

Our Lady of Perpetual Succour Catholic Primary School



Clinton View, Widnes, Cheshire, WA8 8JN Tel: 0151 424 6130 / 420 6214

E-mail Head - head.olpsprimary@halton.gov.uk Website - www.olpsprimary.co.uk

Head Teacher – Mrs P McGuffie



(Please note, this can only be done once your child has started school in September)

May 2020

Dear Parent/Carer

Please note, that all payments (snack, dinner and school trips) are on a cashless system through Schoolcomms using the School Gateway platform, all communications will be through the same system. In order to receive messages and make payments you will need to download the School App onto your mobile telephone and register on the Gateway.

To register with the Schoolcomms:

- <https://login.schoolgateway.com>
- Click the New User tab
- Enter your e-mail address and mobile number that is held by the school
- You will then be sent a pin number direct to your mobile
- Enter your e-mail address again on screen
- A box will appear for you to enter the pin number
- Once you confirm the pin number you will be taken to the School Gateway page
- ***Congratulations*** -you now have a School Gateway account.

You will now be able to download the SchoolApp. The School Office must have your correct mobile number and e-mail address entered onto SIMS for you to complete this process.

If you have any problems registering with the School Gateway, please contact the School office on 01514246130 or e-mail sec.olpsprimary@halton.gov.uk.

Yours sincerely

P McGuffie

Mrs P McGuffie
Head Teacher

'We learn to love everyone as Jesus loves us'

