

BURNSIDE PRIMARY SCHOOL

Administration of Medication to Pupils Parent Agreement

A parent must supply a written request in order for medication to be administered to pupils during school hours. It is only possible to administer medication that the child's doctor has prescribed. School staff **cannot** administer 'over-the-counter' medication or medication that is prescribed **for 3 times a day**.

Note: Medicines must be kept in the original container as dispensed by the pharmacy.

Child's Name _____ Date of birth: _____	
Class _____ has the following medical condition _____	
I wish for him/her to have the following medicine administered by school staff, as indicated below:	
Name of Medication:	
Dose/Amount to be given:	
Time(s) at which to be given:	
Means of administration:	
How long will the child require this medication to be administered?	
Known side effects and any special precautions (please attach details)	
Procedures to take in case of emergency (please attach details)	
<p>Emergency Contact 1</p> <p>Name: _____</p> <p>Telephone _____</p> <p>Work: _____</p> <p>Home: _____</p> <p>Mobile: _____</p> <p>Relationship: _____</p>	<p>Emergency Contact 2</p> <p>Name: _____</p> <p>Telephone _____</p> <p>Work: _____</p> <p>Home: _____</p> <p>Mobile: _____</p> <p>Relationship: _____</p>
<p><i>I undertake to deliver the medicine personally to the School Office, to collect it for home when necessary and to replace it accordingly. I also undertake to inform the school immediately of any change of treatment that the doctor or hospital has prescribed.</i></p>	
Name: _____ Signature: _____	
Relationship to child: _____ Date: _____	

