

Nanpean Community Primary School

F.A.N.S meeting



Topic/s: 1) Events	Attendance: Mrs Wicks (Headteacher) + 6 parents	Date: 6/3/18 9:00am
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Notes of meeting	Action
<p>1) Events</p> <p>The Valentine's Disco was a huge success. All the PTA members and some other parent helpers worked well together and had clear roles, creating a well organised, well attended and thoroughly enjoyed first event.</p> <p>A discussion took place about other events that could be held in the future (e.g. Halloween disco, Easter disco, May Day event), but it was agreed that for now the Valentine's Disco could become an annual event. Mrs Wicks asked that it take place before the last day of half term; if staff know of the date with more notice, they may be able to help out (Friday 8th February 2019). It was agreed that all children could arrive at the same time and it was hoped it could start earlier so that it would finish earlier (6:00-7:30pm). It was suggested that there be 2 queues for when the chdn enter so it doesn't take so long to let the children in.</p> <p>Mrs Wicks apologised for not making it clear from the start, that anything purchased for the disco could only be reimbursed when receipts are handed in to Miss Dash in the office. If receipts were handed in after 9th February, they will not be reimbursed until April 2018 due to the end of the financial year. In future, stock could be purchased in January so money can be reimbursed before the finance closedown.</p> <p>The group agreed that clear roles within the PTA group need to be organised, e.g. chair, vice chair, treasurer, secretary. Mrs Wicks offered to gather interest via email prior to the next meeting so that voting can take place on 18/4/18.</p>	<p>CW add Valentines Disco to 2018/19 calendar.</p> <p>CW gather interest for these roles prior to next meeting on 18/4/18.</p>
Next F.A.N.S meeting: Wednesday 18th April 2018 at 9:00am	