



Dear Parent/Carer

We will be holding Parents' meetings on Monday 14th and Tuesday 15th October. This year, these meetings for all teachers will take place in our **school hall**, so please enter via the school reception. Appointment times will run from 1.20pm until 6.30pm, and each appointment will last up to 10 minutes.

It is very important that you meet your child's class teacher to discuss their progress and to know what their targets are.

The following teachers will be holding their meetings on Monday 14th October:

Mrs Morris FS2/Y1FM
Ms Todd 1/2CT
Mrs Sadler 4DS

Miss Hair 1SH
Miss Delaney 2DS
Mrs Gaskin/Miss Mather-Crane 5/6GC

The following teachers will be holding their meetings on Tuesday 15th October:

Miss Tonkin (Nursery)
Mrs Shami/Mrs Nicholls 3NS
Miss Dunstan 5/6D

Mr Moore FS2MM
Miss Tully 3/4RT
Miss Blight 6PB

Please complete the attached slip by **Tuesday 8th October** in order that teachers can meet beforehand to coordinate meetings where there may be siblings in the school. Confirmation of meeting times will be sent home in due course, via your child's class teacher.

Yours faithfully

J. Bright
Deputy Head

Child's Name:..... Class:.....

I would like to request an appointment to see my child's teacher on:

Monday 14th at **OR** Tuesday 15th at

Dear Parent/Carer

Your child's teacher will be pleased to welcome you for a 10 minute discussion about his/her progress on:

..... at:

General Data Protection Regulations. The information being collected will only be used within the guidance of the GDP regulations. More information can be found on our website. www.pennoweth.cornwall.sch.uk/dataprotection

