



St. Mary's Catholic Primary School

Barn Lane, Bodmin, Cornwall, PL31 1LW

Tel: 01208 73218 Fax: 01208 73383

Headteacher Mrs Alison McDonald

Email: administrator@st-marys-bod.cornwall.sch.uk

Website: www.st-marys-bod.eschools.co.uk



Minutes of the Governing Body Visit Review Held at the school on Monday 11th March 2019 @ 3pm

Present: Mrs Alison McDonald (AMc) [Headteacher]

Mrs Jane Bond (JB)

Mr Dan Rogerson (DR) [Chair]

Mrs Lucy Draycott (LD)

Mr Rob Maher

Quorate - 3

Clerk: Mr Nick Rich.

Start – 3pm – 3.55pm

Action By

Governor Visits.

The Chair expressed thanks to all staff and children for their time that afternoon.

The Chair had carried out a review of the Single Central Record, and looked through to understand the content of the documents, and reported some aspects for checking, with a reference requiring particular further action.

Health and Safety – observed following up of actions.

The Acting Deputy Headteacher referred to the detail of Keeping Children safe in Education to be updated with regard to the Governing Board. The Acting Deputy Headteacher read through the responsibilities with regard to the Governing Board. Action – The Acting Deputy Headteacher and Mrs Cowling to go through the list to ensure all were in place.

LD/NC/DR

Action DR to check through the appropriate aspects with regard to

DR

Governors discussed the situation with regard to Looked After Children. The Headteacher explained she attended annual training with the LA.

JB added that had asked question about safety within the pupil conferencing. None had replied in the negative, although concern had been expressed about the neighbouring property (APA). The Headteacher responded it had come from the summer time (2018) and was not a recent concern. The school maintained a close working relationship with our neighbours and felt that if there were any issues they were dealt with effectively and swiftly.

There had been reference to difficult children (SEND SEMH) that had caused concern for some children with the comment: "Some of the children get angry". The Headteacher replied it had related to some of the more challenging pupils; all of these pupil were managed effectively and are meticulously managed using ABC behaviour charts. These pupils are on the SEND Record of Need for SEMH.

Governors.

<p>Governors added that all children spoken to had felt happy at the school. Comments had also included the walking mile, more music and reading.</p> <p>A governor referred to the book scrutiny had proved interesting, with the aspects included detailing more teacher input than children. Governors discussed the cross-curricular aspect, with regard to which area was evidenced and in which subject book in relation to the wider creative curriculum. Governors added the children had shown real enthusiasm for their work.</p> <p>The Headteacher referred in the main to literacy books as exhibiting most aspects.</p> <p>Chair referred to the importance of understanding how the curriculum was covered, with questions to be shaped in advance of the next meeting.</p> <p>Q1 - A governor asked about access to computers and was informed one had in the past. A – The Headteacher explained there was no mobile technology, which would be purchased shortly.</p> <p>Q2 – What would the timescale be for purchase? A – The Headteacher explained the funds were in place, with the right hardware to be purchased.</p> <p>Q3 – Governor asked about the firewall and wifi in the school. A – Yes Firewall purchased for next 3 years.</p> <p>Q4 – Do we notify parents of the WIFI signal at the school as some parents may express issues with the signal affecting their children? A – Not as yet and not been raised.</p> <p>Chair added that there would be a need to set a date for implementation. Action.</p> <p>Chair referred to the curriculum actions and the outcomes to be covered at the next meeting. (NR for Agenda).</p> <p>Governors with regard to Catholic Ethos where children had referred to Ash Wednesday and how they had enjoyed the event. Governors agreed there had been very positive responses to the questions asked about Catholic life and Ethos.</p> <p>Music had been raised and instruments were also mentioned, with the possibility of music provision during PPA given as one option.</p> <p>Safeguarding – The Acting Deputy Headteacher to discuss with NC and DR.</p> <p>Governor link roles were amended as follows: Safeguarding governor – NC + DR. Whistleblowing – DR Pupil Premium, Sports Premium – RM Health and Safety - MC RE and Catholic Life – JB</p>	<p>HT</p> <p>HT</p> <p>NR</p>
--	-------------------------------

<p>SEND – KE</p> <p>Parent Governor – One identified had not come forward, with governors agreeing that further marketing would assist the process.</p> <p>Chair asked governors for their reflections on the time spent over the afternoon, or any aspects they would like to see for the afternoon in future. NR to add agenda item for next meeting.</p>	<p>NR</p>
<p>Dates of Future Meetings Monday 1st April 2019 4pm Monday 20th May 2019 4pm Monday 1st July 2019 4pm</p>	

Meeting ended – 3.55 pm.

Signed Dated
Chair of Governors