

Transition Play & Stay Events for Early Years Pupils

Risk		Assessed risk if no actions taken	Controls in place	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
1	Visitors attend school when they should be self- isolating in line with Public Health England guidance	High	<ul style="list-style-type: none"> Parents/carers have had specific guidance on the symptoms to be aware of. Parents and children are not allowed to attend site if they are known to have symptoms of the virus 	Low	
2	Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance	Medium	<ul style="list-style-type: none"> Follow SCC Local Outbreak Control Plans (Public Health England Local Health Protection Team). A close contact register is kept for pupils (SharePoint: Remote Learning 2020/contact register). This includes contacts pupils have with other pupils, staff members and other visitors. Transition events will be cancelled if we get a confirmed case of covid-19 in the early years setting. 	Low	
3	Face coverings are not worn by adults in situations where social distancing between adults is not possible.	High	<ul style="list-style-type: none"> Face coverings should be worn by staff and adult visitors throughout the transition event. Staff and parents provide own face masks. There are supplies in school should someone need them. 	Low	
4	Facilities for handwashing/ sanitising are not in place	High	<ul style="list-style-type: none"> Parents/carers and children sanitise hands on arrival and departure. Hands free sanitiser stations are installed in the classroom to be used as and when required during the visit. 	Low	
5	Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place	Medium	<ul style="list-style-type: none"> The transition classroom has tissues available and parents/carers and children are encouraged to bring their own from home. Classrooms have lidded bins with liners, these will be new for the session and emptied after the session. 	Low	
6	Regular cleaning of surfaces in line with PHE guidance is not in place	High	<ul style="list-style-type: none"> Before and after the session - tables, door handles, and regular touch points in classrooms will be cleaned using agreed methods and equipment. The classroom will not be used before the session. The classroom will not be used for the remaining day. 	Low	

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7	Regular cleaning of toilets in line with PHE guidance is not in place	High	<ul style="list-style-type: none"> • Before and after the session - toilets, door handles, and regular touch points will be cleaned. • The designated children’s toilet will not be used before the session. • The designated children’s toilet will not be used for the remaining day. 	Low	
8	Regular cleaning of equipment, both indoor and outdoor is not in place	High	<ul style="list-style-type: none"> • Classroom based resources will be used only by the transition bubble. After the session, the equipment will be cleaned and not used by other children as part of the designated cleaning schedule. • Outside equipment will be used only by the transition EYFS bubbles for that day and then cleaned as part of the designated cleaning schedule. These are overseen by the Early Years Leader. 	Low	
9	The size of groups or “bubbles” is not practical in this school’s educational setting	High	<ul style="list-style-type: none"> • Transition bubbles have been created in accordance with class sizes. 	Low	
10	The size of groups or “bubbles” does not minimise the opportunities for interaction in this school.	High	<ul style="list-style-type: none"> • Transition bubbles will enter/leave school through the glass corridor and access only the designated EYs classroom and playground. Parents/carers and children in this bubble will not interact with any other adults or children in the school. 	Low	
11	Adults come within 2 metres of pupils in the classroom, where this is not necessary	High	<ul style="list-style-type: none"> • Adults to maintain a 2m social distance. This is between other adults and children that are not in their own family. • Staff members will maintain a social distance of 2m between adults. 	Low	
12	Adults come within 2 metres of each other, where this is not necessary	High	<ul style="list-style-type: none"> • Adults to maintain a 2m social distance. This is between other adults including staff. 	Low	
13	School is not kept well ventilated in line with guidance.	Medium	<ul style="list-style-type: none"> • Windows and doors are to be kept open to allow an increased supply of fresh air, that can be circulated, into the school. This prevents occupied areas creating pockets of stagnant air. 	Low	
14	Appropriate PPE is not worn when a child has routine intimate care needs where PPE would normally be worn.	Low	<ul style="list-style-type: none"> • Parents/carers carry out own intimate care of their child. • Appropriate PPE is available on request. • Parents/carers and staff are reminded that wearing gloves is not a substitute for good handwashing. • Disposal of PPE will be in accordance with covid-19 regulations. 	Low	

Sub-risk		Assessed risk if no actions taken	Controls in place	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
15	Parents and carers are unaware that they must provide details of close contacts of their child if asked to by NHS Test and Trace.	Medium	<ul style="list-style-type: none"> School displays an NHS Test and Trace QR code for essential visitors entering school. 	Low	
16	Parents and carers do not inform the school if they or household member has a positive test for Covid-19	High	<ul style="list-style-type: none"> Should the parent/carer or child test positive within 36hrs after the visit, they should inform school promptly, as well as engaging with NHS Track & Trace. 	Low	
17	In the event of a positive Covid-19 case in school, school does not manage the case in line with PHE guidance.	Medium	<ul style="list-style-type: none"> All staff are aware that the school must rapidly inform the coronavirus helpline (0800 046 8687) following notification of a positive case. Details of the coronavirus helpline and Public Health England (SCC local outbreak controls) are shared with all staff members to create a shared responsibility. 	Low	
18	In the event of a positive Covid-19 case, school does not have records of close contacts made in school	High	<ul style="list-style-type: none"> A close contact register is kept for transition pupils. The contact details for this have been taken from the child's application form. 	Low	
19	A broad and ambitious curriculum is not in place	Low	<ul style="list-style-type: none"> The transition event is to allow the parents/carers and children to familiarise themselves with the environment and staff, as well as being aware of routines and structure of learning, before starting school in September. The staff will begin to evaluate the abilities of the children including communication and social skills. 	Low	
20	Employees and parents/carers are not consulted on the Risk Assessment	Low	<ul style="list-style-type: none"> HT and EYs staff devised the RA in accordance with school guidelines. Parents/carers were consulted at the New Parent Zoom Meeting – 30/06/2021 6pm The RA is available on the website in the covid-19 section. 	Low	