



Poplar Farm Primary School

Offer for Pupils with Special Educational Needs and Disabilities

We constantly strive to provide the best possible learning experiences for all pupils by meeting their individual needs. We pride ourselves on the following ethos and vision in which we seek to include all in a High Quality, Experiential, Active and Purposeful way. This applies to all of our pupils all of the time. (Our Statement regarding our vision and ethos is available on the school website). The following questions and answers should help to show the offer that we make to pupils with SEN&D and allow parents and pupils to understand the way in which the school strives to meet all needs:

1. What should I do if I think my child has special educational needs?

First you need to talk to your child's teacher; any concerns will be passed on to Mrs Redfern - our SENCo.

2. How will the school respond to my concern?

We will listen to your concerns and ensure that you are able to have a discussion with the class teacher. This will allow us to share information. Where appropriate, we will organise a longer meeting to make sure every concern is covered. We will develop a plan together. Once this has been in place for an agreed time we will organise a follow up meeting to discuss progress and what the next step could be.

3. How will school decide if my child needs extra support?

We will consider your child's academic and personal progress within the class and decide the next step needed in order to give the correct support. We will ensure that your child is involved in this process and listen to their concerns and preferences. We will implement an Assess – Plan – Do – Review cycle.

4. What will the school do to support my child?

We will discuss with your child the specific targets he/she will be working towards. These will be either recorded by the class teacher or the SENCo. Specific resources will be provided for your child to use where appropriate. We will also organise suitable additional support where your child may work in small groups (interventions) or receive 1: 1 support. All support will be reviewed regularly.

5. Who will support my child in school?

- Class teachers
- Additional small group teachers
- 1:1 teachers
- Additional adults - teaching assistants working within the class
- SEN assistants trained to give interventions
- Teaching assistants who are trained in specific areas

6. What training and experience do staff have for the additional support my child needs?

- Mrs Redfern – SENCo has achieved the National SENCo Award.
- All staff have been trained in positive behaviour interventions and attachment
- Teaching assistants have had training in the interventions they are delivering.

7. Who else might be involved in supporting my child?

We do use outside agencies to support and give us advice in supporting your child. These could include;

- Educational Psychologist (EP)
- Specialist teacher (STAPS)
- Sensory Educational Support Service (SESS)
- Speech and Language (SALT)
- Pathways behaviour Support
- School nurse

8. What support will there be for my child's emotional and social well-being?

We have teaching assistants who are able to talk and support children who are worried, stressed or unhappy for any reason. In addition to this the teaching assistants are trained to run small group interventions to support children who find socialising difficult.

All of our teaching assistants and midday supervisors have received basic first aid training. In addition staff have also attended a two day course on paediatric first aid. Mrs Thorpe is in charge of all the school first aid and she is responsible for any medication that has to be administered in school time. A form will be given to you if your child needs to be given a prescribed medicine. In the case of a child with diabetes, epilepsy or severe allergy staff involved with the child will have specific training to ensure the child is safe.

9. How will my child be able to contribute his/her views and how will my child be involved in the process?

It is important for your child to have a say. Each child will be involved in their target setting reviews and will be encouraged to say what they feel has worked well and what could be done to make it better. They will be encouraged to talk about their feelings to the class teacher and the adults supporting them to reach their targets.

10. How will the curriculum be matched to my child's needs?

Our curriculum is creative and exciting with a strong practical element. The support and challenge provided will enable children of all abilities and needs to access fully. We use ICT throughout lessons, with laptops and iPads available for the children. Seating arrangements within the class are laid out to maximize the children's access to learning along with suitable displays. If your child needs support above and beyond what can be provided in the class, additional individual or group intervention work will be offered.

11. What opportunities will there be for me to discuss my child's achievements and how will I know how my child is progressing?

Class teachers will be available to speak to you when you collect your child from school. If you wish to speak for an extended period of time then we will organise a time when it is convenient for both the teacher and parent/carer. We organise two parents' evenings a year which are in October and March. Review meetings with the SENCo are held throughout the year. If you have any concerns meetings with the SENCo can be organised. A home-school diary or a reward chart may be used to assist the home-school partnership for the benefit of the child.

12. How does the school know how well my child is doing?

We monitor all children's progress closely over the school year. We measure the amount of progress they have made whilst comparing their attainment to age related expectations. For children in reception we assess children using the Early Learning Goals. For the rest of the children we currently assess using National Curriculum levels. If any children are working below national curriculum levels by Year 2 then we will also use PIVATS (Performance Indicators for Value Added Target Setting). This enables us to measure small steps of progress and set appropriate specific targets.

13. How will my child be included in activities outside the classroom including school trips?

We have regular programme of school visits which are related to the current topic and other curriculum areas. We ensure that we have an appropriate number of adults on the visits and that a full risk assessment has been completed. ALL children are encouraged to attend these visits and we will ensure that any specific needs are catered for. We will not book a school visit if we feel it would not be possible to take all of the children.

14. How accessible is the school environment?

Our school is wheel chair friendly and has easy access to each classroom. We have designated areas for disabled parking in our car park. We have disabled toilets, one which has a shower and changing facilities. We use technology to support children's learning and use specific equipment and resources to support individual and specific needs.

15. How will the school prepare and support my child to join the school?

We organise a series of events from meetings, home visits and open days. Parents/carers and children get to meet the reception teachers and have a look around the school prior to joining. If your child will benefit from a more personalised transition programme we will work with you to organise this. For children starting at other times of the year or in other year groups we encourage you to come and take a look round. A 'buddy' will be chosen by the class teacher to help your child become accustomed to the school routines. We will closely monitor your child when they start to

make sure they have settled in. The class teacher will keep you informed throughout the child's first weeks at Poplar Farm.

16. How will the school prepare and support my child to transfer to a new setting or school?

Whenever your child moves on to a new year group we have a transition period where the children get to meet their new teacher and have a 'taster' to show what their new class will be like. If your child needs extra support in this process it will be given. We often use a teaching assistant who has been working with your child during this process.

17. How can I be involved in supporting my child in school?

We encourage parents/carers to be actively involved in their children's education. Your child will bring their reading book home each day and we encourage you to read with them. Topic related activities will be sent home, your class teacher will give you ideas and activities to support your child's learning.

18. How can I access support for myself and my family?

If you feel that you need further support please speak to Mrs Redfern (SENCo) who will advise you on whom to contact.

You can also contact Additional Needs at Lincolnshire County Council (01522 553332) or Parent Partnership Service (01522 553351)

19. Who can I contact for further information?

For more information speak to Mrs Redfern (SENCo) or Mrs McGinley (Head of School)

Tel: 01476 850680

Email: enquiries@poplarfarmsch-cit.co.uk