

ANNECY CATHOLIC PRIMARY SCHOOL

Sutton Avenue, Seaford, East Sussex BN25 4LF
T: 01323 894892
F: 01323 894171
E: office@annecy.e-sussex.sch.uk
www.annecycatholicprimaryschool.org.uk

Acting Headteacher: Jane Thompson
Assistant Headteacher: Carol Hardwicke
Diocese of Arundel and Brighton
East Sussex County Council



Dear Parents and Carers,

7th December 2016

PARENT GOVERNOR VACANCY

Would you like to join our Governing Body?

The main requirements are time, common-sense and the desire to contribute towards the future of the school. You would join a governing body that includes representatives from different sections of the community. You would be expected to join one of the governor committees in addition to attending meetings of the full governing body. This would add up to about 12 meetings a year, most in the evening, with papers to read in preparation for meetings. In addition you may be involved in staff appointments, visits to classrooms, supporting school functions and, of course, representing the interests of parents. In return you would get a real sense of achievement in contributing to the future of the school.

Governors normally serve on the board for 4 years and may complete their 4 years even after their child has left the school, but may of course, resign at any time.

Nominations must have a proposer and seconder, neither of whom should be the spouse of the person nominated.

If you would like to discuss any aspect of becoming a parent governor please do speak to me or to Fr. Paul Jennings, the Chair of Governors.

If you are interested, please complete the nomination form attached to this letter. You may include a short personal statement of up to 50 words for distribution to parents, perhaps including your ideas on how you would ensure good communication between governors and parents. This statement would be sent out with the voting slips if there was more than one nomination and it is necessary to hold an election with all parents/carers allowed to vote. This election would be held before the Christmas holidays.

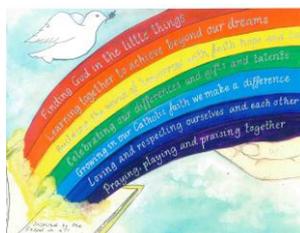
Please note that parents are disqualified from standing as parent governors if they: are already a governor at 2 schools; are the subject of a bankruptcy order; have a criminal conviction; are a contracted member of school staff working more than 500 hours a year; or are an elected member of the Local Education Authority. Candidates will need to sign a declaration and have a DBS check before they can serve as a governor.

For the purpose of this election 'parent' includes natural parents, step-parents, partners of natural parents and foster or adoptive parents.

Nominations close at 9.00 a.m. on Monday 30th January 2017.

Yours sincerely

Fr Paul Jennings
Chair of Governors



ANNECY CATHOLIC PRIMARY SCHOOL

ELECTION OF PARENT GOVERNOR

Name of person standing for election (BLOCK LETTERS)

.....

Address and telephone number

Parent/Legal Guardian of (child's name)

I agree to stand for election as a Parent Governor of Anncy Catholic Primary School. The following two parents or legal guardians of children attending the school support my nomination. I have read the eligibility notes in the attached letter and will sign a further declaration form regarding qualification.

..... (Signature)..... (Date)

Name of proposer (BLOCK LETTERS)

Address

Signature

Name of seconder (BLOCK LETTERS)

Address

Signature

Please attach a personal statement by the candidate, for circulation to parents, using no more than 50 words.

Nominations must reach the school office by 9.00 a.m. Monday 23 November 2015

PERSONAL STATEMENT: -