

Swaffham Bulbeck Church of England Primary School

School Special Educational Needs and Disability (SEND) Information Report.



Special Needs and Disability covers a range of learning and physical needs. In the 2014 Code of Practice these needs fall into 4 broad areas and we offer support for each of them in our school.

1. Communication and interaction

Children and young people with speech, language and communication needs (SLCN) have difficulty in communicating with others. This may be because they have difficulty saying what they want to, understanding what is being said to them or they do not understand or use social rules of communication. The profile for every child with SLCN is different and their needs may change over time. They may have difficulty with one, some or all of the different aspects of speech, language or social communication at different times of their lives.

Children and young people with ASD, including Asperger's Syndrome and Autism, are likely to have particular difficulties with social interaction. They may also experience difficulties with language, communication and imagination, which can impact on how they relate to others.

2. Cognition and learning

Support for learning difficulties may be required when children and young people learn at a slower pace than their peers, even with appropriate differentiation. Learning difficulties cover a wide range of needs, including moderate learning difficulties (MLD), severe learning difficulties (SLD), where children are likely to need support in all areas of the curriculum and associated difficulties with mobility and communication, through to profound and multiple learning difficulties (PMLD), where children are likely to have severe and complex learning difficulties as well as a physical disability or sensory impairment.

Specific learning difficulties (SpLD), affect one or more specific aspects of learning. This encompasses a range of conditions such as dyslexia, dyscalculia and dyspraxia.

3. Social, emotional and mental health difficulties

Children and young people may experience a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour. These behaviours may reflect underlying mental health difficulties such as anxiety or depression, self-harming, substance misuse, eating disorders or physical symptoms that are medically unexplained. Other children and young people may have disorders such as attention deficit disorder, attention deficit hyperactive disorder or attachment disorder.

Schools and colleges should have clear processes to support children and young people, including how they will manage the effect of any disruptive behaviour so it does not adversely affect other pupils. The Department for Education publishes guidance on managing pupils' mental health and behaviour difficulties in schools.

4. Sensory and/or physical needs

Some children and young people require special educational provision because they have a disability which prevents or hinders them from making use of the educational facilities generally provided. These difficulties can be age related and may fluctuate over time. Many children and young people with vision impairment (VI), hearing impairment (HI) or a multi-sensory impairment (MSI) will require specialist support and/or equipment to access their learning, or habilitation support. Children and young people with an MSI have a combination of vision and hearing difficulties. Information on how to provide services for deafblind children and young people is available through the Social Care for Deafblind Children and Adults guidance published by the Department of Health. Some children and young people with a physical disability (PD) require additional ongoing support and equipment to access all the opportunities available to their peers. *Taken from the Special Educational Needs and Disability Code of Practice: 0 to 25 years 2014*

1. How does the school know if children need extra help?

- *Class Teachers mark children's work on a day-to-day basis and are aware if children have understood and met the learning objective for each session*
- *Regular Pupil Progress meetings are held where every child's progress and attainment is measured against their own previous progress as well as national expectations*
- *Class Teachers know their children well and notice when a child is behaving differently They encourage the child to share their worries with an adult they trust*
- *Staff endeavour to be available to discuss any concerns with parents as soon as they arise*
- *Discussion with parents*
- *Class Teachers will know if the child is not achieving their set targets*

2. What should I do if I think my child may have special educational needs?

- *Speak to your child's Class Teacher as soon as you have any concerns*
- *You, and/or your child's Class Teacher, may want to discuss your concerns with the school's Special Educational Needs and Disabilities Co-ordinator (SENDCO). Our SENDCO is Mrs Bonny Weaver*
- *School is committed to meet the needs of every child. See our Equality Policy on our website:- <http://www.swaffhambulbeck.cambs.sch.uk/website/policies/63826>*

3. How will school staff support my child?

- *On a day-to-day basis in the classroom, teaching is differentiated to meet the needs of every child*
- *Close marking and tracking of pupil progress indicates any child who may need extra help with their learning. This may include target setting through the use of a Targeted Support Plan*
- *Extra help may include targeted intervention work for number work, phonics, social skills or behaviour*
- *Teachers and Teaching Assistants attend county-wide and local training for interventions and areas of SEND*
- *Any interventions used are run by Teachers or specifically- trained Training Assistants and are monitored by the SENDCO*
- *All School Governors are responsible for the education and wellbeing of all the children in our school. A Governor is responsible for liaising with all parties. Our School SEND governor is Mrs Lucy Beharrell .*
- *New staff are instructed in school procedures for SEND as part of their Induction*
- *The effectiveness and impact of any interventions and/or support is monitored regularly and shared with all those who have been involved*

4. How will the curriculum be matched to my child's needs?

- *On a day - to - day basis in the classroom, teaching is adjusted to meet the needs of every child as appropriate or when needed*
- *Where necessary adaptations are made eg larger print, ICT support, individual support in a variety of situations*
- *Some children need support from an adult in school*
- *Some children need targeted interventions*
- *School also takes advice from specialist services*
- *Any support accessed will be fully discussed with parents/carers and carefully monitored*
- *Following up on the child's interests*

5. How will both you and I know how my child is doing and how will you help me to support my child's learning?

- *Through discussions at Parent/Carer Consultations and written reports*
- *At times, extra meetings are held, initiated by either parents/carers or school staff*

- *On a day-to-day basis Class Teachers are marking children's work and are aware if children have understood and met the learning objective for each session*
- *Through regular Pupil Progress meetings held between the Headteacher, teachers and SENDCO*
- *Class Teachers know their children well and notice when a child is behaving differently. They encourage the child to share their worries with an adult they trust.*
- *Staff endeavour to be available to discuss any concerns as soon as they arise with parent/carers*
- *Parent/Carer learning events are held regularly*
- *Pre- learning activities are given to parents/carers by your child's teacher if this is appropriate for your child*
- *School sets your child targets for their learning in Maths and English*
- *If external agencies, such as the Educational Psychology Service, Specialist Teaching Team etc, are involved with your child, meetings are held with parents/carers and school staff*
- *Different Home/School communication strategies can be used eg Home-School book*

6. What support will there be for my child's overall well - being?

- *Each child will takes part in Personal, Social, Health and Citizenship Education activities*
- *At school we use the Good to be Green behaviour management system*
- *A register is kept of children who have Medical Needs and shared with all staff*
- *Vital medicines are stored in the school office and personal care is provided when needed*
- *We listen to 'pupil voice', i.e. the children's wishes/opinions, have a child-chaired school council, worry boxes, a Buddy system, lunchtime activities - such as the Year 5 young leaders etc*
- *Social skills groups, such as Silver SEAL*

7. What specialist services and expertise are available at or accessed by the school?

- *The Bottisham, Burwell and Soham Locality Team*
- *Specialist Teaching Team*
- *Speech And Language Therapists*
- *Play Therapists*
- *Family Support Workers*
- *Medical practitioners, i.e. GP, Visual Impairment Service, Joint Therapy Services (Occupational Therapists and Physiotherapists) and the Community Paediatrician*
- *Educational Psychology Service*

Further information and agencies who can help with specific difficulties can be found on the page at the end of this information report called, ' **Children's Health and Wellbeing: Information for Parents and Carers'. This page contains hyperlinks to other agencies and sources of information which you may find useful.**

8. How will my child be included in activities outside the classroom including school trips?

- *A discussion is held between staff and parents/carers to consider individual needs (i.e. accessibility etc) to be as inclusive as possible*
- *Risk assessments are carried out and reasonable adjustments made*
- *Consult the 'Supporting Children with Medical Conditions in School' policy (currently under review following DfE guidelines)*

9. How accessible is the school?

- *Risk assessments are carried out and reasonable adjustments made to make the school as accessible as possible for all pupils*
- *External agencies/professionals are consulted as required*

10. How will the school prepare and support my child to join the school or transfer to a new school?

- *See the admissions information on the school's website*
- *Home visits by school staff*
- *Visits into school for pre-school/ new children*
- *School staff visit pre-schools to observe your child in a familiar setting and have a discussion with the pre-school staff*
- *Transition meetings with parents/carers*
- *New parents'/ carers' information meetings*
- *Transition books*
- *Extra transition visits to secondary schools*
- *Y7 Secondary school staff visit our school to speak to children and take lessons*
- *Past pupils come back to visit and help with specific activities*
- *Involvement of Locality team, ie Summer Steps programme (a transition programme of activities held during the summer holiday before your child joins Year 7)*
- *SEND discussions between school SENDCOs*
- *Attendance at transition meetings for children with SEND*
- *Move-Up days*

11. How is the decision made about what type and how much support my child will receive?

- *Assessment of a child's learning and well-being takes place in school every day with ongoing regular discussion between teachers, children and parents/carers*
- *If a child is not making adequate progress, discussions are held between parents/carers, the child and the school staff to ascertain the problem i.e. a gap in your child's learning that needs to be closed, a learning barrier, a medical need or a stressful situation which might be affecting their learning. As part of the discussion, the most appropriate type of support which could be used will be decided.*
- *Involvement of other professionals, as appropriate*
- *The amount of support your child receives will reflect the level of their needs*

11. How are parents involved in the school? How can I be involved?

- *In sharing information with school staff*
- *Being aware of your child's learning targets*
- *Supporting your child with their learning in school and at home*
- *Attending parent/carer information sessions*
- *Completing parent/carer questionnaires*
- *Coming to parent/carer consultations and TSP meetings*
- *Attending any meetings or workshops in school to support your child*
- *Helping in school*
- *Supporting the Parent Staff Association (PSA)*
- *Completing a Home-school book (if your child has one)*
- *Being a Parent governor*
- *By feeling that no question is too silly to ask and by telling school staff if there is anything that you don't understand*

12. Who can I contact for further information?

School staff:-

Headteacher: Mr Buddle, 01223 811595

email: office@swaffhambulbeck.cambs.sch.uk

Secretary - Mrs Ling , 01223 811595

email: office@swaffhambulbeck.cambs.sch.uk

SENDCO – Mrs Weaver, 01223 811595

email: bweaver @ swaffhambulbeck .cambs. sch.uk

Class teachers can be contacted via Mrs Ling in the school office

13. What if I have a complaint?

See the Complaints Leaflet on our school website: -

<http://www.swaffhambulbeck.cambs.sch.uk/website/policies/63826>

Bottisham, Burwell and Soham Locality Team

Tel:01223 475900

www.cambridgeshire.gov.uk/localityteams

19 Lode Road,

Bottisham, Cambridge, CB25 9DJ.

Bottisham Children's Centre *is also at this address. It offers a wide range of activities for children, aged 0 to 5 years, and their families. Providing support to parents and carers on issues from behaviour to breastfeeding and offering advice and information on a variety of topics including returning to work, benefits and health. The centre is one of Cambridgeshire's SEND (special educational needs and disability) hubs providing information, advice and activities for families with children with additional needs. For information on groups and activities, use the website below. The centre covers Bottisham and its surrounding villages.*

The centre's manager is Mary Barnes.

Telephone:01223 507152

Email:bottishamchildrenscentre@cambridgeshire.gov.uk

Parent Partnership Service

The Parent Partnership Service providing Cambridgeshire's SEND Information, Advice and Support Service (SENDIASS) offers impartial and confidential information, advice and support to parents and carers who have a child or young person with special educational needs (SEN) or a disability or have concerns that their child has special educational needs.

Tel: 01223 699214

www.cambridgeshire.gov.uk/pps

Email:pps@cambridgeshire.gov.uk

Pinpoint

An independent information, support and involvement network in Cambridgeshire run by parents for parents, giving you the chance to meet with parents and share experiences and knowledge.

Tel: 01480 499043

www.pinpoint-cambs.org.uk

Email:information@pinpoint-cambs.org.uk

Families Information Service

Provides access to online information for all families with children aged 0-19 years, and up to age 25 years for those with Special Educational Needs or Disabilities. This includes information about childcare, schools, Children's Centres, a specific section for families with a child with SEND and a searchable directory of services and childcare.

Tel: 0345 045 1360

www.cambridgeshire.gov.uk/send

Email:fjs@cambridgeshire.gov.uk

Your doctor

Our local surgery is Bottisham Medical Practice.

Telephone:01223 810030

Address: Tunbridge Lane, Bottisham, Cambridge, CB25 9DU

Website: <http://www.bottishammedicalpractice.nhs.uk>

The Statutory Assessment and Resources team

For questions and information relating to your child's Education Health Care Plan

Telephone: 01480 372600 Email: start@cambridgeshire.gov.uk

School Nurse

<http://www.cambscommunityservices.nhs.uk/what-we-do/children-young-people-health-services-cambridgeshire/cambridgeshire-0-19-healthy-child-programme/school-nursing>

The Local Authority's Local Offer for SEND can be found by clicking on the following hyperlink; <http://www.pinpoint-cambs.org.uk/cambridgeshire-county-council-send-support>

The new SEN Code of Practice can be found by clicking on the following hyperlink;

<https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Children's health and wellbeing: Information for parents and carers



This page has links to sites which offer information, advice and support about specific issues regarding children's health and wellbeing. Both the NHS Choices and Young Minds websites cover several topics and are a good initial point of enquiry. Alongside these links we have included other sites under the topics listed below.

ADHD

Living with ADHD: A website designed to support those whose lives are affected by Attention Deficit Hyperactivity Disorder (ADHD) - parents/carers and teachers - and also provides resources for children and teenagers themselves, to help them understand and manage the condition. <https://www.livingwithadhd.co.uk/>

Young Minds: works with children, young people, their families and professionals for better mental health and wellbeing.

http://www.youngminds.org.uk/for_children_young_people/whats_worrying_you/adhd

Autism, Asperger syndrome

The National Autistic Society: a leading UK charity for people with autism (including Asperger syndrome). They provide information, support and various services. <http://www.autism.org.uk/>

NHS Choices: <http://www.nhs.uk/conditions/autistic-spectrum-disorder/Pages/Introduction.aspx>

Bedwetting and soiling

Bedwetting.co.uk: an online guide to bedwetting. <http://www.bedwetting.co.uk/>

ERIC: ERIC is a national charity that supports children with continence problems and campaigns for better childhood continence care. <http://www.eric.org.uk/>

NHS Choices: <http://www.nhs.uk/conditions/bedwetting/pages/introduction.aspx>

Bereavement

STARS offers support to children and young people who have experienced the death of an important person in their lives and those who know that someone important to them is going to die.

<http://www.talktostars.org.uk/>

Cruse Bereavement Care offers individual and group support after the death of someone close. <http://www.cruse.org.uk/>

NHS – Live well – Bereavement: The NHS offers advice about coping with bereavement after the death of a loved one, including losing a parent, child or someone you've been caring for, miscarriage, stillbirth, suicide and other forms of loss and grief.

<http://www.nhs.uk/Livewell/bereavement/Pages/bereavement.aspx>

Depression and anxiety

Young Minds: works with children, young people, their families and professionals for better mental health and wellbeing.

http://www.youngminds.org.uk/for_parents/worried_about_your_child/depression?qclid=ClqN-PKaob8CFejHtAodcx0AxQ

Dyslexia, Dyspraxia

The British Dyslexia Association: <http://www.bdadyslexia.org.uk/>

Dyspraxia foundation: <http://www.dyspraxiafoundation.org.uk/about-dyspraxia/>

NHS Choices:

[http://www.nhs.uk/conditions/dyspraxia-\(childhood\)/pages/introduction.aspx](http://www.nhs.uk/conditions/dyspraxia-(childhood)/pages/introduction.aspx)

<http://www.nhs.uk/conditions/Dyslexia/Pages/Introduction.aspx>

Separation, loss and divorce

Net Mums offers advice regarding the emotional and practical issues that you and your children might face when the family unit breaks down.

<http://www.netmums.com/parenting-support/divorce-and-separation>

Gingerbread provides advice and support for single parents: <http://www.gingerbread.org.uk/>

Speech and language

Cambridgeshire Community Services NHS Trust: The Children and Young Person's Unit delivers services across Cambridgeshire and Luton. Services care for and support children aged up to 19 and include routine care, such as that delivered by health visitors, child health services and school nursing, through to specialist care in hospitals and community.

<http://www.cambscommunityservices.nhs.uk/what-we-do/children-young-people-health-services/specialist-services/childrens-speech-and-language-therapy>

Sleeping difficulties

Young Minds: works with children, young people, their families and professionals for better mental health and wellbeing.

http://www.youngminds.org.uk/for_parents/worried_about_your_child/sleep_problems?qclid=CNybvvCfob8CFSfLtAodYmIAYQ

NHS Choices - Livewell: NHS Choices is the UK's biggest health website. The Livewell section has over 100 topics on healthy living

<http://www.nhs.uk/Livewell/Childrenssleep/Pages/childrenssleephome.aspx>