



Hadleigh Infants and Nursery School Academy

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Friday 1st January 2021

Dear Parents/Carers,

Thank you for making your request for your child to return to school on Tuesday 5th January 2021. Due to current restrictions, the school is only open for a small number of children as of the beginning of January. I am pleased to inform you that your child has been allocated a place and may return to school from Tuesday 5th January 2021.

As there is currently no time frame for when this current situation may change, I have made the decision to keep all children in their class groups. This will result in the children working in very small groups with a teacher and occasionally a Higher Level Teaching Assistant. The children will work in their usual classrooms and the majority of routines will be the same as they were before the Christmas break. It is my hope that this will benefit us in two ways. Firstly, we will be able to reactivate our existing class bubbles as soon as permitted without the concern of damaging the integrity of them and secondly and most importantly this should allow for a safer and more 'normal' experience for your child during the next few weeks. The children in school and those who are completing remote learning will be taught the same curriculum content. During the next few weeks, the children will continue to complete mental and physical wellbeing sessions. Each class will also be provided with daily physical activity time in the hall which will be led by the adult teaching them. As the children will have the opportunity to be active every day - I would ask that they come dressed in active wear every day. This will allow staff to keep the children active throughout each day without the need to get changed.

When arriving back to school next week, the children will be allocated a table place and will be spaced apart from others to prevent close contact with their peers. The children will continue to use their own equipment to complete tasks as they did before the holidays. Under each table the children will be provided with a tray - they can use this tray to keep their own things in such as their water bottle. The children may bring in their own snack as they did previously. At break times, the children will continue to use sections on the playground. Children within a class will be able to play with each other but class mixes will not happen.

All children will arrive in school during a timed session according to surname. This table can be found below:

	Drop off time	Pick up time
Surnames beginning with A - M	8:40am - 8:45am	3:00pm - 3:05pm
Surnames beginning with N - Z	8:45am - 8:50am	3:05pm - 3:10pm

As you know, the staggered system is designed to ensure that we can manage the flow of people over a period of time to ensure that the risk of close contact is reduced as much as possible. Please take note of the allotted times as these have changed due to the small number of children that will be present on site. When arriving at school, please only enter from the Main Entrance on Bilton Road and follow the signs around the building to your child's normal class. When exiting the site, please use either The Avenue gate or Scrub Lane gate. As infections are so high in the local community - I would like to ask parents/carers who can, to wear a face mask or a face shield whilst on the school site. This includes drop off for Breakfast Club and pick up for After School Club as well as normal drop off and pick up times. This will further protect everyone whilst they spend time on site. Staff, who welcome the children at the door, will also be wearing face shields or masks during pick up and drop off times.

I am pleased to announce that both Breakfast Club and After School Club will continue to run; however, the timings that these clubs run will be slightly different during the next few weeks. Breakfast Club will run from 7:45am until the beginning of the school day and After School Club will run from the end of the school day until 5:30pm. Parents are welcome to use the clubs but will be charged for these sessions. Breakfast Club will be charged at £4.50 and After School Club will be charged at either £5 or £7.50 depending on time spent at the club.

If you are able to drop off or collect your child, please ensure that when your child arrives at their class they enter the room quickly - this will ensure that there are no bottle necks around the school whilst others are trying to get to their child's class or exit the site. If your child is too unsettled to enter the classroom, we would recommend that you exit the site and try again. It is my hope that the plan we are going to implement will ensure that this is an unlikely situation. As you drop your child at the classroom door, the adult in the room will always ask you if your child or anyone in your household is currently showing symptoms of Covid-19. If they are, your child will not be allowed to attend the school until the person showing the symptoms has received test results stating that they do not have Covid-19. As this is such a vital part of protecting all children, staff and families I know families will support us with this process. I would also like to request that all parents continue to communicate with the school via SeeSaw or phone. Staff have been instructed to only engage with the safety check questions with parents at the door. All other messages and communication will get to your child's adult by using the SeeSaw App or telephone.

Your child can bring in their own packed lunch for lunchtime or will have the opportunity to have a school dinner. We will be following the menu that was in place before the Christmas break. Next week's menu can be found below -

Tuesday – Chicken Burger or Veggie Burger and Salad Sticks

Wednesday – Cheese and Bacon Potato Skins or Cheese Potato Skins

Thursday – Tomato Bolognese Pasta or Tomato and Basil Pasta

Friday – Fish Fingers or Quorn Dippers, Chips and Mixed Vegetables

Your child will eat their lunch in their classroom at the desk that they have been allocated. After the children have finished eating, they will have time outside. This will reflect the procedures that the school was following before this period of closure.

It is my hope that this closure will only last a short while. As soon as it is safe to have all children return to school we will make the required changes. The plans we have put in place will result in only a few changes for your child. The biggest of course will be that they will now likely be in a class with a handful of others but please be reassured that my team will make this experience; however long or short, as enjoyable and safe for the children as possible.

Finally, I would like to take a moment to thank you all for the critical roles you are playing in the country's fight against COVID-19. I know many of you are front line workers and are doing an amazing job. So thank you on behalf of the entire school community for your contribution.

I look forward to seeing you all on Tuesday.

Your sincerely,

Mr. S. Proctor