



**Friends of School meeting
Meeting minutes – 23rd March 2021
meeting held via Zoom**

Present:

Natalie Dennis, Co-Chair (ND)
Marie Chappell, Co-Chair (MC)
Kate O’Kelly, Vice Chair (KOK)
Bill Britton, Treasurer (BB)
Fran Porter, Trustee (FP)
Sarah Moody, Trustee (SM)

Apologies:

Dione Andrews
Jo Ball
Leanne Brown
Clare Pavey

Agenda Item	Details	Action for
1.	<u>Apologies</u> Received & noted above	
2.	<u>Minutes of last meeting on 12.01.2021</u> Minutes circulated & approved	
3.	<u>Matters arising from last meeting</u> None noted	
4.	<u>Bank balance update</u> Currently £2,605 in the account. A payment of £478 was received from the Rotary Club, along with payments from Your School Lottery and PayPal.	BB
5.	<u>A note about the Dorchester Casterbridge Rotary Club Christmas raffle</u> An event was held on 03/03 (online) for participants to briefly describe the ways the money raised helps their charity, and to get a bit more background knowledge of the Rotary Club itself. It was a great opportunity to find out more about how the raffle helps lots of local charities. The event was covered by Dorset Nub News and the article can be viewed online (https://dorchester.nub.news/n/good-causes-thank-rotary-club-for-proceeds-from-christmas-draw-which-raised-more-than-9000).	ND
6.	<u>Easter Activites</u> <ul style="list-style-type: none"> • Easter gifts for all the children – Thank you MC for arranging an egg for each of the children. • The Easter Trail – Thanks again to MC for designing and arranging the Easter Trail to take place over the Easter break. 	MC
7.	<u>Pre-Owned Uniform & Children’s Clothing sales via Facebook</u> A new group was set up on Facebook to handle this. Sales have been manageable with nominal small sums of cash trickling in.	

	All donations of clean, wearable uniform and children's clothing should be left in the black wheelie bin next to the big green clothing bin on the school site.	ND
8.	<u>Playground refurbishment update</u> We have started a conversation with Sharon Hunt to begin working up a plan for costs, timescale and requirements. A small group of committee members will visit the school site during the Easter break to examine the current state of equipment	MC/ND/KOK/ FP/SM
9.	<u>A piece for the Reporter and a FoS Newsletter</u> If any Committee members would like to contribute to either of these please let Natalie know asap. KO'K to provide ND with a paragraph relating to the sweet sale for Red Nose Day	All
10.	<u>Year 4 leavers books/hoodies/gifts/party</u> KO'K to form a sub-committee to plan these activities.	KO'K
11.	<u>A method to record any donation approaches or receipts</u> ND has created a spreadsheet to record any approaches made and a link to the document (via Dropbox) was sent to all committee members to allow all to participate in this activity.	ND
12.	<u>A summer social for the committee</u> The Chair group would like to arrange a purely social evening for committee members (when lockdown restrictions are eased) at the Royal Oak. .	MC/ND/KO'K
13.	<u>Summer Fundraising Ideas</u> Ideas submitted were: A sponsored bike ride/or run – more research required. A family fun day - bouncy castle and BBQ type event – it was agreed that this is probably too much effort, not enough time to plan and no guarantees it could even happen. A summer raffle – it was agreed this should go ahead as it would not be affected by any future potential lockdown situations and would be reasonably easy to implement.	
14.	<u>Secretary Replacement/Rotation</u> As this role is yet to be filled, the chair group would like to suggest the responsibility for minuting one meeting, including preparing an agenda, be done within the Committee on a rotation system. If anyone would be willing to take this responsibility on for the next meeting, please let the chair group know. Alternative is name drawn out of a hat...	
15.	<u>A.O.B</u> Shed – MC's contact is still willing to sell us his metal shed but we need to collect. ND volunteered to do this but a concrete base will need to be laid. Will first involve a working party weekend day to dismantle the old shed, temporarily rehome its contents then lay the base. Further discussion needed. Halloween Party – some thought given to a party, possibility of jointly hosting with Ladybirds.	

	<p>Class Rep – A new (current) yr 2 rep will be required to send messages to yr 2 parents on behalf of FoS. Please let MC know if you would consider doing this.</p> <p>Bikeability –</p> <p>After school ice cream stall -</p>	
16.	<p><u>Date of Next Meeting</u></p> <p>8pm, 26th April 2021 – online via zoom</p>	