



St Mary's Catholic First School
 Lucetta Lane, Dorchester, Dorset, DT1 2DD
 Tel: 01305 262258
 Fax: 01305 257101

E-mail: office@stmarysdorchester.dorset.sch.uk
 Website: www.stmarysdorchester.dorset.sch.uk

Head Teacher: Mrs Paula Fearn



3rd March 2021

Parents return to school 03.03.2021

Dear Parents,

We look forward to welcoming you and your child/ren back to school next week. We have been working hard to ensure the safety of all members of our school community. We would ask that you take the time to read the information shared this week. If you have any questions, please contact the school office on 01305 262258 or email: office@stmarysdorchester.dorset.sch.uk
 It will take a few days for the routines to be established, thank you for your support and cooperation.

New arrangements week beginning 08.03.2021

School day - we have reverted back to our normal school timings with drop off and pick-up times differing by 5 minutes.

Morning - school begins	Classes	Directions
8.40am	Family Groups	<ul style="list-style-type: none"> Drop at the house of Joy unless Reception and you enter by the side gate
	Year 1	<ul style="list-style-type: none"> Drop at the house of Joy and a staff member will take your child to the Year 1 classroom
	Year 3	<ul style="list-style-type: none"> Drop at the house of Joy and a staff member will direct them to the back of the school to enter by the Year 3 door



Trauma Informed Schools



8.45am	Reception Year 2 Year 4	<ul style="list-style-type: none"> Parents go the side Reception gate, drop your child at the back door and follow the one-way system back out and exit Drop at the house of Joy and a staff member will take your child to the Year 2 classroom Drop at the house of Joy and a staff member will direct them to the back of the school to enter by the Year 4 door
8.50am	Registration Time	
10.15-10.30am 10.30-10.45am	KS1 break KS2 break	
12-12.55 pm	Lunchtime	
2.30-2.45pm	KS1 playtime	
Afternoon-school ends		
3.10pm	Family Groups Year 1 Year 3	<ul style="list-style-type: none"> Follow the advice for your children's classes Using the path in front of the house of Joy, go through the black gate and queue in single file following the marked lines As normal proceed to the back of the building and queue in single file in the marked Year 3 area
3.15pm	Reception Year 2 Year 4	<ul style="list-style-type: none"> Enter by the side gate and follow the signs Using the path behind the house of Joy, queue in single file following the marked lines As normal proceed to the back of the building and queue in single file in the marked Year 4 area



- Please follow the timings carefully, do not come onto the school site in the wrong time allocation as this will cause congestion. Staff will make sure they stick rigidly to the timings of the day.
- Please, parents, can you not gather at the top gate after you have collected your child from school as it's a narrow entrance and is difficult to maintain social distance.

Face Covering

- We ask that all parents wear a face covering when they are on the school grounds unless you are exempt.
- Staff will be wearing face masks/shields in school. Teachers will wear a clear face shield for whole class teaching.
- Staff will be wearing face masks in situations where social distancing cannot be maintained with adults.
- Staff can wear face coverings when in the classroom where it does not negatively impact on learning.

Communication with staff

- Unfortunately, staff will not be able to talk with you at drop off and pick-up times. The best form of communication is email or alternatively call the school office. We would ask that if you have a message for your child's class teacher during the day that you email the office as you will appreciate the teacher will not be routinely checking emails whilst teaching.
- If there is an urgent matter, we would ask that you phone the school office on 01305 262258.

First Aid/Prescribed medication

- All first aid forms will be emailed to you from the school office, if there is an emergency, we will contact you by phone.
- If your child needs prescription medication, please wait in the waiting bays until drop off/collection is completed. Please then go to the main school reception area and ring the bell for attention.

Mental Health and Wellbeing

Our focus in the first few weeks will be supporting the wellbeing of all our children. This will be addressed using Trauma Informed School strategies, PSHE lessons and establishing Class Charters and whole class expectations.



Trauma Informed Schools



Rapid Lateral flow testing for households and bubbles of school pupils and staff

- All members of our staff team have been having an LFD test twice a week since January 2021. The attached document explains how you can obtain testing kits for the adults in your household.
- If you have any difficulty accessing the link please contact the school office on 01305 262258.
- If you or a member of your household has a positive LFD test result you should:

Self-isolate immediately
Get a PCR test to confirm the result
Follow the stay-at-home guidance

Please contact the school as soon as possible on 01305 262258 if you have a positive test result

<https://www.gov.uk/guidance/rapid-lateral-flow-testing-for-households-and-bubbles-of-school-pupils-and-staff>

When to self-isolate if you have symptoms or a positive PCR test, please read the information in the link below.

<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/>

What if there is a positive test result in my child's class?

- You will be contacted by phone from a staff member and asked to collect your child from school. School will email you a letter and a copy of the Coronavirus guidance for you to follow. Please make sure your contact details are up to date with the school office.

How to stop the spread of Coronavirus

To stop coronavirus (COVID-19) spreading:

- try to stay at least 2 metres (3 steps) away from anyone you do not live with or anyone not in your support bubble
- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards
- wear something that covers your nose and mouth when it's hard to stay away from people do not touch your eyes, nose or mouth if your hands are not clean



Trauma Informed Schools



The whole school Risk Assessment has gone to Plymouth CAST to be approved; it will be shared with you on Friday, however, as before:

- Children will be in class bubbles only, no mixing with other groups during the school day
- Rooms will be well ventilated
- Regular cleaning throughout the school day with antibacterial wipes
- Children will be seated in rows facing the front (Reception class are exempt)
- Regular hand washing throughout the day will be monitored

Thank you once again for everything you have done to support your children with their learning since the 4th January. We very much look forward to seeing all our families next Monday 8th March.

Best wishes,

Yours sincerely

P. Fearn

Mrs Paula Fearn
Head Teacher



Trauma Informed Schools

