

Hemingbrough Community Primary School

Internet Access

A Policy and Statement

from Nov 2016

Introduction

Use of the Internet is continually expanding and has become an important part of learning and communication. The Internet brings pupils into contact with a wider range of information, the scope and nature of which may or may not be appropriate for the pupil.

The statutory curriculum expects pupils to learn how to locate, retrieve and exchange information using ICT. In delivering the curriculum, teachers need to plan for and make use of communications technology, for example, web-based resources and e-mail. Access to life-long learning and employment increasingly requires computer and communications use and pupils need to develop life skills in their use.

Key Sections of the policy for Schools

- Rationale and Entitlement
- Aims
- Objectives
- Responsibilities
- Equal Opportunities
- Special Needs
- Resources
- Rules for Responsible Internet Use

The Internet in School

Rationale and Entitlement

The purpose of Internet use in school is to raise educational standards, to promote pupil achievement, to support the professional work of staff and to enhance the school's management information and business administration systems.

Access to the Internet is a necessary tool for all staff and students irrespective of gender, race, religion, culture or ability. It is an entitlement for students who show a responsible and mature approach.

The appropriate use of the Internet can now provide a number of benefits to schools. These benefits include:

- Providing access to documentation including on-line publishing of documents (school policies, lesson plans, activities, etc)
- Access to world-wide educational resources including museums and art galleries
- access to experts in many fields for pupils and staff
- staff professional development through access to national developments, educational materials and good curriculum practice
- communication with support services, professional associations and colleagues
- improved access to technical support including remote management of networks
- exchange of curriculum and administration data with the LEA and DFES
- mentoring of pupils and provide peer support for them and teachers.

E-mail

- Provision of a quick method of communication between pupils, staff and officers of the authority
- Strict Firewall maintained by North Yorkshire County Council
- Secure filtered Internet access

Aims

When writing the aims the individual school needs to take into consideration its school ethos.

Particular aims could include:

- To use the Internet safely and effectively
 - To protect the school from undesirable content
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- To raise the awareness of staff and students to the benefits of Internet access.

Objectives

Particular objectives could include:

- To develop strategies to use the Internet
- To encourage suitable use
- To promote the use of the Internet as a learning tool.

Responsibilities

Role of the Governors

To ensure that:

- There is an Internet Policy document written
- All staff have been given the opportunity to discuss the policy
- The policy is ratified and reviewed as necessary.

Role of the Headteacher

To ensure that all staff are:

- Given opportunities to discuss the issues associated with Internet Access and develop appropriate teaching strategies
- Given appropriate training
- Provided with or have access to the Internet Access Policy, and its importance explained

To ensure that:

- Activity reports can be monitored and action taken as necessary
- Parents' attention will be drawn to the Policy in newsletters, the school brochure
- New facilities will be thoroughly tested before pupils are given access
- The policy is implemented and reviewed as necessary.
- Liaise with ICT support technicians

Role of the Staff

To ensure that:

- There is equality of access within the classroom
 - They inform the designated person, ICT co-ordinator, of any problems when they arise
 - They supervise pupils' when they access the Internet
 - They use the Internet in a responsible manner.
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Role of ICT co-ordinator

- Keep up to date on new developments in ICT to disseminate to staff
- Manage any problems/issues with internet usage
- To take overall editorial responsibility and ensure that content is accurate and appropriate
- Ensure that no pictures of children's faces are used on the school website.
- Assist Head

Role of the Pupils

- To understand the Rules when working on the Internet
- To access the Internet in a sensible manner
- To report to an adult any material which they receive that they consider offensive or inappropriate
- To refrain from giving their name, address or contact numbers to any person without permission from a parent, carer or teacher
- Pupils will not be allowed access to public or unregulated chat rooms.

Equal Opportunities

To make sure that that all pupils receive their National Curriculum entitlement. It is essential that opportunities are provided for pupils to access the Internet, regardless of gender, race, religion, ethnic group, culture or ability. It is equally important that all staff are given the opportunity to access the Internet.

Special Needs

ICT can be a positive tool for children with Special Educational Needs. Access to the Internet is therefore a vital link with which communication to the outside world can be achieved. Access to the Internet can also stimulate children to develop their ideas and research independently.

Resources

It is expected that resources will be used from the Internet for teaching and learning materials. Copyright will need to be acknowledged where necessary.

Hemingbrough Community Primary School

e-Safety Rules agreed by our children

- Make security settings really high
 - Get someone to check a website is suitable
 - Don't open messages if you don't know who they are from
 - Don't send or open viruses
 - If you see something suspicious tell an adult
 - Make sure you shut down and turn off
 - Always ask an adult before downloading a game
 - Check typing is done properly
 - Don't click on things to buy things
 - Read things carefully
 - Make sure an adult knows you are on a device
 - Don't tell other people your password
 - Keep your phone safe!
 - Never play against someone you don't know
 - If you get a mean message tell an adult
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