

Dinnington First School Facility Supervisor

30 hrs per week (split shift)
Grade N04 SCP 15 - 19
Salary £ 17,972 - £19,446 p.a.
Actual salary £14,572 - £15,767 p.a.

We are looking to appoint a flexible, enthusiastic and reliable Facilities Supervisor. Good communication and DIY skills are essential. Caretaking experience in a school would be an advantage but is not essential

Proposed working hours:

- Monday – Friday 7.00am- 10.00am & 3.00pm-6.00pm
- Please note that there may be some flexibility with these timings.

We are looking for a Facilities Supervisor who will ensure high standards of cleanliness, repairs and maintenance across our school site.

You will be responsible for the security of the premises, setting alarms, general health and safety issues relating to the building, as well as a range of portering duties. There will be a responsibility for the supervision of cleaning staff. It is essential that you are capable of regular stooping, bending, lifting and carrying of equipment, materials and furniture and are able to climb ladders.

You will be expected to be able to deal with varying workloads and the cleaning of a defined area equating to a fifteen hour pitch. You must be good at managing your own time.

There will need to be a degree of flexibility around certain key events in the school calendar e.g. parents evenings, governing body meetings, Christmas and summer fairs etc. You will be expected to be available to undertake lettings for the school when required.

In 2019, following the construction of a new school building the school will expand to two form entry. This increase in pupil numbers may incur additional responsibilities for the successful candidate

To work in our busy and happy school, you must be positive, hard-working, and able to forge positive relationships and have a strong commitment to high standards of service delivery and customer care.

This school is strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced DBS and a range of other recruitment checks.

Application forms are available from the school website :

<http://www.dinnington.newcastle.sch.uk/website> and returnable to the school by 12noon on Thursday 28th June (hard copies please).