

## Full Opening Risk Assessment Addendum

\*To be read in conjunction with full Risk Assessment originally dated 27<sup>th</sup> July 2020\*

| Operating during the period of national lockdown from 5 January 2021 |                                     |   |                |                                  |          |                                      |
|--|-------------------------------------|---|----------------|----------------------------------|----------|--------------------------------------|
| Area for Concern   | Risk rating prior to action (H/M/L) | Recommended Controls  | In place (Y/N) | By whom                          | Deadline | Risk rating following action (H/M/L) |
| Attendance   | H                                   | <ul style="list-style-type: none"> <li>• <b>NURSERY:</b> All children are encouraged to attend the setting as normal; however, attendance is not compulsory.</li> <li>• The school delivers on-site provision to vulnerable pupils and the children of critical workers only, in line with the government <u>guidance</u> on which pupils are eligible for this provision.</li> <li>• All pupils not attending on-site provision receive remote education in line with the school's <b>Remote Learning Policy</b>.</li> <li>• Vulnerable pupils are supported to attend full-time on-site provision.</li> <li>• Where a vulnerable pupil does not attend, and it is not a previously agreed leave of absence, the school works with the LA and social worker, where applicable, to follow up with the pupil's parent to explore the reason for absence, discuss their concerns, and discuss whether any adjustments could be made to encourage attendance.</li> <li>• Where a leave of absence is granted to a vulnerable pupil, the school speaks to their parent and social worker (where applicable) to explore the reasons and any concerns raised.</li> <li>• Staff work from home where possible.</li> <li>• Clinically extremely vulnerable individuals do not attend the school site, in line with public health shielding advice.</li> <li>• Pupils and staff do not attend the school premises if they have symptoms of coronavirus or are self-isolating.</li> </ul> | Y              | KL<br>KG<br>KH<br>GS<br>PC<br>SL | 15.01.21 | M                                    |

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|----------------------------------|---|---|---|----|----------|---|
|                                  |   | <ul style="list-style-type: none"> <li>• Wraparound care and before- and after-school clubs are only provided for pupils who are eligible to attend on-site provision (N/A).</li> <li>• The school operates within its normal working hours.</li> <li>• Staff and children who are extremely clinically vulnerable or have underlying health conditions must again begin shielding in line with Government advice.</li> <li>• Where clinically vulnerable staff are unable to work at home, a personal risk assessment will be carried out if needed.</li> </ul>  |   |    |          |   |
| Infection prevention and control | H | <ul style="list-style-type: none"> <li>• The infection prevention and control measures outlined in the main body of this risk assessment continue to be followed by the pupils and staff attending the school site, unless the headteacher and other relevant staff members decide that adaptations need to be made.</li> <li>• Any changes to infection prevention and control measures are clearly communicated to staff, pupils and parents.</li> <li>• The headteacher considers whether maintaining social distancing between staff and pupils may be enhanced and pupil groups made smaller, due to the reduced numbers on site.</li> </ul> | Y | KL | 11.01.21 | M |
| Safeguarding                     | H | <ul style="list-style-type: none"> <li>• The DSL reviews the school's Child Protection and Safeguarding Policy to ensure that it reflects the national restrictions and remains effective.</li> <li>• Staff are made aware of any changes to the Child Protection and Safeguarding Policy.</li> <li>• The DSL, or their deputy, is available on site, where possible. Where this is not possible, a member of the SLT takes responsibility for coordinating safeguarding on site and the headteacher considers implementing one of the following:</li> </ul>  |   |    |          |   |

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|-----------|----------|---|----------|--|-----------------|----------|
|           |          | <ul style="list-style-type: none"> <li>- Making arrangements for the DSL, or their deputy, to be contacted via phone or online video, e.g. if they are working from home</li> <li>- Sharing a DSL, or deputies, with other schools remotely</li> </ul>  |          |  |                 |          |
| Workforce | <b>H</b> | <ul style="list-style-type: none"> <li>• The school supports staff to work from home where possible.</li> <li>• Clinically extremely vulnerable staff do not attend the school site and the school supports them to work from home.</li> <li>• Clinically vulnerable staff continue to attend the school site where it is not possible to work from home.</li> <li>• Clinically vulnerable staff and staff that may be at increased risk from coronavirus, e.g. pregnant staff, are given the opportunity to discuss their concerns with the headteacher about working on the school site, where required. The headteacher explains the infection control measures in place on the school site.</li> <li>• The school reviews the individual risk assessment in place for pregnant employees to ensure it mitigates risks related to public health advice during the national lockdown.</li> <li>• The school engages supply teachers and other temporary staff to assist in delivering on-site provision, where required.</li> <li>• The school ensures all temporary and peripatetic staff are informed of the school's infection control measures and operations.</li> <li>• ITT trainees continue to attend the school site in line with public health guidance.</li> </ul> | <b>Y</b> | <b>KL</b><br><b>KG</b><br><b>SL</b><br><b>PC</b> | <b>15.01.21</b> | <b>M</b> |
| Wellbeing | <b>H</b> | <ul style="list-style-type: none"> <li>• The school reminds pupils, parents and staff of the channels of support for wellbeing concerns available to them and how to access them, both at the school and from external organisations.</li> </ul>  | <b>Y</b> | <b>GS</b><br><b>SLT</b><br><b>CTs</b>            | <b>Ongoing</b>  | <b>M</b> |

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|                 |          | <ul style="list-style-type: none"> <li>The school reassures pupils, parents and staff that, although this period of national lockdown may impact negatively on their wellbeing, the channels of support at school remain available to them.</li> <li>The school endeavours to maintain a sense of school community for its members during this period, including organising virtual social events and maintaining regular contact with members of the school community not attending the school site.</li> </ul>  |   |                        |                 |          |
| Remote learning | <b>H</b> | <ul style="list-style-type: none"> <li><b>PRIMARIES ONLY:</b> The headteacher ensures that pupils taught remotely in KS1 are set work that as a minimum covers three hours a day on average, and ensures that pupils taught remotely in KS2 are set work that as a minimum covers four hours a day.</li> <li>Teaching staff deliver all remote education in line with the expectations set out in the Remote Learning Policy.</li> <li>The headteacher ensures that all teaching staff understand these expectations and know how to seek help if they feel unable to meet them.</li> <li>The school informs parents that they should raise any concerns about the quality of the school's remote education offer with the headteacher in the first instance, and that parents may contact Ofsted directly if they feel their concerns have not been satisfactorily addressed.</li> </ul> | Y | <b>KL</b>              | <b>15.01.21</b> |          |
| School meals    | <b>M</b> | <ul style="list-style-type: none"> <li>The school continues to provide FSM to all eligible pupils.</li> <li>Eligible pupils attending the school site receive FSM as normal and eligible pupils learning remotely receive either food parcels or food vouchers.</li> </ul>  | Y | <b>NR</b><br><b>PC</b> | <b>05.01.21</b> | <b>L</b> |

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|--------------------|----------|---|----------|-------------------------|------------------------------------|----------|
|                    |          | <ul style="list-style-type: none"> <li>The headteacher liaises with catering staff to arrange any necessary adaptations to the school's existing catering offer, in light of reduced attendance at the school site.</li> </ul>  |          |                         |                                    |          |
| Uniform            | <b>M</b> | <ul style="list-style-type: none"> <li>The school considers relaxing its School Uniform Policy during this period and communicates any changes to all relevant stakeholders.</li> </ul>   | <b>Y</b> | <b>SLT</b>              | <b>06.01.21</b>                    | <b>L</b> |
| Educational visits | <b>L</b> | <ul style="list-style-type: none"> <li>The school does not conduct any educational visits during the period of national lockdown.</li> </ul>  | <b>Y</b> | <b>All</b>              | <b>Ongoing</b>                     | <b>L</b> |
| Estates management | <b>H</b> | <ul style="list-style-type: none"> <li>The site manager and headteacher review and check fire safety management plans in line with the operational changes, e.g. reduced attendance and social distancing requirements.</li> <li>The site manager checks that fire doors and the fire alarm system, including emergency lights, are fully operational.</li> <li>The site manager will manage any potential water system stagnation caused by reduced use during the period of partial school closure.</li> </ul>  | <b>Y</b> | <b>SLT</b><br><b>RT</b> | <b>04.01.21</b><br><b>21.01.21</b> | <b>M</b> |
| Performing arts    | <b>M</b> | <ul style="list-style-type: none"> <li>The school does not conduct any performances with an audience during this period.</li> <li>The school follows the particular measures laid out in the main body of this risk assessment to reduce the risk of transmission whilst delivering its performing arts curricula to the pupils attending the school site.</li> <li>The school allows peripatetic teachers to attend the school site where necessary.</li> <li>Staff consider whether any changes need to be made to performing arts teaching to ensure pupils learning remotely continue to benefit from a high-quality standard of teaching.</li> </ul> | <b>Y</b> | <b>SLT</b>              | <b>12.01.21</b>                    | <b>L</b> |

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|-------------------------------|----------|--|----------|--------------------|----------------|----------|
| Physical education and sports | <b>M</b> | <ul style="list-style-type: none"> <li>• The school does not participate in any competitions with another school during this period.</li> <li>• The school continues to provide physical education to pupils attending the school site in line with the particular measures set out in the main body of this risk assessment.</li> <li>• The school encourages pupils, including those learning remotely, to engage in physical activity during the period of national lockdown, including activities such as active miles.</li> <li>• Staff consider whether any changes need to be made to physical education teaching to ensure pupils learning remotely continue to benefit from a high-quality standard of teaching.</li> </ul> | <b>Y</b> | <b>SLT<br/>CTs</b> | <b>Ongoing</b> | <b>L</b> |
|-------------------------------|----------|--|----------|--------------------|----------------|----------|