

# **Woodthorpe J.I. School**

## **Admissions Policy**

### **1 Introduction**

- 1.1** Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002. Our Admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and come into force in September 2004.

### **2 Aims**

- 2.1** We seek to be an inclusive school, welcoming all children.
- 2.2** All applications will be treated fairly according to admission criteria.
- 2.3** The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we adopt the procedure set out below to determine whether a child is to be accepted or not. It is our wish for parents to find a place for their child at the school of their choice. However, this is not always possible, due to excess demand on the places available.
- 2.4** This school's admissions policy will be applied irrespective of a child's level of ability or any special needs the child may have, provided the school is able to meet the child's needs. However, we recommend that parents of children with special needs visit the school to ensure their needs can be met.

### **3 How parents can apply for their child to be admitted to our school**

- 3.1** Our school is a community school, and it determines the admission arrangements in agreement with the LA. The Admissions Authority for our school is therefore the LA, which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from the LA.
- 3.2** The LA's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not, in itself, guarantee a place at that particular school. In-year applications should be made directly to the school. The child will go on the school's waiting list and parents will be notified when a place becomes available. We participate in the Fair Access Protocol for in-year admissions.
- 3.3** In this area, children enter school at the start of the academic year in which they become five. There is one admission date per year, early in September (i.e. when the autumn term begins). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that

they apply on-line or return the necessary application form by the end of the Autumn Term of the previous year.

- 3.4 Parents seeking a place for their child after the closing date for admissions should contact the School Office, 0121 464 5203.

#### **4 Admission appeals**

- 4.1 If we do not offer a child a place at this school, this will be because to do so would be of detriment to the education of other children by allowing the number of children in the class to exceed the accepted limit.
- 4.2 If parents wish to appeal against a decision to refuse or appeal entry (including those with Education Health Care plans – see SEND and Inclusion policy), they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to whom we had refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school.

#### **5 The standard number**

- 5.1 The 'standard number' is the number of children the LA considers the school can accommodate. The standard number for our school is 210. We keep this number under review, and the governors will apply to change the number if circumstances change.

#### **6 Sizes of classes for infants**

- 6.1 We teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

#### **7 Monitoring and review**

- 7.1 This policy will be monitored by the governing body and reviewed annually or earlier in the light of any changed circumstances, either in our school or in the local area. The policy will always take due note of guidance provided by the local Admissions Forum.

#### **The Rights of Every Child**

Woodthorpe JI School uses the U.N. Convention of the Rights of the Child to ensure that every policy supports the improvement of life chances for children. Articles: 1, 2, 3, 4, 28, 29.

Signed: .....

Approved: 6 September 2018

Review: Annually