



ST. CATHERINES CATHOLIC PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences, can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make charges in the following circumstances for activities organised by the school:

1. Residential Visits Organised Mainly During School Hours

The board and lodging element of residential activities deemed to take place within school hours.

2. Activities Outside School Hours

The full cost of activities deemed to be optional extras taking place wholly or mainly outside school hours

3. Individual Instrumental Music Tuition

The cost to the pupil for providing individual instrumental tuition, except where this tuition is provided free by the County Music Services, or is required by the National Curriculum.

4. Rent for Musical Instruments

An amount agreed with the School as rental for musical instruments on temporary loan to families.

5. Entry Fees for Music Examinations

The fee for pupils recommended for entry for music examinations by a recognised board unless the entry is required by the National Curriculum.

6. The Use of Materials

The cost of materials and ingredients in subject areas such as Woodwork, Cookery, Needlecraft, Pottery, Ceramics, Textiles etc., (if provided by the school), where the parents have indicated in advance that they wish to own the finished product.

GENERAL

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.

VOLUNTARY CONTRIBUTIONS

Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Where an activity is dependent upon voluntary contributions and this fails to meet the requirement amount, the Governors reserve the right to cancel the proposed activity.

CLOTHING GRANT

It is an expectation that all children should wear the school uniform agreed by the Governing Body. If parents experience difficulties funding purchase of uniform, the school holds a modest clothing grant. Please approach the school for assistance.

REMISSIONS

Families in receipt of Income Support, Family Credit or Supplementary Benefit.

Where the parents of a pupil are in receipt of income support as above, the Governing Body will remit in full, when claimed, the cost of board and lodging for any residential activity that is organised for the pupil if the activity is deemed to take place within school hours, or forms part of the syllabus of a prescribed public examination or the National Curriculum or other activity.

Such claims for remission are to be submitted in writing to the Head Teacher supported by appropriate evidence of income support.

Governors' policy on charging and remissions to conform with the Education Reform Act 1988

Signed: Date:
Chair of Governors January 2016