



Friends of School

Milborne St Andrew First School

Minutes of Annual General Meeting Friday 16th November 2018

Present:	Caroline Richards	Marie Chappell	Apologies:
	Bill Britton	Kate Quinney	Jenny Diffey
	Wendy Britton	Antonia Kendle	Emma Bratley
	Jo Ball	Jenny Freeman	Kate O'Kelly
	Clare Pavey	Fran Porter	Hannah Fearon Lewis
	Emma Stratton	Sharon Hunt	Liz Harwood
			Becky Drake

Agenda item	Details	Action for
1	Apologies received	
2	Minutes of last Annual General Meeting Minutes approved	
3	Matters Arising None	
4	<p>Chair's Report</p> <p>Looking back over the previous 12 months I think FoS should be very pleased with our achievements; It's not always easy being a small school but we've done a lot.</p> <p>We've had a good year and raised £2500 from a wide variety of events and places. New events include the pop-up maths café and making the sports day more family orientated with a tombola, raffle and refreshments. Regular fundraising activities included Christmas card, DVD sales and easyfundraising website, which continues to make a reasonable contribution but needs more promotion. We received £350 from Milton Abbas Street Fair Trust following our application and volunteering at the fair.</p> <p>So, where have we spent the money raised? During the 2017/18 academic year the money has been used to purchase specialist school scooters, ten microscopes, equipment for the Castaway Camp outdoor education, creation of a wildflower area, all-school Christmas lunch and gift for each child, year four leavers year book and party at the end of term, Easter prizes and egg hunt.</p> <p>We will continue to work with school to ensure our limited resources are utilised in the best way to enhance life at school for the children.</p>	
5 & 6	<p>Treasure's Report & Approval of accounts</p> <p>Accounts for the year ending Sept 2018 were presented and approved. During 2017/18 academic year £2500 has been raised.</p>	
	Signatories for the a/c need reviewing and updating. Clare Pavey, Jo Ball and Caroline Richards to be added.	BB
7	<p>Election of Committee</p> <p>The committee was proposed and elected as follows:</p> <p>Caroline Richards – re-elected as Chair Kate O'Kelly – re-elected as Vice Chair Bill Britton – re-elected as Treasurer</p>	

	<p>Jenny Freeman – elected as Secretary Committee members: Jo Ball Clare Pavey Fran Porter Kate Quinney Marie Chappell Antonia Kendle Emma Stratton Emma Bratley Jenny Diffey</p>	
9	<p>Any other business Thanks to be passed on to Glenn & Emma Bratley for their support in donating the 5p carrier bag charge at their shop to Friends of School. Thank you letter/poster to be prepared.</p> <p>Need for class representatives. Agreed it would be helpful to have one parent from each year group/class to help to feedback FoS information to all parents. Particularly those not on Facebook FoS closed group.</p>	JF
10	<p>AGM closed at 2.20 pm</p>	
11	<p>Any other FoS business</p> <p>Christmas Plans Jo Ball & Jenny Freeman are organising the Christmas lunch – Wednesday 19th December. Request for cooks, helpers, servers has gone out. School has provided the invitation list from school which will be sent out soon to finalise numbers by early December. Discussed possibility of asking for donations for vegetables (local farm shop?) and for the crackers etc. Gift for each child has been organised, still need to book Father Christmas.</p> <p>Tea towels are in stock and orders starting to come in.</p> <p>Dorchester Rotary Club ticket sales have gone well, there are only a few books left. Please return ticket stubs to CR by 13th December at latest.</p> <p>Filming of the class performances has been booked for DVDs. We will be providing refreshments at all performances – volunteers required.</p> <p>Christmas Carols around the village – Friday 21st December. Parents & children, (children must be accompanied). We will walk around the village, singing carols & festive songs at prominent points, collecting for FoS and another charity for children (possibly Julia’s House). 5pm to 6.30pm, meeting at the village hall to sing around the Christmas tree with other villagers. Possibly could serve hot chocolate, mince pies etc.</p> <p>2019 activities/events forward planning We are keen to do more fun events with the children, next term propose to run a party with games etc. W/c 11th February if that works for school – Sharon to check calendar and agree date. Volunteers needed to help with this.</p> <p>Matchbox Challenge – start in the new year. Launch 7/8th February for over half-term and run until 1st March.</p>	<p>JB & JF</p> <p>CR</p> <p>CR</p>

	<p>Continue with the popular pop-up maths café. Future dates are 12th March and 12th June.</p> <p>Visiting theatre group? Sharon is keen to do this again as the last one was over two years ago.</p> <p>May Fair – date agreed as Saturday 11th May 2019</p> <p>Welcoming new FoS members Feedback from parents, both reception and older years, is that it's difficult to mix due to the physical separation at start and end of school day. Is it possible for reception parents to collect from the main playground to enable mixing?</p>	
12	Date of next committee meeting – Friday 18 th January 2019 (TBC)	