



ST CATHERINE'S CATHOLIC PRIMARY SCHOOL

ADMISSIONS POLICY 2018

The Admission Number for this school is thirty (30).

From September 2018 all children will be fulltime from the beginning of the Autumn term, unless a parent requests part-time attendance.

Where all parental preferences for places at the school can be satisfied, all children seeking a place will be admitted.

Where there are too few places available to satisfy all preferences, places will be allocated according to the following priority order:

1. Children who are in public care.

2. Children who are baptised Roman Catholic who are resident within the area served by the school, provided that:-
 - i) the parents produce the child's Baptismal Certificate and a letter from the Parish Priest confirming that the child attends Mass regularly.

3. Children who are baptised Roman Catholic who are resident outside the area served by the school, provided that:-
 - i) the parents produce the child's Baptismal Certificate and a letter from the Parish Priest confirming that the child attends Mass regularly.

4. Children who are baptised Catholic other than those in 2 and 3 whose parents wish them to receive a Catholic education provided that:-
 - i) the parents produce the child's Baptismal Certificate

5. Children of other Christian faith traditions provided that :-

- i) they are baptised.
- ii) the application is supported in writing and signed by the child's Minister of Religion.

6. Children whose normal residence is with one parent who is baptised Catholic, provided that:-

- i) the parent produces his/ her baptismal certificate or a signature from a Catholic priest confirming his knowledge of the parent's baptism

7. A child who is a member of another recognised faith tradition, whose parent(s)/guardian(s) seek admission for the child and who are willing to support those traditions and activities that maintain the Catholic ethos of the school provided that :-

- i) the application is supported in writing and signed by the child's Minister of Religion.
- ii) the parents/guardians sign the Supplementary Form to this effect .

8. All other children

Where it is necessary to select between children in any of the above categories, this will be done on the basis of:

- i) The presence of a sibling in the school at the time of admission of the applicant child
- ii) Proximity to the school measured by the straight line distance between their home and the school gate.

Appeals

The Governors have resolved that the duty for setting up an Appeals Panel for the school be delegated to the Secretary of the Plymouth Diocesan Schools Commission

Parents/ guardians whose children are refused admission to the school have the right to appeal. The appeal, in writing, must be

made within 14 days of receipt of the Governors letter of refusal to admit.

Information on the appeals procedure is available from the school.

The Area

The area served by the school is principally the administrative district of East Dorset and also includes Merley, Corfe Mullen, Blandford, Broadstone and Ringwood.

Footnotes

1. The admission of children with Statements of Special Educational Needs is covered by Sections 324 to 328 of, and Schedule 27 to, the Education Act 1996. Guidance on the admission of statemented children is given in the Special Needs Code of Practice.
2. The term sibling also includes stepbrother/ sister/ foster siblings living in the same family unit.
3. Proximity to the school is defined by the straight line measurement method using the Local Authority computer system based on easting and northing for the home and school. It will not be used to determine transport entitlement, where it is a legal requirement to measure by the nearest available walking route. With regard to a child who lives with parents with shared responsibility each for part of the week, the address will be the address of the person whose name is on the relevant child benefit book.
4. In the event that the Governing Body is unable to distinguish between the applications despite applying the priority categories above, lots will be drawn by an independent person to determine the final place(s).
5. Where parents/ guardians have children of multiple births and the Governing Body is unable to allocate all the children a place at the preferred school, the parents/ guardians will be invited to decide which of the children should be allocated the available spaces.
6. If the school is oversubscribed a waiting list will be maintained. The child's position on this list will be determined by applying the over-

subscription criteria and not by date of receipt. The existence of a waiting list does not remove the right of appeal against any refusal of a place from any unsuccessful applicant.

7. Deferred Entry – Where an offer of a place is made to a child below compulsory school age, parents have the right to defer their child's entry to school until later in the school year. The place is held for that child and is not available to be offered to another child. Entry may not be deferred beyond the beginning of the child's fifth birthday, nor beyond the academic year for which admission is sought.

Please send any enquiries to:

Clerk to the Governors

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