



Chadsmead Primary Academy

COVID-19 Outbreak Management Plan – 2021/22

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance from step 4, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our academy (Community Academies Trust), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a ‘variant of concern’ (VoC)

Roles & Responsibilities

The Headteacher (HT) or Assistant Headteachers (AHT) would take extra action following the threshold guidance:

For most education and childcare settings, whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely*, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

* *The HT or AHT will identify a group that is likely to have mixed closely. This could include: a class or year group, sports teams, after school clubs, wrap around care.*

When and how to seek public health advice

DfE helpline: 0800 046 8687, option 1

Local Outbreak Response Team (Staffordshire County Council): 01785 854004 Email: C19LocalOutbreakControl@staffordshire.gov.uk

All settings should seek public health advice if a pupil or staff member is admitted to hospital with COVID-19.

Details of control measures

Measure	Potential Plans
Face Coverings	<ul style="list-style-type: none">• If recommended, we will reintroduce face coverings in communal areas for staff and visitors (unless exempt)
Shielding	<ul style="list-style-type: none">• We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the shielded patient list (SPL).• We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.
Other	<ul style="list-style-type: none">• If recommended, we will limit:<ul style="list-style-type: none">◦ Residential educational visits◦ Open days◦ Transition or taster days◦ Parents coming into school◦ Live performances• If recommended, we will reintroduce:<ul style="list-style-type: none">◦ Class or year group bubbles, to reduce mixing between groups◦ Staggered starts and ends to the day◦ Social distancing◦ Face coverings in communal areas for staff and visitors (unless exempt)
Attendance Restrictions	<ul style="list-style-type: none">• Attendance restrictions will only be recommended as a last resort. If recommended, we will implement measures that include those in school being vulnerable pupils and children of critical workers.• Pupils required to stay at home will receive remote education. We aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning plans.• The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.
Safeguarding	<ul style="list-style-type: none">• We will review our child protection policy to make sure it remains effective.• We will aim to have a trained DSL or deputy DSL on site wherever possible.• If our DSL (or deputy) can't be on site, they can be contacted remotely by telephone.• On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

Communication

Communication to parents will be the usual routes of; MyEd message service, the school website, and letters home with the children.

Communication with staff will be through e-mail and meetings.

We will communicate with Jozone (wrap around care) at all points via speaking with the manager or telephone and/or e-mail with the central office.

Resources

Government guidance:

[Schools COVID-19 operational guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/schools-and-colleges-covid-19-operational-guidance)

[Contingency framework: education and childcare settings \(publishing.service.gov.uk\)](https://www.gov.uk/government/publications/contingency-framework-for-education-and-childcare-settings)

[School attendance: guidance for schools - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/school-attendance-guidance-for-schools)