



Hadleigh Infants and Nursery School

No 6 18th October 2019

Holiday Dates -

Half Term - Monday 28th October - Friday 1st November.

Last Day of Term - Friday 20th December. 1.30pm finish.

First Day of Term - Monday 6th January.

Attendance -

The best class for attendance, week ending the 18th October 2019 was Starfish with 98.1% attendance. Well done to them!

Congratulations to:

Starfish 98.1%

Meerkats 97.4%

Unfortunately 4 classes did not reach our 96% target:

Pandas 94.8%

Koalas 94.2%

Dolphins 91.4%

Turtles 89.6%

Overall attendance was 94.3% which is below our 96% target.

Dates for your Diary -

22nd October - Parents Evening

23rd October - Nursery Parent Workshop @ 2.30pm

24th October - Harvest Festival Assembly with The Salvation Army

24th October - Parents evening

6th November - Open Day for prospective pupils 2020/21 intake.

7th November - Remembrance Assembly & visit from veterans.

8th November - PA Firework Event

13th November - Odd Sock Day

15th November - Children in Need

3PR Weekly Winner -



Koalas

This Week's Attendance Heroes -

Starfish: Mitchell M

Meerkats: Louie F

Dolphins: James L

Koalas: Thomas T

Turtles: Emma M

Pandas: Isla B

Achievers of the Week -

Bumblebees: Jack H

Starfish: Archie G

Meerkats: Katelyn Y

Butterflies: Freddie J

Dolphins: Zachary P

Koalas: Hayden P

Grasshoppers: Dana S-V

Turtles: Mattie U

Pandas: Scarlett W

Menu - Week 1

Monday: Meat Free Monday - Cheese & Tomato Pizza with Rainbow Pasta .

Tuesday: Sausage Roll or Cheese & Tomato Swirls with Mash, Broccoli & Green Beans.

Wednesday: Roast Beef with Yorkshire Pudding, New Potatoes, Carrots, Cauliflower & Gravy.

Thursday: Picnic Day - Ham, Cheese or Tuna Mayo roll with Salad Sticks & Fruit Juice.

Friday: Fish Fingers or Fluffy Omelette with Chips, Peas & Sweetcorn



Question of the week:

What is the quickest way to get round the world? What about the most exciting way?

This Week's News:

SeeSaw - We are hoping, after the children have returned their consent forms, that teachers and the children can spend the next half term becoming familiar with the system. As set out in the curriculum meetings, we are intending to complete the roll out of this system to parents after Christmas. This timeframe will give us time to ensure that we are using the system to its full capacity and that the children are confident with it. A letter will be sent home with parents log in details. If your child has yet to return their consent form, please do so at the earliest opportunity to ensure that your children has access to the system.

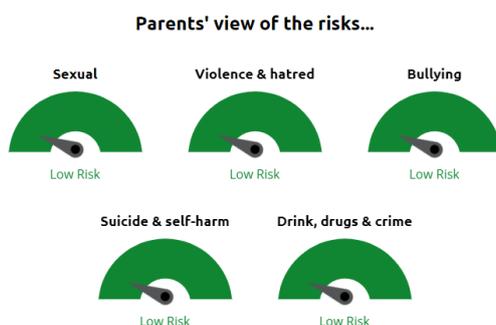
Reminder - Due to Parents Evening next Tuesday and Thursday, there will be Indoor Games, Mix-up or Drama Club, Gymnastics will continue as normal. Clubs will resume the following week.

We are having an increasing number of unpaid invoices for Breakfast Club and After School Club. We would ask that all invoices are paid in a timely manner, please include the remittance advice as this will ensure that payments are allocated to the correct account more easily. If you would like to discuss invoices received, or are experiencing difficulties with payments, please contact the Finance Department and we will endeavour to work with you in order to resolve the situation. Thank you for your support with this matter.

Harvest Festival - The Salvation Army have requested donations of non-perishable food items, such as; biscuits, tinned fruit and vegetables, cooking sauces, rice and tinned soup. Please do not send any fresh produce or items containing alcohol. Donations will be greatly received by the charity and those supported by them.

Year 2 Parents - School Tours for Year 3 Places 2020. We have been asked to apologise on behalf of Mr. G. Moore, Headteacher of Hadleigh Juniors, for the error in the recent letter detailing the School Tours taking place at the Juniors in November. The tour on Wednesday 13th November will take place from 9.30am- 10.30am and not 9.30pm-10.30pm as stated in the letter. Please return your slips to the office by Friday, 25th October.

E-safety - Each week we will be providing some information, from the NSPCC, regarding apps and games that children may access. Below is information relating to: Pokemon Go



For further information on and other games please follow the link: <https://www.net-aware.org.uk/networks/?order=title>

Or alternatively you can find further guidance and support on the school's website: <https://www.hadleigh-inf.essex.sch.uk/web/esafety/318492>



Recently, the Chair of Governors and I reviewed our procedures for the end of the day. After our discussions, we have decided to change the end of day procedures to ensure that we can best safeguard the children. I have discussed the procedures below with the teaching staff and they will be implemented starting Monday 21st October 2019. As I am sure you will appreciate, any new procedure may take longer in the first instance but the safety of our children must be the most important thing we consider. As part of our review, we have also decided to have members of staff on the gates at the end of the day to mirror the presence of staff in the mornings. Please find the new procedures below. Thank you in advance for your support with these changes.



End of Day Procedures

At the end of the day the adult responsible for the class will see out the children using the procedure below:

- The children will be asked to sit at their tables.
- The adult responsible for the class will open the class door at **3:10pm**.
- After opening the door, the adult will make eye contact with the parents or a previously agreed adult acting on behalf of the parents.
- Once eye contact has been made the adult responsible for the class will call the child from their table and the child will leave the room.

This will be completed until all children have been collected or the time has reached 3:15pm.

Children, who are attending the school's paid After School Club, will be collected by a member of the After School Club staff. Children, who are attending one of the school's after school activity clubs, will be collected by a nominated member of staff and taken to the club within the school building.

If any child has not been collected by 3:15pm and is not attending a club, they will be taken to the main office until 3:30pm. If the child is still not collected by 3:30pm, they will be placed into the paid After School Club service and parents will be charged appropriately.

The school actively encourages parents to speak with class teacher/adult responsible for the class in order to answer questions and share concerns/information; however, to ensure the safety of the children and to allow for the procedure set out above to be followed I would ask that parents wait until all of the children have been seen out of the classroom before entering into a discussion with the adult responsible for the class.

At Hadleigh Infants and Nursery School, we ask that parents inform the class of anyone who is not the child's parent or guardian picking up. This ensures that staff feel confident that the children are going home with the correct adult. On each of the classroom doors there will be a laminated form that parents can record this information. Each day of the week will have a section for one off pickups and regular pickups.