



# Marston Montgomery Primary School

## June 2020

### Fire Procedure during COVID-19

This is a change to our usual procedure during these unprecedented times.

#### **Staff in school**

Staff will remain with their bubbles during evacuations.

#### **Garden Class Bubble**

Miss Harris will escort pupils from the building.

Mrs Haslam will be responsible for ensuring there are no pupils or staff in any of the toilets.

They will exit the building down the steps between the toilets and congregate on the far side of the trim trail.

If they are unable to do this they will exit using the external door in the classroom and congregate in front of the village hall.

#### **Meadow Class Bubble**

Mrs Thomas will escort pupils from the building.

They will exit the building through the classroom door.

If they are unable to do this they will exit through the Key Worker Bubble and the door opposite the kitchen.

They will congregate next to the fence by the village hall car park

#### **Key Worker Bubble**

Mrs McManus will escort pupils from the building.

They will exit the building through the door opposite the kitchen.

If they are unable to do this they will exit through the Meadow Class door.

They will congregate next to the fence at the bottom of the field.

When the fire bell sounds pupils will be asked to stand, reminded of the 2m rule and will be called one by one to go out.

When at their fire points children and staff will stand 2m apart.

Mrs McManus will check that all children and staff are present.