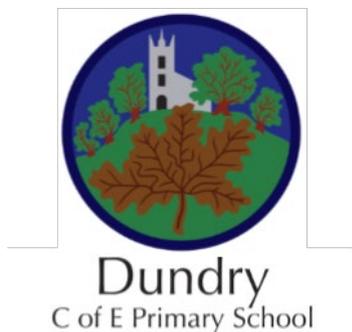


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A BEACON OF HOPE ON THE HILL; A SMALL SCHOOL MAKING A BIG DIFFERENCE

Executive Headteacher: Mrs Michelle Parsons NPQH. M.A., B.Ed(Hons)

19<sup>th</sup> May 2020

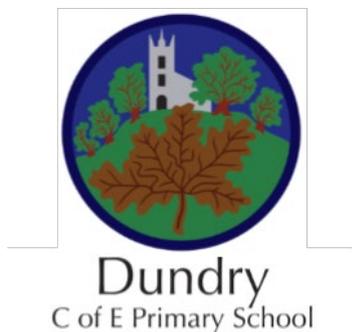
Dear Parents and Carers

As promised in the most recent letter from Alun Williams CEO, I am writing to you to outline the measures we are taking at Dundry CE Primary School to ensure we can re-open Year R, Year 1 and Year 6 after the Whitsun half-term break. We have all been working collectively on risk assessments and planning documents to ensure the safety of staff and children on-site from June 1<sup>st</sup>. The risk assessments have been checked and endorsed by our health and safety and legal teams and are being constantly updated where new government guidance is issued.

The plans in school are very detailed as you might imagine and will be dynamic, as the situation in school changes. In the list that follows, I have attempted to share with you how we believe we can organise school for the safe return of children:

- Arrangements for classes  
Children will be grouped in the following way:  
YR – Conifer Class with Miss Roberts  
Y1 – Sycamore Class with Mrs Maggs/Mrs Warren  
Y6 – Oak Class with Mr Wyatt  
Key worker and Vulnerable children – in the hall with Mrs Clements/Mrs Densley/Mrs Ware/Mr Lucy
- Social distancing  
Groups will be between 6/8 at present (rising to more than 15 in a group if demand increases)  
Tables will be arranged so that each child has their own space 1.5/2 metres apart  
Adults will maintain social distancing when working with children
- Movement around the school  
Children and adults will move around the school in their groups. The school will be zoned and groups will have their own zone in which to work and play. Groups will not mix at playtime or lunchtime. Some areas will be out of bounds in order maintain social distancing and to limit daily cleaning requirements of the site.
- PPE should not generally be worn in schools by staff or children according to the advice of the Government. We do have supplies of PPE available for staff and they may choose to use this in certain situations to protect your child and themselves for example for the treatment of first aid. In most cases, because of the arrangements that have been made, this will not be necessary.

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- Hand-washing  
Children and staff will be required to wash their hands on entry/exit to school  
Handwashing will be increased e.g. before breaktime/lunchtime; after breaktime/lunchtime; after the toilet is used etc  
Parents are advised to talk to their children about the importance of handwashing
- Cleaning of the school  
The school has been deep cleaned. Each work area/classroom has been provided with a cleaning kit. Tables, chairs, other surfaces in classrooms and individual drawers for children will be cleaned daily. Toilets will be cleaned at break time, lunchtime and after school each day. Tables will be wiped down after lunch and other points of the day as required.
- Pick-up and drop off of children – **via main gate only**  
Where possible **one** parent/carer should bring their child to and from school.  
Cars should park in the carpark and parents and children must remain in their cars until the gate is opened.  
Parents/carers should line up at the gate respecting the 2m social distancing rules.  
Parents **will not** be allowed on the premises. Children will be greeted at the gate each morning and handed over to a member of staff.

Arrangements for dropping and collecting children will be staggered:

Y6 and Keyworkers and vulnerable children – 8.45am drop off /3.15pm collection

Y1 – 8.55am drop off/3.00pm collection

YR - 9.05am drop off/2.50pm collection

You are respectfully requested not to socialise at the school gate or in the car park. Please leave the premises as quickly as possible.

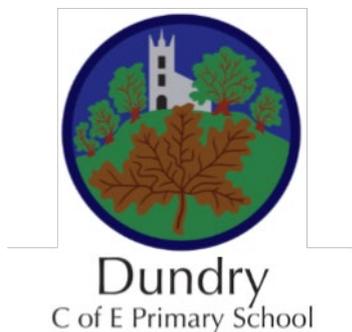
- Lunches for Free School Meal children will be provided by the Trust catering team. All other children will need to bring a packed lunch and a water bottle/drink each day
- Break time and lunch time arrangements.  
Break times will be staggered. Each group will have their own designated zoned play area  
Y6- Dundry Den  
Y1- Top section of the playground  
YR- EYFS outside area  
Key workers – Bottom section of playground  
Class groups will eat in their classrooms or weather permitting outside.
- School uniform will not be required as pupils should change all of their clothing daily if at all possible.

Part of the Midsomer Norton Schools Partnership



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- Transition between key stages and schools will be arranged to follow the patterns that have been in place in previous years where possible and Mr Wyatt is in liaison with secondary feeder school to establish what may be possible.
- We are changing how we set work for primary aged children not in school. This is because we require all staff in school to make the social distancing needed to work effectively. As a result of this, the Trust has decided to set work more centrally for Years 2, 3, 4 and 5. A team of staff led by Claire Mirams (Trust Strategic Lead for Primary School Improvement), will create batches of work to send home. The interaction between teachers and children and the feedback on work produced, will be significantly reduced, as all staff are required in school to teach groups that are returning. At this point, we will not be setting work for Reception, Year 1 and Year 6 as this would double the workload of staff. There is work available on the BBC Bitesize site and via the Oak Academy web site. We will keep this decision under review, but hope parents will understand the difficulty staff face in trying to set work for multiple groups of children in different environments.

As a reminder, all schools in the Trust will be closed for all children over the half-term break and we will be closing on Friday of each week to ensure time to deep clean and make arrangements for the following week. **(Please note that schools will continue to supervise and teach the children of key workers and those considered vulnerable on a Friday).**

Staff and children should not attend school if they have symptoms or are self-isolating due to symptoms in their household. If your child were to become unwell at school they would need to be collected promptly.

Finally, we are attempting to do our very best to ensure social distancing between children and indeed between children and staff. As Mr Williams outlined in his letter to you last week, this will be very difficult to achieve. We cannot guarantee social distancing at all times, but have worked to minimise the possibility of this happening.

Thank you for your continued support.

Yours sincerely

Anne-Marie Maggs  
Head of School