



Laureate Community Primary School & Nursery

After School Club

Safeguarding Children Policy



*Respect, Enjoy, Achieve
Communicate & Be Healthy*

Policy Statement

This statement lays out the procedures that will be taken if we have reason to believe that a child in our care is subject to physical, sexual emotional abuse or neglect. Our prime responsibility is the wellbeing of all children in our care. As such we believe we have a duty to the children/parents/carers and staff to act quickly and responsibly in any instance that may come to our attention. After School Club staff have a duty to report any suspicions of abuse to Ms Holmes the designated teacher for child protection at Laureate School. The Children's Act 1989 and Care Standard Act 2000 place a duty on the Local Authority to investigate such matters. Our After School Club will follow the procedures set out in the Suffolk Area Child Protection Committee document and as such will seek their advice on all steps taken subsequently.

Physical Abuse

Action will be taken under this heading if the staff have reason to believe that there has been a physical injury to a child including deliberate poisoning, where there is definite knowledge or a reasonable suspicion that the injury was inflicted or knowingly not prevented.

Procedure

- a) Any sign of a mark/injury on a child when they come into the club will be recorded.
- b) The incident will be discussed with the parent/carer unless this puts the child at risk.
- c) Such discussion will be recorded and the parent/carer will have access to such records.
- d) If there appears to be any queries regarding the injury the designated teacher will be notified.

Sexual Abuse

Action will be taken under this heading if the staff have witnessed occasions where a child indicated sexual activity through words, play, drawing or had an extensive preoccupation with sexual matters or had an inappropriate knowledge of adult sexual behaviour.

Procedure

- a) The observed incidences will be reported to the designated child protection coordinator.
- b) The matter will be referred to the Local Authority.

Emotional Abuse

Action will be taken under this heading if the staff have reason to believe that there is a severe, adverse effect on the behaviour and emotional development of a child caused by persistent or severe ill treatment.

Procedure

- a) The concern will be discussed with the parent/carer unless this puts the child at risk.
- b) Such discussion will be recorded and the parent/carer will have access to such records.
- c) If there appears to be any queries regarding the circumstances the matter will be referred to the Local Authority.

Neglect

Action will be taken under this heading if the staff have reason to believe that there has been persistent or severe neglect to a child, (e.g. by exposure to any kind of danger including cold and starvation) which results in the serious impairment of the child's health or development, including non-organic failure to thrive.

Procedure

- a) The concern will be discussed with the parent/care unless this puts the child at risk.
- b) Such discussion will be recorded and the parent/carer will have access to such records.
- c) If there appears to be any queries regarding the circumstances the Local Authority will be notified.

Good Practice

- Staff will attend Child Protection Training courses arranged by the school.
- Staff will be made aware of revised child protection issues.
- We will ensure that confidentiality is maintained at all times.
- All staff working within the club will be police and health checked through the Disclosure and Barring Service (DBS)
- Adults will not be left alone for long periods with individual children or small groups
- Adults who have not been registered as a 'fit' person will not take children unaccompanied to the toilet.
- Where abuse at home is suspected, we will continue to welcome the child and family while investigations continue.

This policy will be reviewed annually

Signed _____ on behalf of the After School Club

Review Date: 25th March 2016