



West Ashton Primary School
Friends Of West Ashton School
Reg Charity - 1137442

FOWAS Committee Meeting
Thursday 15th November 2018 - 7:30pm
The Valeroso Lounge, Trowbridge
MINUTES

Present

Hannah Bowman (Secretary) HB
 Jenny Pritchard (Treasurer) JP
 Jeremy Bowman JB
 Sarah Ponsford SP
 Cara Williams CW
 Jemma Molloy JM
 Nadia Harris NH
 Margaret Harris MH

Apologies

Jon Williams (Chair) JW
 Donna Turnball (Vice Chair) DT
 Cara King CK

| Item | | |
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| 1 | Welcome and apologies HB welcomed everyone. Apologies received from those detailed above. | |
| 2 | Minutes of last meeting (18th October 2018) The minutes of the last meeting were approved by JW via email. JW to sign at next meeting. Matters arising - None | |
| 3 | Chair's update - received via email after meeting JW wanted to feedback how pleased he is to see how our committee members are rapidly putting into place plans and adopting a positive outlook towards new ideas. The level of enthusiasm is infectious and he hopes the committee can continue to develop ideas over the coming months to support the children. JW was unable to speak to his contact at Keevil re GDPR as their whole committee stood down. However, HB has done an excellent job working out our own policy. | |
| 4 | Secretary's update/School update HB reported that she had been asked to revamp the 5p Fridays board and tubs by the school. There was approximately £40 in the tubs. HB will give this money to JW to bank. It was decided that we will still continue to collect 5p's and each class can decide what to spend their collected money on. HB will ask Claire Brown to put something in the newsletter about this. SP handed over a quote for the welly racks. It was decided that we will go ahead and purchase 3 of these. JW will order these. Voyagers do not need a welly rack so their £100 donation from FOWAS will go towards their residential trip to Wales. FOWAS will also donate a further £100 towards the trip. We will donate £100 to each of the classes over this school year in order to be fair. | HB, JW |

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| 5 | <p>Treasurer's update - received via email after meeting JW confirmed our current bank balance is £3768.34. We have received a cheque from Film Bank for £150 as a deposit. There has been no significant increase from the regular income we receive from the school lottery. We can still push this. The outstanding invoice for the sports day medals has been settled. JW still needs to update the banking mandate to add new signatories/remove old ones. JW will action this ASAP.</p> | JW |
| 6 | <p>GDPR HB confirmed that she had drafted a policy for the committee to approve, together with consent forms, which she had emailed to the committee. It was decided that the committee will read through the emailed documents and suggest any amendments at the next meeting. HB will ask the school the questions she set out in her accompanying email.</p> | All |
| 7 | <p>School events for 2018/2019 Xmas Festival - A policy was agreed for children who aren't behaving at the event. 1. A warning will be given. 2. The child will then be sent to the chill out room. 3. The child will be asked to leave. However, it was felt that the behaviour of the pupils has improved so much that we should hopefully not need to use this policy. We need one person in each room who has been CRB checked. The LED hooping elf will charge £50 and will perform outside. The disco will cost £125. We will not be providing alcohol or bingo for the adults. CW will provide popcorn. CW may know a person who can be Santa, if not, JM knows someone she could ask. CW will organise the presents. HB to arrange for the form to be sent by Parent Mail. Tickets will be £2.50. Siblings can attend but must pay.</p> <p>It was decided that we will have Easter Bingo which will include an Easter Egg Hunt on 4th April.</p> <p>Pamper Evening - we will set a date for this after Christmas.</p> <p>Quiz Night - 1st February - HB and JB to organise. A licence will need to be applied for.</p> <p>Black Tie Night - June - Walwayne School PTA is happy to join forces for this and we will split the profits 50/50. Everyone was happy to do this. It will be a Casino Royale theme. We will concentrate on planning this in the New Year.</p> | <p>JP, JM, HB, CW</p> <p>HB, JB</p> |
| 8 | <p>AOB It was felt that we need to make more of the FOWAS part of the school website. JB asked if individuals could raise money for the school e.g. sponsored bike ride etc. It was confirmed that people can do this. CW asked if she could arrange a cake sale in aid of CLIC and the committee agreed to this.</p> | |
| 9 | <p>Date of next meeting 10th January 2019 at 7:30pm in The Lamb, Trowbridge. JM to book.</p> <p>We will also have an informal meeting after school one day prior to the Xmas festival to finalise details for event.</p> | JM |
| 10 | <p>Close of meeting The meeting closed at 9:35pm</p> | |