

## COVID Home School Agreement

Calton Primary School will reopen to all children in September 2020.

We will endeavour to ensure that the school environment is as safe as it can be. Extra measures will be taken to ensure regular hand washing, sanitising, cleaning and social distancing (where possible). **Please note that, whilst we will do our utmost to provide a safe environment and follow government guidance, we can only minimise the risk and not eliminate the risk based on our knowledge of the Covid-19 virus.**

To enable this to happen safely and effectively, our home to school agreement has to be altered.

We (school) will:

- Carry out a thorough risk assessment to enable us to make the right decision regarding re-opening
- Inform parents immediately if the school has no choice but to close
- Remind staff to comply with social distancing outside school
- Stay alert for any children demonstrating symptoms of the virus and send them home in line with national protocols
- Ensure classroom desks are as socially spaced as possible and are in line with government legislation
- Organise children and staff to work in classes of no more than 24 for playgroup and 30 for primary school children
- Stagger arrival and collection times and put in place appropriate measures to enable children and adults to socially distance
- Organise the school premises and pupil movement in a way that reduces contact with other pupils e.g. implementing a one-way system around the school, marking 2 metre spaces
- Allocate toilets to specific classes to support social distancing
- Zone outdoor areas to restrict contact between the different classes
- Provide children with their own personal equipment/small group equipment for use only by them
- Provide cleaning equipment for adults to use in the classes
- Follow cleaning routines to keep the premises clean throughout the day
- Reinforce safe hand hygiene and respiratory hygiene at all times
- Continue to administer first aid but not apply sun cream. We will contact you by email or text of any first aid incident as green slips will not be used
- Ensure shared resources and toys are cleaned at least once a day
- Extensively clean the school at least once a week
- Regularly review risk assessments, taking account the changing situation relating to the coronavirus and subsequent emerging government guidance
- Ensure learning focuses on pupils' health and well-being, PHE (Personal, Health, and Emotional, PE (Physical Education), English and Maths
- Be unable to provide de-escalation techniques or those involving positive handling – see 'parents will....' section.
- Discuss the 'pupils will....' section when the children come to school and as and when needed

**In addition to the above but extra for Year 6 ONLY:**

- Be unable to take responsibility for mobile phones being brought onto school site

Parents will:

- Be aware of the staggered entry and exit times and follow procedures put into place for safety
- Understand that even with a variety of procedures in place to limit risk, social distancing is not always possible in a primary school
- Comply with the government guidance on social distancing for themselves and their children outside of school and when on school site in order to minimise the risk to the health and well-being of other children and staff
- Ensure only one *adult from the household* comes onto the school site to drop off and collect their child
- As much as possible ensure that young siblings remain safely at home. If this is unavoidable, ensure that they are with the one adult at all times and/or strapped safely in a buggy or pram. It is important that children are not running around or coming into contact with the site environment
- Not bring their child into school if they have any coronavirus symptoms, or are unwell in any way
- Inform the school in advance if they are not bringing their child to school, stating the reason
- Ensure that the school has up-to-date emergency contact numbers for their child
- Contact the school if their child requires medicine that has been prescribed by the doctor to be administered 4 times a day
- Make contact with the school either via email ([admin@caltonprimary.co.uk](mailto:admin@caltonprimary.co.uk)) or phone (01452 527689) and not expect face-to-face meetings
- Make all payments online and not use cash
- Stick to the allocated class and related drop off and collection times
- Leave the school site promptly, not stopping to communicate with others
- Ensure that their child only brings a bag with a packed lunch (if needed) and a water bottle filled with water and not juice or squash
- Preferably ensure that sun cream is applied that can last at least all day and that their child knows that it has been applied – we will not apply suncream
- Ensure that their child comes to school in uniform and footwear every day (no sandals or sliders) a coat can be brought in also.
- Ensure PE kit is brought into school at the beginning of term
- Practice hand washing rules at home (see pupil section)
- Collect their child immediately if they are showing symptoms of illness on site
- Discuss the 'pupils will...' section before coming to school

**In addition to the above but extra for Year 6 ONLY:**

- Discuss with their child how to socially distance if walking to and from school on their own
- Ensure that their child arrives at the allocated times
- Ensure that the school know that their child can walk to and from school on their own

Pupils will:

- Socially distance away from staff and children as much as possible

- Only bring in packed lunch (if needed) and a water bottle filled with water and not juice or squash in one bag
- Wash their hands when they arrive at school, before and after they eat, after they have been to the toilet and whenever an adult asks them to
- Wash their hands carefully (front, back, wrist, in between fingers, and tops of fingers) with soap and water for 20 seconds (2 happy birthdays)
- Cough or sneeze into their arm or in a tissue, which they will then put into the designated bin
- Play with the toys that they are shown they can play with
- Use the equipment that is provided for them
- Stay where the adult asks them to in the playground and in their class
- **Follow the school behaviour rules:**
  - Listen to the adults
  - Stay safe within their class
  - Stay safe when on the playground or in their allocated break spaces

**In addition to the above but extra for Year 6 ONLY:**

- Leave the school site sensibly and immediately, not talking to friends if walking to and from school on their own
- Understand that if mobile phones are needed as they will walking to and from school on their own, the school is unable to take responsibility for these
- Mobile phones to be turned off as soon as they enter their class
- Mobile phones to be placed in their personal tray and not anywhere else

Please confirm that you have read and understood the CPS COVID home school agreement Sept 2020 using the link attached <https://bit.ly/3iJtq35>. Please can we ask that you do this before Wednesday 3<sup>rd</sup> September 2020.