

<p>7. HT report</p> <p>The HT talked the Board through the HT's report.</p> <p>Q – Will the monitoring that has been arranged take into account the new School Improvement Plan? A - Yes, the monitoring will look at what is happening against what should be happening in schools.</p> <p>Q - Have the posters mentioned in the PREVENT training gone up in schools? A – yes they have.</p> <p>Q – Have the gaps in staffing been covered until the end of this academic year? A – Yes - both positions have been covered with fixed term contracts until the end of this academic year.</p> <p>Q – The phrase “Triangulating these judgements” appears in the report. Can you tell us how do we do that? A – HT – Yes, if someone comes into a school and looks at the back of a maths book they can ask a child to explain what they have done and what they have learnt.</p> <p>The HT highlighted the fact that all staff within the MAT are under pressure and stretched to the limit. Some people are coming to work when they are unwell and really should be at home because they are aware that there is no money to cover supply. The report this week of the closure of a small Devon school with 22 pupils has really shaken people. There is a real concern that we may lose valued members of staff that have been supported and developed, because it is just too hard. People are spending weekends now catching up with what they haven't had time to do in the week. They are totally committed to this organisation but more than ever before I've noticed that some of our really good staff are finding it really tough.</p> <p>Q - How can we reassure these people that we are trying to do everything we can?</p> <p>Q – Is some of it due to the short term and the extra pressure that Easter being early brings? A – It is a combination of a lot of changes within the education sector recently, Life after Levels, SATs, possible Ofsted looming.</p> <p>Q - Would a personal letter thanking them and showing our appreciation before the end of term help?– A - It would be a nice touch.</p> <p>The Chair agreed to write to the staff personally thanking them for all that they do.</p>	
<p>8. Training</p> <p>PREVENT Training has taken place and was well attended by staff and Directors.</p> <p>Free offer of training has been received from Bex Couch – 3 courses, Evidencing Impact, Challenging Questions and Being Strategic. There is also an entitlement of a free training session with the Learning Institute as part of their SLA.</p> <p>The Board agreed that the courses on offer should be considered following the results of the skills audit.</p> <p>JH reported to the Board that she has completed and on-line Safer Recruitment course. MM, TH, WP and PM have been booked on a similar Safer Recruitment course in May.</p>	
<p>9. Finance – The SBM requested that in future this agenda item should read 'SBM report' rather than 'Finance'.</p> <p>The SBM had received the notice of funding from the EFA for next year which indicated a reduction of £80,000 less than this current year. A saving of £11,000 has been made already by using the EFA Academies Risk Protection Arrangement for insurance.</p> <p>The HT reported that the support funding for infant Free School Meals has been cut. The SBM felt that this cut was just the small schools part of the funding but will look into this further.</p> <p>A discussion took place around the cost of the kitchens to the MAT and whether there is a need for 3 kitchens. It was decided that the HT will discuss these points with Chartwells at a meeting that is set for later in the week and report back to the Finance committee at their meeting on the 23rd March.</p> <p>The SBM told the Board of a course on Income Generation that she recently attended in Bristol which was very useful and allowed her access to a data base of funding sources. The only issue being not having enough time to devote to this. It was agreed that this will be looked at the next admin meeting.</p>	<p>SBM</p> <p>HT</p>

<p>10. Policies to be adopted</p> <p>Kes MAT Capital & Revenue Reserve's Policy-Shall we accept this policy and then take it back to the Finance Committee to decide on the figure we wish to keep in reserve.</p> <p>Kes MAT Child Protection & Safeguarding Policy</p> <p>Kes MAT Code of Conduct Policy – NB this should be highlighted to Directors/ New Governing Body</p> <p>Kes MAT Complaints Policy</p> <p>Kes MAT Computing Policy – to be sent out now and then annually in September.</p> <p>Kes MAT Foreign Language Policy – Should just read Languages Policy</p> <p>Kes MAT Gifts & Hospitality Policy</p> <p>Kes MT Tackling Extremism & Radicalisation Policy (PREVENT)</p> <p>Kes MAT Teaching & Learning Policy</p> <p>Directors approved the policies on block</p> <p>All policies have gone through committee except the Child Protection & Safeguarding Policy which has been updated by the DfE since the last Curriculum Committee meeting.</p> <p>The need for staff/Directors to be using school email addresses was highlighted and the fact that there may be a glitch with RM does not mean that staff should use their own email address but should in-fact be reminded that if they are experiencing problems then they should report it so it can be corrected. The clerk will arrange the creation of email addresses for all directors/governors. These should be@st.keverne.cornwall.sch.uk as our head office address is St Keverne.</p>	Clerk
<p>11. Update on Governance Restructure</p> <p>The Chair reported to the Board that an informal meeting with those Governors present at the initial meeting has taken place and that she has written to those unable to attend updating them on the process and reaffirming the Boards hope that they stay in post. The only response received has been from ST from the Manaccan G/R Governing body, with her reluctant resignation due to other commitments.</p> <p>The Chair updated the Board on the details of the recent meeting and the discussion that took place around the naming of the proposed group. The chair put her proposal to the Board – 'Partners in Learning' which was approved by the Directors.</p> <p>Another meeting of the Partners in Learning has been arranged for early next term and a staff representative is being sought for each school with just one needed for St Keverne and St Martin now.</p> <p>The representative for Coverack is Rob Beadle, Grade Ruan is Alison Goldsack and Manaccan is Alice Ashe.</p> <p>Members of the Partners in Learning will sit on all four of the committees. A request was made that only one would be sit on the Personnel Committee due to the very nature of the committee.</p>	
<p>12. Update on MAT Strategy</p> <p>As reported earlier in the meeting, there is a meeting scheduled for tomorrow between the Chair of Directors, HT and Bex Couch of the Diocese to discuss the recent skills audit.</p> <p>The HT has been in contact with the organisers of the Lizard Co-Operative Trust informing them that our MAT would be happy to have a conversation and is waiting for a response from them.</p> <p>The Saint's Way MAT has taken on St Michael's C of E School, Helston and has indicated that they would also be pleased to talk to us.</p> <p>Nansloe Academy has indicated that they wish to remain stand-alone.</p> <p>The Chair told the meeting that she will be asking the Diocese Board of Education for more help in identifying MATs that might be helpful to us and that we are robustly looking at all possibilities. We must realise that we are a very small fish in a very big pond. This was made very clear at a meeting that the HT, AHT and Chair attended on Friday in Exeter.</p> <p>The HT told the meeting that he felt our strength is working with small schools and that it may be a way forward to talk to other smaller schools that are looking for an alternative to being taken over by larger MAT's. The alternative is that a larger MAT takes us over which could affect our structures at top management level. He thought there must be similar schools to us that we could work with and will look into this idea further, via Ian Bruce and networking tomorrow. When you're this small there is no easy answer.</p>	
<p>13. Any other business</p>	
<p>14. Date of next meeting</p> <p>Monday 9th May, 6pm at St Keverne</p> <p>Meeting ended at 7.50pm</p>	
<p>15. Confidential items</p>	

Action Points

1	Send the Bishops letter to the Clerk.	Chair
2	Accept James Heatherington's quote	SBM
3	Look into a response with regard to the union letter.	MM
4	Request a significant change with regard to the Nursery Class at Manaccan	SBM
5	Send an electronic version of Simon Cade's report to the Clerk.	Chair
6	Look into the proposed cut in funding for UFSM	SBM
7	Look into the cost/need for 3 kitchens in the MAT	HT
8	Create emails for all Directors	Clerk

Date _____

Signed by the Chair – Pam Miller