



LEA ENDOWED C.E. PRIMARY SCHOOL
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9th April 2021

Dear School Family,

Following today's sad announcement from Buckingham Palace, of the death of His Royal Highness, Prince Philip, the Duke of Edinburgh, I am writing to express my sincere condolences to Her Majesty Queen Elizabeth II and the Royal Family.

As a school family, we will mark this sad occasion by holding a special Collective Worship with an Act of Remembrance on Tuesday 13th April. We will have a one-minute silence, readings from the Bible and say prayers for Her Majesty the Queen, the Royal Family, those in authority and the nation.

We will use our Outdoor Worship/Reflection Area as a place where those who wish to, may lay flowers, or leave a personal message of reflection. This will of course be entirely voluntary but please feel free for your child to bring in a flower(s) or a message to lay in this special place, next week, if you feel this is appropriate.

In school, the children and staff will spend some time responding through art and other mediums to create a Book of Condolence which will be kept as a record of the sentiments expressed by our school community.

In line with protocol, there will be an expectation that staff will dress to reflect this significant event and will refrain from wearing bright colours during this national period of mourning. If you would like your child to wear a black ribbon or armband, this is entirely optional.

I will write a letter of condolence to Her Majesty the Queen, on behalf of the school family. This will also be signed by Mr D Seddon, our Chair of Governors.

Please be assured that all elements will be carried out in an age appropriate and dignified manner. Further announcements will be made in due course.

Our thoughts and prayers are with Her Majesty the Queen at this very sad time.

Yours sincerely,

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