

17 September 2020

Dear Parents/Carers,

Kids Club Provision

We are writing to outline our provisional plans for the re-opening of our Sandy Hill Kids Club. Following rigorous planning and risk assessment, we are pleased to advise that our breakfast club and afterschool club will resume from Monday 21st September 2020.

Our risk assessment has been drawn up in line with DfE guidance, with the key focus being to limit the risk of infection from COVID-19. We have obviously had to adapt the way in which Kids Club will operate, in order to ensure we comply with the guidance set by the Government. These changes are outlined below:

Location & Pupil Groups (Bubbles):

- Dependant on numbers attending, our wraparound care will take place either in our existing Kids Club room (if numbers are low) or in dedicated areas within the school hall when we have a higher attendance.
- Children will be allocated to Key Stage bubbles and will remain within these groups. The four bubbles are as follows: Early Years (Nursery/Reception), Key Stage 1 (Year 1 and Year 2 separately) and Key Stage 2 (Years 3/4 and Years 5/6). Each bubble will also have their own allocated toilets to use.
- Children will not be with their siblings or household groups at this time as they will be sat in groups according to their year group, the same as during the school day.
- Outdoor play will take place in allocated play zones, with our Early Years children playing in their own existing EYFS play area, Key Stage 1 will play in the fenced sports court area and Key Stage 2 in the main playground.

Resources:

- Pupils will be provided with colouring pens/pencils as individual resources, within their grouping.
- EYFS pupils will have access to EYFS resources on the Tuff spot trays.
- iPads will be available in after school club and will be sanitised before and after use, the same as in school time.
- All resources will be cleaned and sanitised, or quarantined where appropriate, each session.

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W: www.sandyhill.org.uk

Sandy Hill Academy, Sandy Hill, St Austell, Cornwall PL25 3AT

A Company Limited by Guarantee. An Exempt Charity

Registered in England & Wales - Company No. 07387540

Registered Office: Aspire Academy Trust, Unit 20, St Austell Business Park, St Austell, Cornwall PL25 4FD

Breakfast/Snack:

- During breakfast club, children will be offered either cereal, brioche or fruit.
- During afterschool club, pupils will be given a healthy snack and drink.

We will continue to do all that we can to keep our pupils and staff safe; good hygiene practice will continue to be paramount as it is during the normal school day.

Finally, please may we issue the following reminders:

- All bookings and payments must be made by midnight on ParentPay on the day before your childcare is required.
- Places are limited. We regret we will be unable to accept bookings on the day as we will staff according to the number of bookings made on ParentPay.
- The latest arrival time for breakfast club will be 8:15am. If you arrive after this time, you will be required to wait until your child's normal staggered start time.

We have attached our updated Kids Club leaflet which provides further information as well as details of our opening times and pricing.

We look forward to welcoming children back to Kids Club from next week and hope this letter answers any questions you may have regarding the re-opening of Kids Club. However, please do email the school office (hello@sandyhill.org.uk) should you have any further queries.

Yours faithfully,

Mrs. H Williams
Kids Club Manager

Mrs. B Rundle
Head of School

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