



Minutes of Governing Board held at Thirsk Community Primary School on Monday 13 January 2020 at 6.15pm

Present: Richard Chandler (RC) (Headteacher), David Duffey (DD) (Chair), Jason Tazzyman (JT) (Vice Chair), Karin Wilkinson (KW), Stuart Mountford (SM), Jenny Buck (JB), Lisa Minican (LM), Gemma Wall (GW).

Apologies None

In attendance: Lilian Turner (LT) (Teacher), Beth Wilson (BW) (Teacher), Kate Gloag (KG) (Teacher), Michelle Burrell (MB) (Teacher), Sheila White (Clerk)

No 19/20	Item	Action
PART 'A' – Governance		
5.1	Welcome The Chair opened the meeting at 6.15pm, welcomed LM and GW as new Governors and thanked all Governors for attending.	
5.2	Apologies and determine whether absences should be consented to There were no apologies.	
5.3	Remind Governors about Declaration of Interest There were no declarations of interest at this point in the meeting.	
5.4	Notification of any other urgent business <ul style="list-style-type: none"> - June Wilson Deputy Head teacher has resigned and will leave on 14 February 2020. June hopes to call into the school before then. This is very sad, June will be a great loss to the school. The post is currently advertised on NYCC website. Shortlisting will take place on 30 Jan and interviews 10 Feb. RC asked for a governor to assist in the shortlisting and interviews along with DD. - Jo Heddock has given notice. No replacement has been appointed at this stage. - A pupil has begun the transition to another school. The move will take place in February. 	
5.5	Correspondence There was no correspondence to discuss.	
5.6	Approve the Minutes from 9 December 2019 <u>Approval</u> – The minutes of the Full Governing Board (FGB) meeting held on 9 December 2019, which were circulated to all Governors prior to the meeting, were deemed as a true record and were duly APPROVED and SIGNED by the Chair, DD.	
5.7	Matters arising 4.9 RC will order two hard copies of the National Curriculum. RC advised the on line version is very accessible and always updated. Date of April meeting agreed as Wednesday 1 April 2020	Head
5.8	Governor Training LM is booked on to new governor training and DD is booked on safeguarding.	
PART 'B' – Resources		
5.9	McKie Mastery Update RC advised that Ofsted no longer examine Schools own data and in the light of that he has asked the senior leadership team (SLT) to present headline data and trends without too much detail. KS1 and KS2 SATS results will be produced. Governors would like to see the detailed data as Governors responsibilities are wider than Ofsted. RC is happy to upload this on to the shared drive. Overarching themes across all subjects,	

Signed:

Date:

1

years and SLT members are that McKie mastery has had a wholly positive impact, in some areas dramatic. Impacts on learning behaviours are positive. Improvements are seen across SEN non SEN, pupil premium, free school meals and non free school meals children. Probably the more dramatic improvements are evident lower in the school. Staff are working hard with year 6 but it is the nature of such a significant shift that those who have had more time in the previous system are likely to take longer for the full benefits to be apparent.

Autumn Term Data and Analysis for Writing

LT circulated an updated action plan and highlighted the following:

Year 1

- Excellent progress is being made by all children.
- All groups are making expected progress, including SEN and PP
- 12-14% of children are being challenged at the year above. These children are achieving GDS and working at year 2 already.
- EAL making good progress
- At least 91% are expected to pass phonics test but the aim is 100%

Year 2

- The majority of groups have made progress at a good standard. PP and SEN are lower.
- In this cohort girls are stronger than boys
- FFT50 likely to be met
- 14% of children at expected already
- Already most groups achieving higher than last year (approx. 6% up)

Year 3

- This group remain a need to watch
- Not near FFT50
- We are addressing a catch up plan for this group

Year 4

- A high number of pupils achieving GD in this cohort and working within year 5 standards (36%)
- PP is good, SEN still requires monitoring

Year 5

- Girls require further monitoring
- 14-15% now at GD for writing and working on year 6 expectations
- PP still low for this group at 50% but has increased by 12%
- SEN require further monitoring but all other groups are largely as expected or close to FFT50

GQ: Are SEN making Progress? A. Yes but it is the same issue as with year 4 of moving from the toolkit analysis to McKie Mastery. Evidence of progress is in the books but has not yet translated into the data. This should improve now we have the starting point benchmark for all.

Year 6

- Realistically FFT50 is still an aspiration from a low starting point on entry. However gaps have been closed.

GQ: Is our target FFT50 or FFT 20? I understood we were aiming higher for FFT20). A. FFT 20 is ambitious. There is a mix through the year groups, while for some groups it does not look possible, we are striving for it for all children.

Autumn Term Data and Analysis for Reading

BW circulated an updated action plan and highlighted the following:

Year 1

- 68% of children achieved GLD at the end of EYFS
- The current target is for 100% to achieve phonics screening, 97% have already scored the required pass mark.
- 100% SEN are on track

Year 2

- Children have made good progress
- Currently on track to better last years end state by 7%
- Within one pupil of achieving FFT50

Year 3

- End predictions look as though the cohort has declined but looking at the books that is not the case
- Non FSM outperform FSM by 50%
- There are still gaps in phonics for some children

Year 4

- 78% are on track to make age related expectation which is a 13% increase on last year
- Girls outperform boys but both have made strong progress

Year 5

- 78% on track for age related expectation which is 4% increase on last year
- 4 children working in the group above

Year 6

- 61% on track for age related expectation which is 3% increase on last year
- Non FSM outperform FSM
- Girls outperform boys
- 7 children are in an early morning focus group booster session at 8.30

Autumn Term Data and Analysis for Maths

KG circulated an updated action plan and highlighted the following:

Year 1

- Target is for 81% to achieve at or above in maths
- Currently 97% are expected or on track so exceeding predictions
- 100% of both PPG and SEN are predicted to reach expected standard

Year 2

- 72% of this cohort reached the expected standard or higher at the end of year 1
- 81% are currently on track to do so. This is in line with FFT50
- 35% of pupils are on track to reach GD at the end of KS1 in comparison to 24% at the end of EYFS.

Year 3

- 65% of cohort are on track to meet expected standard in comparison to 60% at the end of Y2. This prediction is above the school target but 3% below FFT50
- Boys outperform girls

Year 4

- 72% are on track to meet expected standard. This is 7% below FFT50 target.
- There is no gap between PPG/non PPG

Year 5

- 61% reached age related expectation at the end of year 4
- Currently 94% of children are on track to reach age related expectation or higher. A 33% increase
- SEN pupils have made particularly good progress

Year 6

- Currently 75% are on track to reach age related expectation which is 8% higher than last years cohort. However our GD prediction remains significantly below national at 6%. National is 27%
- SEN and PPG have not made good progress
- Non PG, non SEN and EAL have made good progress

Autumn Term Data and Analysis for Reception and Nursery

MB circulated an updated action plan and highlighted the following:

- 65% of nursery pupils are on track in the prime areas to achieve 40-60E at the end of nursery

	<ul style="list-style-type: none"> • 100% of PP have made typical progress or better across all prime areas • 75% of girls and 56% boys are on track in the prime areas to achieve 40-60E • 54% of reception pupils are currently on track for GLD (compared with 41% at this time last year) This is as a result of increased focus on literacy skills through McKie mastery teaching. • 65% are on track for reading (compared with 54% in September) • 65% are on track for writing (compared with 50% in September) • Attainment of pupils who attended our nursery far exceeds that of pupils coming into reception from elsewhere. Our home grown pupils are taught quality early literacy skills. <p>The reports underlined to Governors that McKie mastery is the right approach and is working. Reading is a key priority and excellent progress has been made. Even where there is still catching up to be done, there is evidence of significantly improved learning behaviours which should reap benefits in the future. SEN progress in Maths is excellent. Some nursery children are working with reception which benefits and stretches them but also leaves smaller numbers and therefore greater depth for those in nursery. It also works the other way round.</p> <p>On behalf of the Governors DD thanked the SLT for their reports and the excellent progress.</p> <p style="text-align: center;">LT, BW, KG and MB left the meeting at 8pm</p> <p>GQ: Could the reports be standardised? It is currently not easy to compare the reports. A. Yes RC will facilitate this.</p>	Head
5.10	<p>EMS Update This is a confidential item</p>	
5.11	<p>Governor Responsibilities These continue as they stand with the outstanding issue of KW having too many responsibilities. DD is considering options, including asking teachers to come to the Governing body meeting rather than link governors always attending school.</p>	
5.12	<p>Feedback from Link Governors There was no feedback.</p>	
5.13	<p>Safeguarding / Child Protection including Attendance RC highlighted to Governors the child protection cases and safeguarding concerns in school. Attendance continues to be monitored closely. It is too early to ascertain whether the 'nudge' process is having an effect but figures are improved. Last week's attendance was 96%. PACE is being used. GQ: What is PACE? A. The process by which the local authority prosecute the parents or guardians of very poor attenders.</p>	
PART 'C' – Other		
5.14	<p>Policies Governors Code of Conduct policy All Governors AGREED to approve and adopt this policy. Information Security Incident Reporting policy TCP Acceptable Use policy TCP Information policy</p> <p>There were a number of questions relating to who exactly bears the various responsibilities in these policies as it is not clear which staff member relates to which named role. In addition Governors were not satisfied that the short timescales for action are doable if the school is not sitting when a breach occurs. RC will investigate further and bring the policies back with the roles and responsible persons detailed.</p> <p>GQ: The policies don't appear to address staff letting family members share laptops, nor the issue of not leaving laptops in insecure places such as unattended cars? A. The use of cloud storage negates some of these issues and is</p>	Head

	recognised as more secure than encrypted sticks. It was agreed to add in these safeguards and a form of words was agreed which RC will ensure is included in the policy.	
5.15	Governor Vacancies Nothing to report at this time.	
5.16	How has this meeting impacted on the welfare and progress of our pupils? <ul style="list-style-type: none"> Governors reviewed data and have a good understanding of the effect of McKie mastery and the evident progress for pupils. 	
5.17	AOB None	
5.18	Confidential – Staffing Update / School updates	
Date of next meeting 10 February 2020 at 6.15pm 9 March 2020 1 April 2020 11 May 2020 8 June 2020 13 July 2020		
Please note: The colour coding above links to the three key roles of governance questioning; RED for 'setting strategic direction', BLUE for 'holding Headteacher to account for educational performance' GREEN for 'ensuring financial health, probity and value for money'.		

There being no other business the Chair closed the meeting at 9pm