



St Catherine's Catholic Primary School and Kindergarten

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Dear

**Welcome to St Catherine's
Reception Class September 2018 Welcome and Induction Programme**

Welcome to St Catherine's Community. We are so pleased that you have chosen our school to educate your child and we look forward to many years of working in partnership with you to enable your child to flourish.

To ensure a smooth transition into our Reception class we would like to share the programme of induction so you can support your child, in preparing them for a range of new experiences.

From 4th June 2018 the children in our Kindergarten will have free flow into the Reception class each week, for a short amount of time, so they can familiarise themselves with the environment. These sessions will be based on when your child attends kindergarten and in discussion with Mrs Parslow and Miss Butler, who is currently teaching in Reception. For those not currently attending Kindergarten, please arrange directly with the school for a convenient time so your child can have three settling in sessions.

As preparation for your child's first days in September we would like to invite you as parents to a *Welcome to St Catherine's Community Information Evening*. This will take place on Thursday 28th June at 7pm. My Deputy Mrs Dare and I will welcome you into our community. We will start the evening with a short prayer service which welcomes each family, followed by all the factual information you will need including dates and answer any general questions. The school nurse, Miss May, and the school uniform suppliers will also be attending the meeting. Chartwells our school meal providers will be bringing samples for you to taste too! After this there will be a chance to meet the leadership team including member of the Governing Body as well as members of our Parent Council and our Parents' Association. Please note that this event is for adults only.

This year we have amended the way in which we gradually integrate the children in to school life. We would like to offer you the opportunity for two members of our school staff to come and visit you and your child at home on one of the following dates:

A family united in God's love,
learning in faith together for a compassionate tomorrow.

Tuesday 4th, Wednesday 5th, Thursday 6th, Friday 7th, or
Monday 10th or Tuesday 11th September.

When you come to the welcome meeting you will be able to choose the most convenient time for staff to visit you at home.

Your child's first day will be Wednesday 12th September. You are invited to meet with me on the morning of Wednesday 12th September at [time], so that I can meet you as a family, welcoming you and your child to St Catherine's. For the rest of that week your child will attend for the mornings and lunchtime only. You will need to collect your child at 12:30pm after they have eaten their lunch.

From Monday 17th September we anticipate that all the children will want to attend full time but if your child is not ready for this, please come and talk to us and we can develop a bespoke programme of integration, so your child settles happily into our school.

If you have any questions or queries prior to your child starting school, please contact the school office in the first instance, on 01202 883763 to make an appointment.

We look forward to meeting you on Thursday 28th June at 7pm.

Yours sincerely

Sarah Sparks
Headteacher