

Nanpean Community Primary School



Minutes

Curriculum Committee Meeting

Tuesday 14th November, 2017

Clerk to Curriculum Committee - Linda Cackett

Typed: 14.11.2017

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Curriculum Committee Circulation List:

Mr A Edmonds – Co-opted – Committee Chair
Mrs C Wicks – Headteacher
Miss D Thornhill – Parent
Mrs L Watts – Foundation
Miss C Morton – Staff
Mr B Marsh - Parent
Governor Services – for information
School Office – copy for information



CURRICULUM COMMITTEE MEETING MINUTES

School:	Nanpean CP School
Quorum:	3 (Minimum – 3 Committee Members)
Chair:	Mr Andy Edmonds
Clerk:	Mrs Linda Cackett
Date of meeting:	Tuesday 14th November, 2017 at 4.30 pm
Venue:	Nanpean School – Melbur Classroom

Attendance:

Name:	Governor	Associate Member	Other (please state)	Present/ Apologies/ Absent
Mr Andy Edmonds – Co-opted – Committee Chair	Yes			P
Mr Brett Marsh - Parent	Yes			Ap
Miss Clare Morton - Staff	Yes			P
Miss Dionne Thornhill – Parent	Yes			P
Mrs Lee Watts - Foundation	Yes			P
Mrs Carly Wicks – Headteacher	Yes			P
Mrs Linda Cackett			Clerk	P

1.0	<p><u>Maths Update – Mr Michael Barritt (Maths Lead) – Tabled before Item 5.3</u></p> <p>4.36 pm – Mr Barritt joined the meeting.</p> <p>Mr Barritt gave a brief resume of changes regarding Maths since his last presentation in 2016. Books scrutiny shows that conceptual variation is now taking place in all classes; there are no longer 'lists of sums', instead problems are presented in a variety of formats. 'Next Step' stickers have been introduced to improve feedback and helps to direct teachers. The stickers used were circulated to the committee and an explanation of how, when and why each particular sticker is used. Examples of pupil's work with the use of stickers were handed out for governors' information. The current focus for Maths following the last monitoring has been arithmetic; teachers are expected to include teaching of arithmetic skills above and beyond the usual.</p> <p>A governor asked what year the stickers are used in, Mr Barritt explained that the younger pupils are shown the stickers and an explanation of how they are used, pupils like the stickers and it does not take them long to understand how they need to respond. The Headteacher added that some KS1 pupils struggle to know how to respond to the marking stickers during RnR time. Grouping pupils with similar stickers helps with this challenge. The chair recommended that Governor monitoring look for evidence of the use of stickers in maths books.</p> <p>The Committee Chair thanked Mr Barritt for his informative presentation.</p> <p>4.49 pm – Mr Barritt left the meeting.</p>	Chair
2.0	<p><u>Welcome and consideration of consent for absence</u></p> <p>Apologies were received, considered and accepted from:</p> <ul style="list-style-type: none"> • Mr Marsh 	



3.0	<p><u>An opportunity to declare any additional business or pecuniary interest/s</u></p> <p>None.</p>	
4.0	<p><u>Minutes of previous committee meeting – Tuesday 6th June, 2017</u></p> <p>4.1 <u>Approval</u></p> <p>The minutes were circulated prior to the meeting. They were APPROVED as a true and accurate record of the meeting.</p> <p>4.2 <u>Matters Arising – not already on the agenda</u></p> <p>4.2.1 <u>Item 6.0 – Attendance</u></p> <p>A governor queried whether the criteria for authorisation for attending the Royal Cornwall Show could be amended, after further discussion and clarification of the criteria it was agreed that no amendment was required.</p>	
5.0	<p><u>Policies Review and Update</u></p> <p>5.1 <u>Admission Arrangements 2019-2020</u></p> <p>Admission arrangements were reviewed and APPROVED for adoption.</p> <p>5.2 <u>Anti-Bullying Policy May 2017</u></p> <p>The policy was circulated prior to the meeting, it was reviewed and APPROVED for adoption. The Committee Chair asked whether there had been any impact following the introduction of the policy, the Headteacher confirmed that any reports of bullying are investigated fully. When parents are asked during the annual questionnaire 'does the school deal effectively with bullying?', 70% agree/strongly agree and about 20-30% 'don't know'. Therefore, the policy will be shared more explicitly with parents/carers this year. It was then asked how many incidents of bullying there were last year, the Headteacher confirmed that there had been none.</p> <p>5.3 <u>Behaviour and Discipline Policy 2017 and Behaviour Agreement 2017/2018</u></p> <p>The policy and behaviour agreement were circulated prior to the meeting, this year there was no change in the wording of the policy however when staff reviewed it on the inset day there was a discussion of the way in which the policy is implemented. The Headteacher explained how staff have been empowered more and a more calming atmosphere has been the result. Consequences do not have to be followed in order and teachers are now more proactive.</p> <p>A governor asked what is in place for a child that always follows the rules and behaves well, the Headteacher listed the variety of rewards. The Headteacher explained that children who tend to struggle with their behaviour have a reason, children are motivated by being rewarded. The policy was reviewed and APPROVED for adoption.</p>	



<p>5.4</p>	<p><u>Assessment and Feedback Policy</u></p> <p>The Headteacher confirmed it was the second year of the policy, the main changes being the summative areas. The policy was reviewed and APPROVED for adoption.</p>																						
<p>6.0</p>	<p><u>Attendance</u></p> <p>An attendance summary report was circulated prior to the meeting, the Headteacher reported:</p> <p>Whole School Attendance to date: 95.01% (158 on roll) last year 96.8%.</p> <table border="0"> <tr> <td>Rosemellyn</td> <td>Year 6</td> <td>97.01 %</td> </tr> <tr> <td>Drinnick</td> <td>Year 5</td> <td>94.59 %</td> </tr> <tr> <td>Melbur</td> <td>Year 4</td> <td>95.87 %</td> </tr> <tr> <td>Karlsruhe</td> <td>Year 3</td> <td>93.52 %</td> </tr> <tr> <td>Prosper</td> <td>Year 2</td> <td>94.40 %</td> </tr> <tr> <td>Hendra</td> <td>Year 1</td> <td>93.92 %</td> </tr> <tr> <td>Eden</td> <td>Reception</td> <td>96.33 %</td> </tr> </table> <p>There are currently 25 pupils who are persistent absentees at the date of the report, as at last Wednesday this has reduced to 20. There has been chicken pox, tonsillitis, operations, unauthorised holidays, etc; governors agreed that illness at this time of year can impact on attendance dramatically.</p>	Rosemellyn	Year 6	97.01 %	Drinnick	Year 5	94.59 %	Melbur	Year 4	95.87 %	Karlsruhe	Year 3	93.52 %	Prosper	Year 2	94.40 %	Hendra	Year 1	93.92 %	Eden	Reception	96.33 %	
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<p>7.0</p>	<p><u>Pupil Premium</u></p> <p>The report was circulated prior to the meeting. It was further noted that:</p> <ul style="list-style-type: none"> • The impact report evidences the impact of money spent – there was variable impact last year due to small cohorts. • Pupil Premium is monitored very closely every half term. • Over 50% of the pupil premium pupils in Year 6 had special needs. • A governor was shocked at the £300 spent on milk, it was explained that it was a legal requirement for under 5's. 																						
<p>8.0</p>	<p><u>Primary Sports Funding</u></p> <p>The report was circulated prior to the meeting. It was further noted that:</p> <ul style="list-style-type: none"> • The impact report evidences the impact of the money spent, Mr Tonkin now produces the document for the school in his role of PE Lead. • The £3000 overspend in the last minutes was explained due to Go Active, their coaching has now been terminated and a PE Apprentice employed. There is a rumour that the primary sports funding will be doubling but has not been confirmed. 																						
<p>9.0</p>	<p><u>Committee Chair's Report</u></p> <p>Nothing to report.</p>																						



10.0	<u>Dates for next Curriculum Committee meeting</u> <ul style="list-style-type: none">• Tuesday 20th February, 2018 at 4.30 pm – Mr Tonkin presentation on PE• Tuesday 5th June, 2018 at 4.30 pm – Miss Morton presentation on English The meeting closed at 5.05 pm.	
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These Minutes were passed as true and accurate at the Curriculum Committee Meeting on Tuesday 20th February, 2018.

Signed: **Committee Chair**
Mr Andy Edmonds

Dated: **Tuesday 20th February, 2018**