

Woodthorpe J.I. School Vehicle/Pedestrian Traffic Policy

In order to ensure that there is no risk to pedestrians from contact with vehicles on Woodthorpe J.I. School premises, at key busy times of the day the gates to the school are closed.

The gates open automatically from 6.30 am to 8.30 am. At other times they remain closed. Drivers wishing to enter the site must press the button to be let in by the office staff. The gates will open automatically for drivers leaving the site as their vehicle passes the gate sensors.

Staff on duty must ensure that children do not go onto the school drive when a vehicle is entering or leaving the premises.

Staff will not take children across an area where there is a moving vehicle. They will wait until the vehicle has stopped or left the area before they cross it.

Any vehicles driving onto the school site must not go beyond the car park in the school day or while the after school club is taking place. If, due to the nature of work involved, it becomes necessary for a vehicle to be parked on the playground, staff on duty will prevent the children from interfering with the vehicle and also inform the drivers that they cannot move the vehicle until the playground is free of children. Drivers of such vehicles will be told, by office staff, to wait until the playground is clear of children before parking there. The parked vehicle will be partitioned/coned to signal danger.

Staff and Governors may park on the playground for evening meetings after the after school club.

PTA events that involve vehicles parking on the playground, e.g. summer fair, must have supervision for moving vehicles. Risk assessments will be carried out before such events to determine the level and nature of supervision required.

This policy will be updated in line with our Accessibility Plan and Inclusion Policy.

Signed:

Approved: 16 November 2018

Review: November 2021