



West Ashton Primary School
Friends Of West Ashton School
Reg Charity - 1137442

FOWAS Committee Meeting
Thursday 28th February 2019 - 7:30pm
The Lamb Inn, Trowbridge
MINUTES

Present

Jon Williams (Chair) JW
 Hannah Bowman (Secretary) HB
 Jenny Pritchard (Treasurer) JP
 Jeremy Bowman JB

Apologies

Donna Turnball (Vice Chair) DT
 Cara Williams CW
 Nadia Harris NH
 Cara King CK
 Sarah Ponsford SP
 Jemma Molloy JM

Item		
1	<p>Welcome and apologies JW welcomed everyone. Apologies received from those detailed above.</p>	
2	<p>Minutes of last meeting (10th January 2019) The minutes of the last meeting were approved by JW. Matters arising - GDPR - HB read Mrs Huxham's email. HB will send out our GDPR policy via Parentmail and ask for these back by the end of term. Photos from our events will be sent to CB to authorise then these will be sent out via Parentmail. We will then post these approved photos on our Facebook page. Re photos on Facebook, JW will draft a Facebook post to say parents are only to post photos of their own child. Committee email addresses - JB has spoken to the Acorn Trust about providing us with email addresses and the proposed addresses are:- fowas-secretary@westashton.wilts.sch.uk - HB fowas-committee@westashton.wilts.sch.uk - All fowas-events@westashton.wilts.sch.uk - JW, HB, JP fowas-dataprotection@westashton.wilts.sch.uk - JW, HB, JP</p>	<p>HB</p> <p>JW</p>
3	<p>Chair's update JP and HB signed the banking mandates. JW advised we are accruing money. We currently have £3564.39 in the bank. JB has set us up on Just Giving, so we can now accept online sponsorship. He has also set us up for Gift Aid at HMRC. We will be able to claim an extra 25% on any money we raise. HB to mention to Mrs Meehan about claiming this from the sponsored welly walk. JW will also put in a claim for the sponsored balance. We can advertise this and ask if relatives would like to gift any money to the school.</p>	<p>JW</p> <p>HB JW</p>
4	<p>School update HB requested £100 donation for the Pioneer's school trip. JW will organise.</p>	<p>JW</p>

5	<p>Future fundraising including School Lottery We currently receive regular deposits of £87 from the school lottery. We will talk to the new parents about signing up and include info in our new parents starter pack. JW will talk to DT about the login and we can get official flyers to hand out in the playground. We are to discuss new parents starter pack at next meeting (GDPR form, FOWAS newsletter, upcoming events, next meeting etc)</p>	<p>JW All</p>
6	<p>School events Easter Egg Hunt including chocolate bingo - 4th April after school. JW and CW will prepare clues and letters requesting prizes. HB to send form and posters out. JP and HB to check FOWAS cupboard for arts and crafts supplies. HB to email risk assessment to JW/CW. HB to ask on Facebook if people can provide cakes.</p> <p>Black Tie Night - 15th June - JP has organised the tickets and the poster. A pdf of the poster will be sent once we have sent out the Easter Egg Hunt info. The casino is booked. We need prizes for the casino and raffle. We will advertise the businesses who have donated prizes. JW will find out about the rules re the raffle. Do we have to advertise the prizes or can we just give cloakroom style tickets? We are to ask CW to provide a list of the businesses she will approach and then we know which ones we can approach. We need a photographer. We need to make a decision about the food by May. JB will set up Ping it and Paypal for FOWAS. We still need to know what we are raising funds for. JP has found out about a playscheme which promotes fitness and healthy eating - we will discuss this at the next meeting.</p> <p>Family fun evening - We are to ask parents for any unwanted gifts for the raffle and ask SP to arrange a non-uniform day where children bring in bottles for the tombola. Ruth Heywood has agreed to rehearse a choir for a performance and Mrs Huxham has agreed to Tae Kwon Do doing a routine for the children.</p> <p>Pamper Evening and Quiz Night - we will arrange in the Autumn.</p>	<p>JW, CW HB JP,HB HB</p> <p>All</p> <p>JW CW JB All</p> <p>SP</p>
7	<p>AOB JB has signed up to do a 50k bike ride in July in order to raise funds for the school. JB will put a post of Facebook asking for sponsorship.</p>	<p>JB</p>
11	<p>Informal pre-Easter egg hunt meeting - 28th March 8pm at JW/CW's</p> <p>Date of next meeting - 29th April 2019 at 7:30pm in The Lamb Inn.</p>	
12	<p>Close of meeting The meeting closed at 9:30pm</p>	