

Calton Primary Remote Learning Offer:

Our remote learning offer has been made with our pupils and their families in mind. We believe that this strategy will work best for the children at our school.

- We expect all children to complete the daily lessons that have been uploaded on eSchools using the log-in details that have provided for you
- Contact the school if you do not have these details
- These lessons will include: Maths, English, Guided Reading, Quest and Phonics/Oxford Owl and consist of PowerPoint and/or Sway
- All of the learning will have recorded voice overs to support and demonstrate where necessary the concept
- Feedback forms to be completed for each session. These will be monitored and marked
- Daily live lessons as a bare minimum will be conducted by the class teacher. No live lesson will clash with another year group
- These lessons will take around 4.0 hours each day. 1 hour each for Maths, English and Quest and 30 minutes for Guided Reading and Phonics/Spelling
- Additional live lessons will also be conducted depending on the need of the child. These will often be 1:1
- Contact with parents will be made by a member of staff by phone in the first instance.
- Packs can be made available with the expectations that the work is completed and returned for marking
- School will offer technical support when needed
- We would like children to stick to the school timings but understand that this may not always be possible if siblings are sharing devices. We understand that there needs to be an element of flexibility within the school day and structure, but stress that the sessions need to be completed on the day specified
- Children will require a quiet space where they can work without interruption, appropriate stationary (pencil, ruler, rubber), paper or a workbook and access to an electrical device. We know that the vast majority of children have access to a mobile phone, hence the reasons for the PowerPoint and Sway being chosen as the learning platform
- It's important that all children engage with home learning using the school day as a structure, completing the daily activities and completing the feedback form as planned

Expectations around live lessons: Use of Video Conferencing technologies (Microsoft Teams):

If whole classes or individual children, or the school closes we will arrange meetings and or phone calls to connect with your child and or class.

The safety of both children and staff when using this technology is paramount and we will be following relevant advice from the Children's Commissioner and the NSPCC.

In order to protect both children and staff, we require parents/carers to follow these expectations:

- An appropriate adult must remain in the same room as the child during video or conference calls to monitor and ensure they are safe and using it appropriately. The adult must not be in view.
- When joining any school Teams meeting you will need to briefly be onscreen with your child so we know that they have an appropriate adult nearby. This will also give us a chance to talk with you if we need to
- Teams accounts must be set up with the child's name only. This will help us admit children into the Teams meeting
- Once the Teams meeting has started, all members of the household must not interfere with the meeting. The Teams meeting is to communicate and provide feedback with your child only.
- Children must take part in the meeting in a suitable communal environment (not a bedroom) and be appropriately dressed (uniform isn't necessary, but they should be fully dressed in clothing that covers top and bottom half of the body)
- All members of the household must be aware that the meeting is taking place and make sure they are suitably dressed and use appropriate language and behaviour when nearby or in the background. Teams has a built-in option to use a virtual background - you may feel this is an appropriate feature to turn on

- You must make sure you and your child have 'logged off' the call correctly once it is finished - before turning off any devices
- You and your child will not try to contact any staff using these online tools outside of the pre-arranged meeting which will be arranged through eSchools. If you need to contact staff for any reason you will do so through the year group email address as normal
- Screenshots, photos or recordings of Teams meetings must not be made and the links must not be shared with others.

We will ensure that:

- No staff member will contact you or your child using Teams outside of any pre-arranged meetings and if they do need to contact you they will arrange to do so with you using eSchools
- Teachers will ensure appropriate security settings are in place for the meeting. They will ensure that access is only granted to the expected registered users invited with a password or direct link. Screen sharing, file-sharing, annotation and chat will be restricted
- Participants will be held in a virtual waiting room while their identity is confirmed. Your Teams account must clearly identify your child by name and renaming during the meeting will not be allowed. Participants' audio or video may be muted until appropriate and they may be removed from the room if rules are not being followed
- In groups of more than one child, a teacher and one other staff member may be present throughout the video call to help safeguard all participants and monitor appropriate use.
- Teachers will stay in the meeting until everyone has 'logged off'
- Teachers and any other adults on the call (or in the background) will use appropriate language / behaviour throughout the call
- We will then make arrangements to schedule meetings and will be in touch with further information via eSchools.

What you can do to help

We appreciate that if this situation arises, it may present some challenges for you. We kindly ask for your support so that we can continue to provide high-quality education for your child during this time.

Younger children in particular may need support in accessing online materials and staying focused with their remote learning. We ask that you help them as much as you can.

At the same time, we don't expect you to watch your child all day, and we wouldn't expect parents/carers to get involved in remote lessons in place of our teachers. But, it would be really helpful if you can take an active role in your child's learning by asking them about their day and what they've learned.

Our top tips:

- Encourage your child to be ready and dressed for the start of the school day, and to keep to their timetable
- Distinguish between weekdays and weekends, and make it clear when the school day is over, to separate home and school life
- Plan breaks and exercise into the day to help keep your child active
- Please keep in touch with us and do let us know if you're having any difficulties with remote learning, or if you have any questions. You can contact us through the year group page on eSchools.

We also understand the huge pressures that families are under at the moment and as long as we keep communication open between home and school, we will support you in whatever way we can. Please continue to support us with ensuring that you wear a face covering when on school site and socially distance. Please remember 'Hands, Face, Space.

Our children, their safety, their health and their education is the most important thing to us all, and by working together we will get through this together.