



Spaxton C of E Primary School

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Head of School – Mrs R Rood BEd (Hons)



'Together we flourish and achieve'

Pupil Live Session Protocol

To support you in our new way of working we have produced our Live Session Protocol. It is really important that you follow this in order to help you make the most of your live sessions and develop your skills as a responsible ICT citizen.

You should:

- Be ready to participate fully.
- Make sure that you have eaten before the session happens (not during), just as you would eat in lessons at school.
- Prepare your surroundings by ensuring that you are sat in a quiet part of the house to avoid distractions. If you use your bedroom, please ensure the door is open.
- Make sure your parents are aware that you have a live session. They may want to sit with you, that is fine.
- Come to the live session prepared with a pencil and a piece of paper in case you need to write some notes.
- Dress in appropriate clothing. You are not required to wear school uniform but PJs are not acceptable.
- Join the live session on time.
- Have your webcam on so that your teacher can see you and if your teacher asks you to mute, please do so.
- Use the 'chat facility' as instructed by your teacher.
- Live sessions will be recorded for school records.
- Ensure that you demonstrate excellent behaviour at all times, as you would in school. Remember your teachers will be giving out dojo points.

Chair of Governors: Mrs S Traynor/Mr A Watson

'Those who belong to our school protect, trust, have hope, persevere, show courage and respect.'

(inspired by I Corinthians Ch 13 Vs 4-8)