



**Friends of St Catherine's  
Minute of meeting held on  
Thursday 18<sup>th</sup> October 2018**

Item	Heading
1.	<p><b>Welcome &amp; witness</b> Mrs Sparks welcomed the group Apologies received from Caroline Lennon &amp; Ciara Baker Present: K – Danielle Dennigan, Y1 &amp; 4 – Lucy Hedley, 2 - Julia Weert &amp; Ciara Baker, Mrs Baldwin &amp; Mrs Sparks. In attendance: Kelly Shults</p>
2.	<p><b>Minutes of the last meeting</b> Agreed</p>
3.	<p><b>Safeguarding, Health and safety</b> No issues raised</p>
4.	<p><b>Uniform</b></p> <ul style="list-style-type: none"> <li>• Second hand uniform sale at the Christmas Fair</li> <li>•</li> </ul>
5.	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• All agreed communication has improved recently.</li> <li>• Suggestion to reinstate the reminder noticeboard outside – PA to fund</li> </ul>
6.	<p><b>Homework Consultation</b></p> <ul style="list-style-type: none"> <li>• Parents like the homework we send home, a balance of reading, spelling, English &amp; Maths work.</li> <li>• Homework to be sent out and returned on the same day across all classes. Mrs Sparks will raise this with the teaching staff at our INSET on 29<sup>th</sup> October. (<i>Homework will go out on Fridays and is due back on Wednesdays – agreed 29/10/18</i>)</li> <li>• Create a homework links page on the school website.</li> <li>• Ensure homework have examples for parents to follow.</li> <li>• Send EYFS learning journals home once a month</li> <li>• Overview of what the children will be learning before they do it so parents can support &amp; develop the children's vocabulary</li> <li>• Half termly curriculum newsletters, rather than termly to begin in January 2019</li> <li>• Kindergarten hours – agreed that we need to open for five full days to attract additional pupils. Mrs Sparks to liaise with Kindergarten staff to ensure this is put in place.</li> </ul>
7.	<p><b>Information sessions for families</b></p> <ul style="list-style-type: none"> <li>• Class reps reported that many parents would like to come into the classroom and learn alongside their children – particularly in Maths</li> <li>• Modelled reading sessions for parents</li> </ul>
8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Notice boards requested – PA to pay for these</li> </ul>

	<ul style="list-style-type: none"><li>• Class buddies for new families</li><li>• Kindy does not come up when googling pre-schools</li></ul>
<b>9.</b>	<b>Date of the next meeting</b> Thursday 6 <sup>th</sup> December 2pm