



## **DALE HALL COMMUNITY PRIMARY SCHOOL BANNING PARENTS AND OTHER VISITORS FROM THE SCHOOL PREMISES**

**This policy should be carried out in the context of and in conjunction with  
Dale Hall CP School's Safeguarding Policy.**

### **1. Introduction**

On the recommendation of Suffolk County Council Local Authority, this Governing Body has adopted the guidance on Banning Parents and Other Visitors From School Premises from the Dealing with Abuse, Threats and Violence towards School Staff Guidance for Schools.

This policy was adopted by the Personnel Committee at its meeting on **19 March 2019**.

### **2. Delegation**

The Governing Body has delegated the day-to-day operation of this policy to the Headteacher.

### **3. Procedures**

3.1 Section 206 of the Education Act 2002 makes it a criminal offence punishable with a fine for a person to trespass on school premises and cause a nuisance or disturbance.

3.2 Parents and some other visitors have implied permission to be on school premises at certain times and for certain purposes and they will not therefore be trespassers unless the implied permission is withdrawn.

3.3 If a parent or other person behaves unreasonably on school premises a letter will be sent to them withdrawing the implied permission for them to be there. The initial letter will be sent by the Headteacher unless he or she has been personally involved in an incident and would prefer the letter to be sent by the Area Education Manager on behalf of the school.

3.4 If a person who has been banned subsequently trespasses and causes a nuisance or disturbance the matter will be referred to the County Council's Head of Legal Services who will write a warning letter.

3.5 Further breaches may lead to prosecution of the person concerned by either the Police or the Head of Legal Services.



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3.6 Full records will be kept of each incident, including details of any person(s) who witnessed the behaviour of the trespasser(s) since evidence will need to be provided to the Court.

3.7 Anyone who is dissatisfied with the ban and wishes to object to it will be referred to the school's General Complaints Procedure Policy. This allows for an independent investigation to be carried out by the Area Education Manager on behalf of the Chair of Governors. If the complainant remains dissatisfied after the investigation, there is recourse to the Governors' Hearings Committee.

#### **4. Review**

This policy will be reviewed biennially and at other times as necessary.

#### **5. Document History**

Date	Description
30 March 2004	Adopted at Governing Body meeting
05 February 2008	Adopted at Governing Body meeting
26 January 2010	Policy to be reviewed biennially Adopted at Personnel Committee
17 January 2012	Amended to refer to correct SCC document Procedures added in case of incidents Adopted at Personnel Committee
4 February 2014	Readopted without amendment
1 March 2016	Readopted without amendment
7 February 2017	Readopted without amendment
19 March 2019	Took out reference to the level of fine for trespass Took out reference to when the policy will be reviewed during the year Adopted at Personnel Committee