



WOODSIDE JUNIOR SCHOOL PTA

Charity No.: 296361

Minutes

Woodside PTA Meeting

Date: 03.02.2021

Time: 20:00

Location: Online – Zoom meeting

Attendees:

Paula & Eugene Pereira, Lindsay & Tom Dixon, Chloe Cripps, Laura Sawyer, Kate Dinwiddy, Victoria Sant, Kathryn Ferguson, Nicki Woodhouse, Emma Carroll, Emma Taylor

Teachers and Staff:

Dorota Milner, Simon Appleby, Claire Tandara, Jackie Carver

Introduction:

Lindsay Dixon chaired the meeting, welcomed everyone to the first PTA meeting. She invited everyone to introduce themselves.

Apologies:

Gillian Nickless, Chris Boobier, Karen Buffett

2. Matters Arising:

No comments

3. Treasury update:

LS provided PTA with an update. Handover is in progress with Liz Butcher.

Charity mandate has been requested from the Bank.

CB has launched the Virtual Disco event on Classlist and LS reported that 24 tickets have been purchased so far.

4. Virtual School Disco:

CC provided a status update. The company that has been selected to run the event is called Non-stop Kids Entertainment. They are very experienced and have experience of hosting such virtual events.

Event structure:

30-minute sessions scheduled for each year group starting with year 3 (earliest session time) through to year 6, consisting of party games over Zoom with Disco. Tickets can be purchased through Classlist (any duplicate tickets will be picked up)

Distribution of Links:

Email addresses will be retrieved through Classlist and links sent out accordingly. Children will be requested to sign in 10 minutes before (with their full name) and host will let them in. KF suggested that children can change their names once admitted into the event.

Action: CHAIRS to communicate to parents who have not received a link to get in touch via Classlist / PTA email by 10am Friday 12th February.

LD & TD will co-host and be able to admit children.

Safeguarding:

Upon purchasing a ticket to the event, the Parents will automatically give their consent to the event being recorded. The recording will be sent by Non-Stop Kids Entertainment to Mrs Fox (member of Staff) and deleted by the company.

LD requested help from parent reps of each year group to assist a session.

Parent reps confirmed:

Niki Woodhouse Year 6

Kathryn Ferguson Year 3

Emma Taylor Year 4

Emma Carroll Year 5

Action: DM will put a request to staff (JC will request for lower key stage) DM happy to help host.

Action: CC to distribute link to DM who will forward to staff members.

Woodside Activity Challenge:

Provisional dates of the 15th - 26th Feb have been challenged. The general feeling was that it was too soon after half term. Everyone collectively agreed for it to be push it back to March. **JC** suggested a 'Spring into Spring' launch.

Dates agreed: 1st – 12th March

Fund raising:

LS is setting up a Just Giving page that can be further shared amongst family & friends to assist in raising funds. Pending a couple of outstanding items, the account should be activated in the next week or so. Just Giving page does charge a small commission, however the first fundraising event is free.

Suggested target of £1,500 would be a good target for Just Giving page.

TD – Asked if we had a collective target? What were we raising the money for?

SA has been in touch with vendors for an Astro running track. Currently valuation: £25k (1.8 metre in width)

DM has written to Department of Education, Gavin Williams & Local MP to access a grant. There is Sports funding money which we can access (we can't use it for fixed assets). **TD** will look at other funding options as he has expertise in this area. **CD** said others clubs would look at hiring the track for example: Kudos Athletics/Chiltern Harriers.

TD shared that HS2 are providing funds to schools if other communities will benefit. Accessing £75k, not sure of the cap on schools. Needs to have full community support. **JC** – happy to assist in reaching out to the community.

Action TD: Look at the sources of funding that are applicable – to liaise with JC regarding amounts.

Communication to be sent out – Chairs to communicate before half term (What/When).

Practicalities:

Action PTA: Decide activities

EC suggested Simple Activities – should be inclusive.

Action Chairs/PTA: A grid method for Activities will need to be designed and distributed to the children and families.

PP suggested if we could investigate creating a Social Space on Google Classrooms where children can submit their evidence of activities performed.

Action NW: Look into Google Forms and see how this converts into a spreadsheet (reduce manual entry/man hours).

Action DM: Speak to Gillian to see how this can be created through google forms.

KF – Children should be given regular feedback regarding their progress through Social Space on Google Classrooms (if this is platform to be used). Maybe include photos etc. **TD** suggested that this should also be updated on the Just Giving page.

Communication to parents:

Action Chairs: Go live email deadline: 23rd Feb

Events Pending:

Quiz Night:

JC suggested to postpone until the summer, hopefully we can have a socially distanced event.

New Suggestions:

CC brought up how successful the Lockdown cookbook had been and whether we could investigate another Lockdown Book. This would acknowledge the children's experiences (Activity book/Stories/Poem/Picture) **DM** expressed how much this book meant to her personally and that she would fully support this proposal. There was concern around the amount of man hours it took for the book to be produced. **JC** said that resources can be drawn from google classroom of work that has already been produced.

Action CC: Communication required to school parents to see if anyone can assist with the task. Check if this is logistically feasible.

5. Funding requests:

DM – not had any requests.

Running track is the main priority.

LS informed that there was approximately £16,000 available.

Laptops have been ordered and delivery will be in March.

Action LS & NW: To investigate cost of the laptops.

PTA committed to funding them months ago.

6. Any other business:

PP asked if Classlist admin groups had been updated. **LD & TD** confirmed that this was all in hand and that the handover was taking place.

7. Meeting Dates:

23rd February – 20:00 (Zoom)

PP to send out comms via Classlist and School Office.