

Minutes of a Meeting of the Board of Directors of the Keskowethyans MAT, to be held at St Keverne School, on Thursday 19<sup>th</sup> May, 2016 at 6.00 p.m.

**Minutes**

Item	To be actioned by
<p><b>1. Present</b>            Mrs Jane Dudley (JD)      Mr Tom Harman (TH)      Mrs Jan Halliday (JH)      Mrs Pam Miller (PM) - Chair            Mrs Martha Mita (MM)      Ms Wendy Prescott (WP)      Rev Peter Sharpe (PS)      Mr Chris Sealey (CS)            School Business Manager - Mrs Sarah Lyne (SBM)</p>	
<p><b>2. Apologies</b>            With all Directors present there were no apologies.</p>	
<p><b>3. Declaration of Interests</b>            No new declarations were declared.</p>	
<p><b>4. Proposal detailed in the minutes of the meeting of 9<sup>th</sup> May, 2016</b></p> <p>MM reported to the Board of a meeting that took place earlier in the week with Donna Bryant HT of Helston College. PS, MM, PM &amp; TH attended the meeting.</p> <p>The Board robustly discussed both options:-</p> <ul style="list-style-type: none"> <li>a) Actively seek other schools to join our MAT and expand or</li> <li>b) Join an existing MAT</li> </ul> <p>TH &amp; WP left the room and a ballot took place.</p> <p><b>6 votes were cast – all in favour of option a) actively seek other schools to join our MAT and expand.</b></p>	
<p><b>5. Discussion and agreement re way forward according to vote</b></p> <p>The Board agreed that the situation would be reviewed at the meeting due to be held on Monday 4<sup>th</sup> July, 6pm at St Keverne and a decision made to either continue with expansion plans due to the positive feedback received or to pursue option b) and if so which MAT was preferred.</p> <p>The Board agreed that HT would be released from some of this HT's duties such as SENCO, Safeguarding etc, for the remainder of the term and that WP would help with these roles for the short term.</p> <p>It was decided that a contingency should be built in to the 2016/17 budget.</p> <p>PM will contact the Diocese and The Saints Way MAT and HT will contact the Regional Schools Commissioner and the Helston MAT, informing them of the Boards decision.</p> <p>HT will inform the KES staff during one of the INSET days.</p>	<p>SBM</p> <p>PM/HT</p> <p>HT</p>
<p><b>6. Any other business</b>            Admissions Policy –The board approved the policy with a slight change being made to the wording in paragraph 4 of page 3 'the following criteria 3 to 6' should be change to 'the following criteria 4 to 6'.</p>	<p>Clerk</p>
<p><b>7. Date of next meeting</b>            Wednesday 15<sup>th</sup> June, 2016 6pm at St Keverne. (Now changed to Tuesday 14<sup>th</sup> June, 2016 with Finance to start with.) A draft budget to be presented at this meeting.            The Clerk was asked to email Peter Martin and ask if he would be willing to join us for one more finance meeting.            Monday 4<sup>th</sup> July, 2016 6pm at St Keverne</p>	<p>SBM Clerk</p>
<p><b>8. Confidential items</b>            None.</p>	

## Action Points

Agenda item	Action	By whom
5	An expansion contingency to be built into the 2016/17 budget	SBM
	Contact the Diocese and The Saints Way MAT	PM
	Contact the Regional Schools Commissioner and the Helston MAT	HT
	Inform KES staff of Boards decision	HT
6	Amend and circulate Admissions Policy	Clerk
7	Produce a draft budget for the 14 <sup>th</sup> June, 2016	SBM
	Email Peter Martin and ask him to the next finance meeting on the 14 <sup>th</sup> June.	Clerk

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Signed by the Chair, Mrs Pam Miller

Date \_\_\_\_\_

Minutes	Date
Draft to Chair	07.06.16
Received back	09.06.16
Circulated to committee	09.06.16
Draft to meeting for ratification	14.06.16
Approved and signed by chair	14.06.16
Saved to PDF	
Sent to Website (part 1 only)	
Filed in Company Minute Book	