>- Self-isolate the whole household.</li> </ul> <p><u><a href="#">*Foreign, Commonwealth &amp; Development Office (FCDO)</a></u> – for up to date travel information</p>	<p>...the quarantine period of 14 days has been completed.</p>
<p>... my child has travelled abroad from a country or territory that IS on the exempt list of countries.</p>	<p><b>If returning from a destination where quarantine is NOT needed:</b></p> <ul style="list-style-type: none"> <li>- Check the current <u><a href="#">Exempt countries and territories list</a></u> to confirm the country you have travelled from or through is on the exempt list.</li> <li>- Ring school to inform us you have returned to the UK and agree a return date to school.</li> </ul>	<p>... you have informed the office of your return to the UK (<i>the office will ask you a few questions about your travel</i>).</p>

What to do if...	Action Needed	Return to school when...
<p>...I have travelled from a country that requires us to quarantine (but my child didn't travel).</p>	<ul style="list-style-type: none"> <li>- As long as you do not have/ have not had symptoms in the last 14 days, your child can continue to attend school.</li> <li>- The person who has travelled <b>MUST NOT</b> leave the house, including to do pick-ups and drop offs (<i>please contact school if you need support getting your child to school</i>).</li> </ul>	<p>...child can continue to attend school</p>
<p>...we have received medical advice that my child must resume shielding.</p>	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us.</b></li> <li>- Shield until you are informed that restrictions are lifted and shielding is paused again.</li> </ul>	<p>...school inform you that restrictions have been lifted and your child can return to school again.</p> <p>...you receive medical advice that your child may return to school.</p>
<p>...my child's bubble is closed due to a Covid-19 outbreak in school.</p>	<ul style="list-style-type: none"> <li>- <b>Child must not come to school.</b></li> <li>- Support your child at home with remote education provided by your school.</li> <li>- Your child will need to self-isolate for 14 days.</li> <li>- <b>Other siblings may continue to attend school.</b></li> </ul>	<p>...school inform you that the bubble will be reopened.</p>
<p>... I am unable to get a test for someone in the household who has symptoms</p>	<p><b><i>If you are not able to get a test in the first 5 days of having symptoms, your child and anyone they live with must stay at home and self-isolate for 14 days. Anyone in your support bubble must also stay at home.</i></b></p>	<p>...the child has completed 14 days of isolation.</p>

Information provided by Cornwall Council September 2020