

DISCOVERY MULTI ACADEMY TRUST

BOARD OF TRUSTEES MEETING HELD ON THURSDAY 21ST SEPTEMBER 2017

- The Trustees reviewed the composition of the Board of Trustees, including the election of Chair and Vice Chair for 2017-18. It was agreed to ratify this decision at the next scheduled Board meeting on 19.10.17
- The Trustees reviewed outstanding actions from the previous academic year, which included the following areas:
 - H&S monitoring
 - Website
 - MAT-wide Behaviour Policy review
 - Trustee training requirements
 - Trustee recruitment arrangements
 - Business plan determination
- The Trustees completed safeguarding, code of conduct and pecuniary/business interest declarations for 2017/18, and related parties declarations for 2016-17.
- The agreed for DT and HR to work with the Clerk on completing the competency self-assessment, in response to the new Governor Competencies and Governor Handbook (DfE)
- The Trustees reviewed/approved the following documents:
 - Articles of Association
 - Terms of Reference for Committees
 - Scheme of Delegation
 - Scheme of Financial Delegation/Finance Policy amendments
 - Persons with Significant Control Register
 - Support for Pupils with Medical Conditions (statutory)
- The Trustees agreed to adopt the proposed Pay Award for teaching staff as agreed by Parliament, with an additional 1% rise given to those teaching staff who fall outside of the award's banding.
- The Trustees discussed the CEO's performance review
- The CEO reported to the Board on special payments made in 2016-17
- The Trustees were pleased to review the LAB Reports to the Board for Oakwood, Beechwood and Weston Mill, and discussed in detail pupil achievement and progress across all academies.
- The Trustees discussed MAT growth options and the development of STEM provision across the MAT in partnership with Babcock and City College Plymouth. The Trustees noted the establishment of the STEM challenge, plans and costing for STEM labs, as well as various bids submitted for STEM funding – currently awaiting the outcome.
- The Trustees discussed agreed staff requests on a case by case basis.

- The CEO updated Trustees on the following areas: aged debtor report, litigation case (WM)
- The Trustees agreed to CEO performance management training
- Trustee role allocation was determined as follows: SEN – HR, Safeguarding – HR, Health and Safety- SE, Human Resources – LD
- The Board agreed to action changes to the LAB composition

EXTRAORDINARY BOARD OF TRUSTEES MEETING HELD ON TUESDAY 26TH SEPTEMBER 2017

- An extraordinary Board of Trustees meeting was convened by the Clerk on the above date for the purpose of legally electing the Chair and Vice Chair of Discovery MAT's Board of Trustees 2017-18. This meeting was convened following receipt of the resignation of DT
- Following nominations, the Board elected the following Trustees:
Hannah Randall – Chair of the Board
Steve Evans – Vice Chair of the Board